

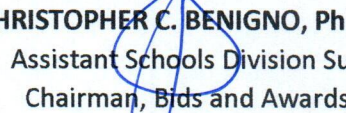


Republic of the Philippines  
**Department of Education**  
 Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**  
**REQUEST FOR QUOTATION**

Standard Form No.:SF-GOOD-60  
 Revised on: May 24, 2004  
 Standard Form Title: Request for Quotation

Supplier:	Requesting Unit:CID/J. SANNAD
Address:	PR No.: 2023-08-238
Telephone No.:	Quotation No.: 2023-09-243
e-Mail:	Date: September 7, 2023
Delivery Period:	ABC: 14,999.80

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than September 12, 2023 @ 9am

  
**CHRISTOPHER C. BENIGNO, PhD, EdD, CESO VI**  
 Assistant Schools Division Superintendent  
 Chairman, Bids and Awards Committee

**REQUIREMENTS:**

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement if above 50,000.00
4. Income/Business Tax Return 500,000.00 and above

**Note:**

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within \_\_\_\_\_ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	60	package	Extra-long expendable canvas envelope with handle (can fit long bond paper; maroon)		
			Extra long expandable canvas envelope with handle (can fit long bond paper navy blue)		
			Notebook 25 leaves		
			Ballpen Super Fine Point 0.5 Black Ballpen Super Fine Point 0.5 Blue		
2	5	box	Ink for Epson L5190 (003, black)		







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3	3	box	Ink for Epson L5190 (003, magenta)		
4	3	box	Ink for Epson L5190 (003, yellow)		
5	3	box	Ink for Epson L5190 (003, cyan)		
			*Nothing Follows*		
				<b>TOTAL</b>	

Purpose: Procurement of training kits and materials for Capability Building of School Heads and Master Teachers on the 4As Approach on September 19 and 20, 2023.

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

Tin

Date/Telephone No.

Canvassed by:

