



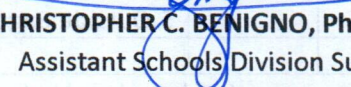
Republic of the Philippines  
**Department of Education**  
 Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**

**REQUEST FOR QUOTATION**

Standard Form No.:SF-GOOD-60  
 Revised on: May 24, 2004  
 Standard Form Title: Request for Quotation

Supplier:	Requesting Unit:SGOD/O. Gomez
Address:	PR No.: 2023-08-253
Telephone No.:	Quotation No.: 2023-08-240
e-Mail:	Date: August 31, 2023
Delivery Period:	ABC: 213,500.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than September 8, 2023 @ 9am

  
**CHRISTOPHER C. BENIGNO, PhD, EdD, CESO VI**  
 Assistant Schools Division Superintendent  
 Chairman, Bids and Awards Committee

**REQUIREMENTS:**

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement if above 50,000.00
4. Income/Business Tax Return 500,000.00 and above

**Note:**

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within \_\_\_\_\_ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

POSTED IN PHILGEPS

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	35	Pax	Day 0 (September 18, 2023) Lunch PM snack Dinner Lodging *See attached menu		
2	35	Pax	Day 1 (September 19, 2023) 3 meals (breakfast, lunch, dinner) 2 snacks (am and pm) Lodging *See attached menu		
3	35	Pax	Day 2 (September 20, 2023) 3 meals (breakfast, lunch, dinner) 2 snacks (am and pm)		





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			Lodging *See attached menu		
4	35	Pax	Day 3 (September 21, 2023) Breakfast AM snacks *See attached menu		
			Additional Requirements: 1. Free strong internet/WIFI connectivity 2. One (1) large airconditioned session hall with tables and chairs that can accommodate 35 participants following safety and health protocols based on IATF and LGU issuances, with audio and video system (3 microphones) 3. Room accommodation: a. airconditioned rooms good for sharing with at least 4 persons per room b. 2 solo airconditioned rooms 4. free flowing coffee, tea, milo and water 5. Outside Baguio City		
				<b>TOTAL</b>	
Purpose: Procurement of board and lodging for the 2023 corporate planning and budgeting on September 18 to 21, 2023					

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Date/Telephone No.

Canvassed by:



## MENU

September 18, 2023 (Day 0)	Lunch	Pinakbet, Fried boneless bangus, soup, mixed fruits
	PM Snack	Cake with chips
	Dinner	Inasal with buttered vegetables, soup
September 19, 2023 (Day 1)	Breakfast	Tocino, danggit and egg
	AM Snack	vegetable salad with chicken strips
	Lunch	Shanghai lumpia, beef steak, sauted vegetables, seasoned fruit
	PM Snack	vigan empanada
	Dinner	Sinanglaw and fried fish
September 20, 2023 (Day 2)	Breakfast	Tinapa, egg, ham
	AM Snack	fresh lumpia with sliced fruit
	Lunch	Sinigang na hipon/bangus, ensaladang gulay, buko pandan
	PM Snack	pancit batil patong
	Dinner	Igado, sauted vegetables and fruits
September 21, 2023 (Day 3)	Breakfast	bacon, ham and egg
	AM Snack	puto with dinuguan

Note: All served with drinks

Overflowing drinking water, coffee and tea