



**Republic of the Philippines**  
**Department of Education**  
 Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**  
**REQUEST FOR QUOTATION**

Standard Form No.:SF-GOOD-60  
 Revised on: May 24, 2004  
 Standard Form Title: Request for Quotation

Supplier:	Requesting Unit:CID/J. Ambroso
Address:	PR No.: 2023-09-258
Telephone No.:	Quotation No.: 2023-09-261
e-Mail:	Date: September 22, 2023
Delivery Period:	ABC: 24,000.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than September 27, 2023 29am

**CHRISTOPHER C. BENIGNO, PhD, EdD, CESO VI**  
 Assistant Schools Division Superintendent  
 Chairman, Bids and Awards Committee

**REQUIREMENTS:**

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement if above 50,000.00
4. Income/Business Tax Return 500,000.00 and above

**Note:**

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within \_\_\_\_\_ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	2	Units	Printer(L3210) printer type: print, scan, copy; maximum print resolution: Up to 5760 x 1440 dpi optimized resolution on various paper types; ISO Print Speed: Black 10.5 ISO ppm and color 5 ISO ppmt; Print Speed: Black 33 ppm and color 15 ppmt; Minimum Ink Droplet Size: 3 picolitres; Copy Quantity: 1-20 copies (without PC); Maximum Copy Size: A4, letter; Scanner Type: Flatbed with color CIS; Optical Resolution:600 dpi; Hardware Resolution: 600 x1200 dpi; Maximum Resolution: 9600 x 9600 dpi; Color Bit Depth: 48 bits input, 24 bits output; Monochrome Bit Depth: 16 bits input, 1 bit output; Grayscale Bit Depth: 16 bits input, 8 bits output; Scanner Features: Compatibility with TWAIN, WIA, ICA. Scan to PC (PDF and WSD); Maximum Scan Area: 8.5" x 11.7" (21.6		





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		x 29.7 cm); Paper Sizes: 3,5" x 5", 4" x 6", 5" x 7*, 8" x 10", oficio 9 (8,5* x 12,4"), ocio (8,4" x 13"), ocio Mexico (8,5" x 13,47), legal/11" x 17", letter/8,5" x 11*, A4/8,3" x 11,7*, executive/7,2" x 10,5", half letter/5,5" x 8,5", A6/4,1" x 5,8", custom size (min. 2,1" x 3,4 - max. 8,5" x 47,2"); Paper Weight: 64-90 g/m2		
			<b>TOTAL</b>	
<b>Purpose: Procurement of semi expendable ICT equipment for the conduct of capability building cum spiritual upliftment of ALS livelihood implementers on October 18 to 20, 2023</b>				

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Tin

\_\_\_\_\_  
Date/Telephone No.

Canvassed by:

Item No.	Description	Quantity	Unit	Rate	Amount	Total

