



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

NOTICE OF AWARD

August 23, 2023

ALICA D. REFE

Alicia Refe Catering Services

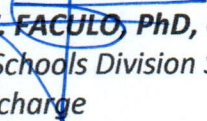
Dear *Ms. Refe*:

We are pleased to notify you that your price quotation and proposal for the procurement of **Meals and Snacks for the DRRM Orientation for the SY 2023 to 2024 on September 28 to 29, 2023** in the amount of PHILIPPINE PESOS **Fifty Six Thousand Pesos Only (₱56,000.00)** inclusive of appropriate taxes, and fees, has been accepted.

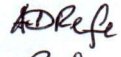
Should you agree with the award of the contract, please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

Thank you.

Very truly yours,


SORAYA T. FACULO, PhD, CESO VI
Assistant Schools Division Superintendent
Officer-in-charge
Office of the Schools Division Office

CONFORME:


Alicia D. Refe
(Signature Over Printed Name)

8/23/23
(Date)

08/23/2023
/pjn/



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Website: www.depdpines.com | Facebook Page: [facebook.com/DepEdTayoBaguioCity](https://www.facebook.com/DepEdTayoBaguioCity)

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We Care.* 



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

NOTICE TO PROCEED

August 25, 2023

ALICIA D. REFE

Alicia Refe Catering Services

Dear Ms. Refe:

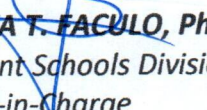
This refers to our award of contract to your company for the procurement of **Meals and Snacks for the DRRM Orientation for the SY 2023 to 2024 on September 28 to 29, 2023** in the amount of PHILIPPINE PESOS **Fifty Six Thousand Pesos Only (₱56,000.00)** inclusive of appropriate taxes and fees.

In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the attached contract.

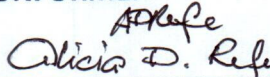
Please acknowledge receipt and acceptance of this notice by signing at the portion provided below of both copies. Keep one copy and return the other to this office at the soonest.

Thank you.

Very truly yours,


SORAYA T. FACULO, PhD, CESO VI
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

CONFORME:



(Signature Over Printed Name)
8/25/23


(Date)

08/25/2023
/pjr/

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PURCHASE ORDER

DepEd, Division Of Baguio

IT

| | |
|---|---------------------------|
| Supplier : ALICIA REFE CATERING SERVICES | P.O. No. : 23-08-209 |
| Address : 93 Upper Engineers Hill, Baguio City | Date : August 24, 2023 |
| TIN: 171-581-983-000 | Mode of Procurement : SVP |

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

| | |
|---|-------------------------------|
| Place of Delivery : DepEd, Division Office Baguio | Delivery Term : |
| Date of Delivery : | Payment Term : after delivery |

| Stock No. | Unit | Description | Quantity | Unit Cost | Amount |
|-----------|------|---|----------|-----------|-----------|
| 1 | pax | Day 1: Meals and Snacks | 70 | 400.00 | 28,000.00 |
| | | AM SNACK: 250 grams rice cake with mango and condensed milk; 2 boiled banana; 1 boiled camote, 1 canned pineapple juice | | | - |
| | | LUNCH: 300 grams beef kare-kare, 250 grams salmon teryaki, ushroom soup, rice, 1 pc orange, 1 bottled water | | | - |
| | | PM SNACK: Triple decker sandwich with egg, ham, lettuce, mayonnaise and tomato (packed in sealed cellophane) 1 canned mango juice | | | - |
| 2 | pax | Day 2: Meals and snacks | 70 | 400.00 | 28,000.00 |
| | | AM Snacks: 400 ml ginataang mais, 2 pcs. Turon 1 canned juice | | | - |
| | | LUNCH: 250 grams grilled chicken, 2 pcs beef patty steak, squash soup, rice, 1 pc apple, bottled water | | | - |
| | | PM SNACK:Vegetable salad(with garlic sa ce/ thousand island salad, cucumber, lettuce,carrots, turnips,apple) cassava cake, canned juice | | | - |
| | | NOTE: meals will be seved w/ unlimited coffee, milk, sugar,stirrer,lemon grass tea and water. | | | - |
| | | Caterer should bring trash bags;service crew should be visible during the two-day activity | | | - |
| | | ***NOTHING FOLLOWS*** | | | - |

Meals and snacks for the DRRM Orientation for the school year 2023 to 2024 on September 28 to 29, 2023

| | |
|-------|-----------|
| TOTAL | 56,000.00 |
|-------|-----------|

Total Amount in Words: **Fifty Six Thousand Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Alice
Alicia D. Refe
ALICIA REFE CATERING SERVICES
8/24/23
Date

Very truly yours,

Soraya T. Faculo
SORAYA T. FACULO, PhD, CESO VI
Asst. Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

Fund Cluster : 01
Funds Available : ₱ 56,000

ORS/BURS No. : 01336
Date of the ORS/BURS: 9/5/2023
Amount : ₱ 56,000.00

Lilibeth G. Degsi
LILIBETH G. DEGSI
Accountant III

RECEIVED
SEP 05 2023
DepEd Baguio City Division
BUDGET
By: _____ Time: 10:15

Abstract of bids or quotations under CIRCULAR PROPOSAL NO. _____ open on **August 14, 2023** at DepEd, Baguio City Division

| ITEM | UNITS | QTY | DESCRIPTION AND/OR SPECIFICATION | ALICIA REFE CATERING SERVICES | G-STRING BAR & RESTAURANT | ANAYA'S CATERING SERVICES | THICKFACE FOOD SERVICES |
|------|-------|-----|---|-------------------------------|---------------------------|---------------------------|-------------------------|
| 1 | pax | 70 | Day 1: Meals and Snacks AM SNACK: 250 grams rice cake with mango and condensed milk; 2 boiled banana; 1 boiled camote, 1 canned pineapple juice LUNCH: 300 grams beef kare-kare, 250 grams salmon teriyaki, ushroom soup, rice, 1 pc orange, 1 bottled water PM SNACK: Triple decker sandwich with egg, ham, lettuce, mayonnaise and tomato (packed in sealed cellophane) 1 canned mango juice | 28,000.00 | 31,500.00 | 32,830.00 | 36,330.00 |
| 2 | pax | 70 | Day 2: Meals and snacks AM Snacks: 400 ml ginataang mais, 2 pcs. Turon 1 canned juice LUNCH: 250 grams grilled chicken, 2 pcs beef patty steak, squash soup, rice, 1 pc apple, bottled water PM SNACK:Vegetable salad(with garlic sa ce/ thousand island salad, cucumber, lettuce,carrots, turnips,apple) cassava cake, canned juice NOTE: meals will be seved w/ unlimited coffee, milk, sugar,stirrer,lemon grass tea and water. Caterer should bring trash bags;service crew should be visible during the two-day activity | 28,000.00 | 31,500.00 | 32,830.00 | 36,330.00 |
| | | | ***NOTHING FOLLOWS*** | 56,000.00 | 63,000.00 | 65,660.00 | 72,660.00 |

We hereby certify that the bids or quotations received were opened at the date and hour indicated and the prices offered as stated above.

BAC Members:

NIEVES D. EBANIO

BAC Vice-Chairman

ATTY. ANNETTE L DOYAEN

Member

NIÑO M. TIBANGAY

Member

HARRIS G. DIZON JR.

Member

MARY JANE M. MALIHOD

Member

MARILYN S. API-IT

Member

Canvasser

Award is hereby given to the bidder with prices quoted being the lowest and the most advantageous to the government. Subject for Post Qualification.

CHRISTOPHER C. BENIGNO, PhD, EdD, CESO VI

BAC CHAIRMAN



Republic of the Philippines
 Department of Education
 Cordillera Administrative Region
 SCHOOLS DIVISION OF BAGUIO CITY

RESOLUTION NO. 211 S. 2023

RECOMMENDING THE AWARD OF CONTRACT THROUGH ALTERNATIVE METHOD OF PROCUREMENT – SMALL VALUE PROCUREMENT TO ALICIA REFE CATERING SERVICES

WHEREAS the Department of Education prepared the Purchase Request (PR) for the **Procurement of Meals and snacks for the DRRM Orientation for the school year 2023 to 2024** with an Approved Budget for the Contract (ABC procurement of) **Seventy Seven Thousand Pesos Only (P77,000.00)** (Annex A);

WHEREAS on August 7, 2023, the DepEd – Bids and Awards Committee (BAC) posted/published the Request For Quotation (RFQ) for the said procurement project. The following suppliers/contractors signified their intent to participate by submitting their respective quotations/proposals, *to wit*:


| Supplier/Distributors | Quotation (Php) |
|------------------------------------|-----------------|
| ALICIA REFE CATERING SERVICES | P 56,000.00 |
| G-STRING CATERING BAR & RESTAURANT | P 63,000.00 |
| ANAYA'S CATERING SERVICES | P 65,660.00 |
| THICKFACE FOOD SERVICES | P 72,660.00 |


WHEREAS the proposal of **ALICIA REFE CATERING SERVICES** is found to be the most compliant with the PR, and its price quotation amounting **Fifty Six Thousand Pesos Only (P56,000.00)** is the most economical and advantageous to the Government, thereby the same as the lowest calculated responsive bid;

WHEREAS Section 12 of R.A. No. 9184 mandates that the BAC shall recommend the award of the contract to the Head of the Procuring Entity or his/her duly authorized representative.

NOW THEREFORE, for and in consideration of the foregoing, **We**, the Members of the Bids and Awards Committee, hereby **RECOMMEND** to the Schools Division Superintendent the **AWARD OF CONTRACT** via Alternative Method of Procurement – Small Value Procurement to **ALICIA REFE CATERING SERVICES** for the **Procurement of Meals and snacks for the DRRM Orientation for the school year 2023 to 2024** in the amount quotation amounting **Fifty Six Thousand Pesos Only (P56,000.00)** inclusive of appropriate taxes and fees.

RESOLVED, this **22nd day of August, 2023**, Baguio Division Office Conference Hall, Baguio City.

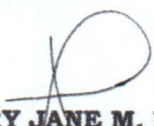

CHRISTOPHER C. BENIGNO, PhD, EdD, CESO VI
 BAC Chairperson


NIEVES D. EBANIO
 BAC Vice-Chairperson

ATTY. ANNETTE L. DOYAOEN
 BAC Member

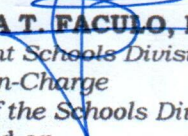

NIÑO TIBANGAY
 BAC Member


HARRIS G. DIZON JR.
 BAC Member


MARY JANE M. MALIHOD
 BAC Member


MARILYN S. API-IT
 BAC Member

APPROVED:


SORAYA T. FACULO, PhD, CESO VI
 Assistant Schools Division Superintendent
 Officer-in-Charge
 Office of the Schools Division Superintendent
 Approved on _____
 (date of approval)



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Republic of the Philippines
 Department of Education
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 SCHOOLS DIVISION OF BAGUIO CITY

RESOLUTION NO. 211 S. 2023

RECOMMENDING THE AWARD OF CONTRACT THROUGH ALTERNATIVE METHOD OF PROCUREMENT – SMALL VALUE PROCUREMENT TO ALICIA REFE CATERING SERVICES

WHEREAS the Department of Education prepared the Purchase Request (PR) for the **Procurement of Meals and snacks for the DRRM Orientation for the school year 2023 to 2024** with an Approved Budget for the Contract (ABC procurement of) **Seventy Seven Thousand Pesos Only (P77,000.00)** (Annex A);

WHEREAS on August 7, 2023, the DepEd – Bids and Awards Committee (BAC) posted/published the Request For Quotation (RFQ) for the said procurement project. The following suppliers/contractors signified their intent to participate by submitting their respective quotations/proposals, *to wit*:

| Supplier/Distributors | Quotation (Php) |
|------------------------------------|-----------------|
| ALICIA REFE CATERING SERVICES | P 56,000.00 |
| G-STRING CATERING BAR & RESTAURANT | P 63,000.00 |
| ANAYA'S CATERING SERVICES | P 65,660.00 |
| THICKFACE FOOD SERVICES | P 72,660.00 |

WHEREAS the proposal of **ALICIA REFE CATERING SERVICES** is found to be the most compliant with the PR, and its price quotation amounting **Fifty Six Thousand Pesos Only (P56,000.00)** is the most economical and advantageous to the Government, thereby the same as the lowest calculated responsive bid;

WHEREAS Section 12 of R.A. No. 9184 mandates that the BAC shall recommend the award of the contract to the Head of the Procuring Entity or his/her duly authorized representative.

NOW THEREFORE, for and in consideration of the foregoing, **We**, the Members of the Bids and Awards Committee, hereby **RECOMMEND** to the Schools Division Superintendent the **AWARD OF CONTRACT** via Alternative Method of Procurement – Small Value Procurement to **ALICIA REFE CATERING SERVICES** for the **Procurement of Meals and snacks for the DRRM Orientation for the school year 2023 to 2024** in the amount quotation amounting **Fifty Six Thousand Pesos Only (P56,000.00)** inclusive of appropriate taxes and fees.

RESOLVED, this **22nd day of August, 2023**, Baguio Division Office Conference Hall, Baguio City.

CHRISTOPHER C. BENIGNO, PhD, EdD, CESO VI
BAC Chairperson

NIEVES D. EBANIO
BAC Vice-Chairperson

ATTY. ANNETTE L. DOYAOEN
BAC Member

NIÑO TIBANGAY
BAC Member

HARRIS G. DIZON JR.
BAC Member

MARY JANE M. MALIHOD
BAC Member

MARILYN S. API-IT
BAC Member

APPROVED:

SORAYA T. FACULO, PhD, CESO VI
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent
 Approved on _____
 (date of approval)



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Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

RESOLUTION NO. 209 s. 2023
RESOLUTION RESORTING TO ALTERNATIVE MODE OF PROCUREMENT

WHEREAS the BAC received a request for the “**Procurement of Meals and Snacks for the Conduct of DRRM Orientation for the School Year (SY) 2023-2024**” with an Approved Budget for the Contract (ABC) of **Seventy Seven Thousand Pesos Only (₱ 77,000.00)** (Annex A);

WHEREAS the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act 9184 mandates that all procurement shall be done through competitive bidding;

WHEREAS the same IRR of RA 9184 provides for exemption under Rule XVI – Alternative Methods of Procurement;


WHEREAS pursuant to Section 48 of the afore-cited Rule, the Department of Education – Division of Baguio City (DO) may resort to the alternative method of procurement – **Small Value Procurement** to promote economy and efficiency if the amount involved does not exceed the threshold prescribed in Annex “H” of the IRR and does not fall under shopping in Section 52 of this IRR;

NOW THEREFORE, We, the Members of the Bids and Awards Committee, do hereby **RESOLVED** as it is hereby **RESOLVED**, to resort to the alternative method of procurement – **Small Value Procurement** for the procurement of meals and snacks for the conduct of “**SY 2023-2024 DRRM Orientation**”;


RESOLVED FINALLY, to post this Resolution at the DO Website, PhilGEPS (if Php50,000.00 and above), and other conspicuous place at the premises of the DO.

August 2, 2023, Baguio Division Office Conference Hall, Baguio City.



CHRISTOPHER C. BENIGNO Phd,EdD, CESO VI
 BAC Chairperson


NIEVES D. EBANIO
 BAC Vice-Chairperson

on-field
NIÑO TIBANGAY
 BAC Member

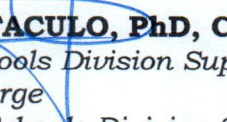

ATTY. ANNETTE L. DOYAOEN
 BAC Member

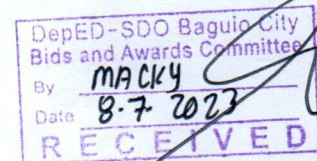

HARRIS G. DIZON JR.
 BAC Member


MARY JANE M. MALIHOD
 BAC Member


MARILYN S. API-IT
 BAC Member

APPROVED:


SORAYA T. FACULO, PhD, CESO VI
 Assistant Schools Division Superintendent
 Officer-in-Charge
 Office of the Schools Division Superintendent



Approved on 8-7-23
 (date of approval)

