




Republic of the Philippines  
**Department of Education**  
 Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**  
**REQUEST FOR QUOTATION**

Standard Form No.:SF-GOOD-60  
 Revised on: May 24, 2004  
 Standard Form Title: Request for Quotation

Supplier:	Requesting Unit: CID/N. Dalapnas
Address:	PR No.: 2023-10-306
Telephone No.:	Quotation No.: 2023-10-293
e-Mail:	Date: October 18, 2023
Delivery Period:	ABC: 1,048.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than **OCTOBER 25, 2023 @9AM**

**Failure to submit this on or before the due date aforesaid will be a ground for disqualification.**

 October 18, 2023 2:24PM  
**CHRISTOPHER C. BENIGNO, PhD, EdD, CESO VI**  
 Assistant Schools Division Superintendent  
 Chairman, Bids and Awards Committee

**REQUIREMENTS:**

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement if above 50,000.00
4. Income/Business Tax Return 500,000.00 and above

**Note:**

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within \_\_\_\_\_ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	100	Pieces	Parchment paper (A4, GSM-90)		
2	22	Pieces	Spiral notebook 40 leaves		
3	22	Pieces	Ballpen 0.5 mm (black)		
<b>TOTAL</b>					

Purpose: Procurement of supplies and materials for the conduct of capability building on Arabic reading and culture awareness (AERCA) for madrasah educational program implementers (MEP) cum advocacy to non-implementers

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
 Signature over Printed Name

\_\_\_\_\_  
 Tin

\_\_\_\_\_  
 Date/Telephone No.

Canvassed by:

