



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
 SCHOOLS DIVISION OF BAGUIO CITY
 DISTRICT II
FORT DEL PILAR ELEMENTARY SCHOOL
 Fort del Pilar, Baguio City



REQUEST FOR QUOTATION

Standard Form No.: SF-GOOD-60

Revised on: May 24, 2004

Standard Form Title: Request for Quotation

Supplier: _____

Address: _____

Telephone No.: _____

eMail: _____

Date received by the Supplier: _____

PR No.: 2023-10-010

Quotation No.: 2023-10-009Q

Date: Oct. 25, 2023

ABC: P93,020.35

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and submit your quotation in a sealed envelope duly signed by your representative not later than *November 3, 2023*

RUDELYN D. WAGUIS
 BAC Chairman

REQUIREMENTS:

1. Mayor's / Business Permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement

Note:

- Submit RFQ together with the requirements
- All entries must be typewritten or legibly written
- Delivery period within **Working Days.**
- Price validity shall be for a period of **30 Calendar Days**

POSTED IN PHILGEPS

Item No.	Qty	Unit	Item Description	Unit Price	Total Price
1	2	box	ENVELOPE, Documentary, A4, 500 pieces per box		
2	35	ream	PAPER, MULTICOPY A4, 500 sheets per ream		
3	160	ream	PAPER, MULTICOPY LEGAL, 500 sheets per ream		
4	1	bottle	brother ink 5000 cyan		
5	1	bottle	brother ink D60 black		
6	1	bottle	brother ink 5000 magenta		
7	1	bottle	brother ink 5000 yellow		
8	39	bottle	epson ink 003 black		
9	39	bottle	epson ink 003 cyan		
10	39	bottle	epson ink 003 magenta		
11	39	bottle	epson ink 003 yellow		
12	895	piece	manila paper		
13	2	pack	special paper 180gsm, A4, 100's		
14	10	pack	special paper 180gsm, long, 100's		
15	10	pack	TRASHBAG, black, 37" x 40", XL, 10 pieces per roll or pack		
16	8	piece	LED bulb, 15w		
17	2	can	floor wax, 900gm		
TOTAL					
Purpose: for school use					

After having carefully read and accepted your General Conditions, I/We quote on the items at prices noted above.

Canvassed by:

Printed Name Over Signature

Signature over Printed Name

TIN

Date / Telephone No.



FORT DEL PILAR ELEMENTARY SCHOOL
 Fort del Pilar, Baguio City
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