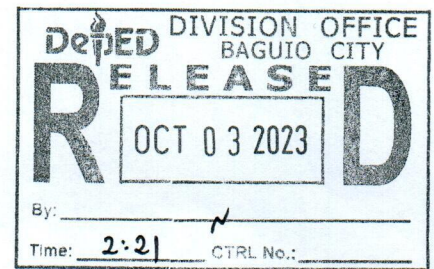




Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**



October 03, 2023

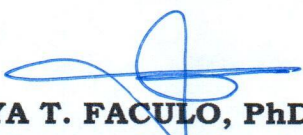
**DIVISION MEMORANDUM**

No. 391-2023

**CELEBRATION OF NATIONAL TEACHERS' DAY  
IN THE SCHOOLS DIVISION OF BAGUIO CITY**

To: **Public and Private Elementary School Heads  
Public and Private Secondary School Heads  
SDO Personnel  
All Others Concerned**

1. Pursuant to City Ordinance Number 05, s. 2023 titled "An Ordinance Declaring the First Friday of October of every year as Official Teachers' Day in the City of Baguio, Institutionalizing the Outstanding Teacher' Awards, and Appropriating Funds thereof" and the Unnumbered Memorandum from DepEd Central Office titled "Guidance on the Conduct of Classes in the Upcoming National and World Teachers' Day Celebration and 2023 Barangay and Sangguniang Kabataan Elections", the Schools Division of Baguio City will host the National Teachers' Day celebration on **October 06, 2023, Friday, 8:00 in the morning** at PFVR Gym, Military Cut-off Rd, Baguio City.
2. The identified participants are from Public and Private schools, Higher Education Institutions, and SDO personnel. Enclosed is the number of participants per school.
3. Relative to the aforementioned City Ordinance and the Unnumbered Memorandum from DepEd Central Office, **all in-person classes in public elementary and secondary schools, including community learning centers of the Alternative Learning System (ALS), shall shift to the various blended learning modalities (i.e modular distance, asynchronous) on October 5-6, 2023.**
4. Immediate and wide dissemination of this memorandum is desired.

  
**SORAYA T. FACULO, PhD, CESO VI**  
Assistant Schools Division Superintendent  
OIC- Schools Division Superintendent





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Enclosure 1

Participants to the activity:

a. School-Based

97 Private Elementary and Secondary Schools	Administrators/Teachers 3 representatives per school
67 Public Elementary and Secondary Schools	School Heads/Teachers 4 representatives per school (large schools) 3 representatives per school (medium schools) 2 representatives per school (small schools)
Higher Education Institutions Baguio Central University Saint Louis University University of Baguio University of the Cordilleras University of the Philippines TESDA	Administrators/Teachers 5 representatives per institution
Guests/ Speakers / Visitors / Performers	50

b. Schools Division Office Personnel

<b>Committee</b>	<b>Terms of Reference</b>
Program Committee <i>CID</i>	Develop the program for the celebration, including the selection of speakers, performers, and other participants
Venue and Decorations Committee <i>SGOD, ICT, and PFVR staff</i>	Decorate the venue for the celebration and make necessary preparation of sound system setup
Technical Committee <i>OSDS-ICT</i>	Online Attendance and Certificate of Appearance
Documentation Committee <i>Information Officers</i>	Document the celebration through photography and videography
Raffle Draw Committee <i>SocMob and ICT</i>	Secure prizes for the raffle, organize and conduct the actual raffle drawing activity
Usherettes <i>Admin, Legal, Finance</i>	Assist guests and visitors

