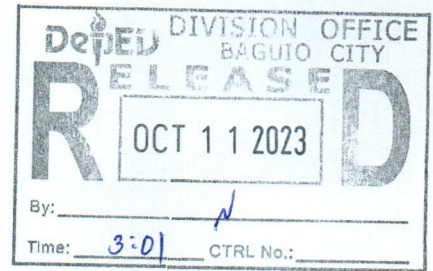




Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**



October 11, 2023

**DIVISION MEMORANDUM**


No. 409-2023

**ADDENDUM TO DIVISION MEMORANDUM NO. 396, S. 2023**

1. Relative to the conduct of the **5<sup>th</sup> Executive Committee Meeting** on October 12, 2023, an additional item for update will be included in the agenda.

<b>Topic</b>	<b>Personnel in-Charge</b>	<b>Time Allotment</b>
Budget utilization rate for FY 2022 and 2023 (Special Education Fund & General Fund)	Administrative Officer V	5 mins

2. All other provisions of Division Memorandum No. 396, s. 2023 shall remain in place.
3. Immediate dissemination of and compliance with this Memorandum is earnestly desired.

  
**SORAYA T. FACULO PhD, CESO VI**  
Assistant Schools Division Superintendent  
Officer-in-Charge  
Office of the Schools Division Superintendent

