



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY
MABINI ELEMENTARY SCHOOL
Leonard Wood Road, Salud Mitra, Baguio City
DISTRICT IV

NOTICE OF AWARD

3 October 2023

QADAR SOUVENIRS AND GEN. MDSE
1150 G/F Maharlika BLDG., Baguio City

Dear Mr. Marvin Malidom:

We are pleased to notify you that your price quotation and proposal for the procurement of *printing of school IDs for learners of Mabini ES* in the amount of PHILIPPINE PESOS *Fifty two thousand eight hundred five pesos (P 52,805.00)* inclusive of appropriate taxes and fees, has been accepted.

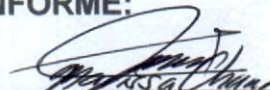
Should you agree with the award of the contract, please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

Thank you.

Very truly yours,


PROSERPINA M. ESTACIO
Principal III

CONFORME:



(Signature Over Printed Name)

10-03-23

(Date)





Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY
MABINI ELEMENTARY SCHOOL
LEONARD WOOD ROAD, SALUD MITRA BAGUIO CITY

NOTICE TO PROCEED

5 October 2023

QADAR SOUVENIRS AND GENERAL MERCHANDISE
Maharlika, Baguio City

Dear Mr. Marvin T. Malidom:

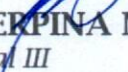
This refers to our award of contract to your company for the procurement of *Printing of school IDs for Mabini ES learners* in the amount of PHILIPPINE PESOS *Fifty two thousand Eight hundred five pesos only (P52,805.00)* inclusive of appropriate taxes and fees.

In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the attached contract/PO.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this office the soonest.

Thank you.

Very truly yours,


PROSERPINA M. ESTACIO
Principal III

CONFORME:

I acknowledge receipt of this Notice on 10-05-23

Name of the Representative of the Bidder: Marissa Chaur

Authorized Signature: 
(Signature over printed name)



PURCHASE ORDER
SDO Baguio City
MABINI ELEMENTARY SCHOOL

Supplier : QADAR SOUVENIRS AND GENERAL MERCHANDIS	P.O. No. : 2023-10-040
Address : Maharlika, Baguio City	Date : October 4, 2023
TIN :	Mode of Procurement : <u>small value procurement</u>

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : ___ Mabini E/S			Delivery Term : FULL		
Date of Delivery : 15-working days after the receipt of the PO			Payment Term : FULL		
Stock	Unit	Description	Quantity	Unit Cost	Amount
1	piece	Printing of School IDs for learners from Kinder to Grade 6 - with lace (printed name of school) - PVC type, waterproof - ATM size, vertical - with casing - inclusive of on-site picture taking - inclusive of lay outing	1,790	29.50	52,805.00
TOTAL					₱ 52,805.00
(Total Amount in		Fifty two thousand eight hundred five pesos only			

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Signature over Printed Name of Supplier

10-04-23

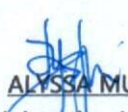
Date

Very truly yours,

PROSERPINA M. ESTACIO

Signature over Printed Name of Authorized Official
School Principal III

Designation

Fund Cluster : 01
Funds Available : 52,805.00

ALYSSA MUSNI
 Administrative Assistant II
ORS/BURS No. : 02-101101-2023-09-01424**Date of the ORS/BURS:**

9/12/2023

Amount :

271,476.22



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MABINI ELEMENTARY SCHOOL
 Leonard Wood Road, Salud Mitra, Baguio City

BIDS AND AWARDS COMMITTEE
RESOLUTION NO. 032, S. 2023

RECOMMENDING THE AWARD OF CONTRACT THROUGH SMALL VALUE PROCUREMENT TO QADAR SOUVENIRS AND GENERAL MERCHANDISE THE PROCUREMENT OF OTHER SUPPLIES AND MATERIALS

WHEREAS, the property custodian of Mabini ES prepared the Purchase Request (PR) for the procurement of **PRINTING OF SCHOOL IDs FOR LEARNERS FROM KINDER TO GRADE 6** with an Approved Budget for the Contract (ABC) of **Sixty two thousand six hundred fifty pesos only (P62,650.00)**

WHEREAS, on September 25, 2023, the DepEd – Bids and Awards Committee (BAC) posted/published the Request For Quotation (RFQ) for the said procurement project. The following suppliers/distributors signified their intent to participate by submitting their respective quotations/proposals, to wit:

Supplier/Distributors	Quotation (Php)
PRINTEXPERT.COM	53,700.00
GILBERT DE LEON PHOTO AND VIDEO SERVICES	52,805.00
QADAR SOUVENIRS AND GENERAL MERCHANDISE	52, 805.00

NON-COMPLIANT:

Supplier/Distributors	REMARKS
GILBERT DE LEON PHOTO AND VIDEO SERVICES	NO ATTACHED BUSINESS PERMIT AND PHILGEPS REGISTRATION

WHEREAS the proposal of **QADAR SOUVENIRS AND GENERAL MERCHANDISE** is found to be the most compliant with the PR, and its price quotation amounting to **Fifty two thousand eight hundred five pesos only (P52,805.00)** is calculated as the lowest and responsive bid;

WHEREAS Section 12 of R.A. No. 9184 mandates that the BAC shall recommend the award of the contract to the Head of the Procuring Entity or his/her duly authorized representative;

NOW THEREFORE, for and in consideration of the foregoing, **We**, the Members of the Bids and Awards Committee, hereby **RECOMMEND** to the School head the **AWARD OF CONTRACT** via Negotiated Procurement– Small Value Procurement to **QADAR SOUVENIRS AND GENERAL MERCHANDISE** for the procurement of **Printing of school IDs** in the amount of **Fifty two thousand eight hundred five pesos only (P52,805.00)** inclusive of appropriate taxes and fees;

RESOLVED, this 3rd October 2023, Mabini Elementary School, Baguio City.

ALEJO L. PACALSO
 BAC Chairperson

ANGELBERT L. PEDNGA.
 BAC Vice-Chairperson

OSCAR AONANAN JR
 BAC Member

YOLANDA B. CHAN
 BAC Member

RAQUEL C. SHAGYO
 BAC Member

JUNE JOAN SOLIBA
 BAC Member

APPROVED:

PROSERPINA M. ESTACIO
 School Head

