




**Republic of the Philippines**  
**Department of Education**  
 Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**  
**REQUEST FOR QUOTATION**

Standard Form No.: SF-GOOD-60  
 Revised on: May 24, 2004  
 Standard Form Title: Request for Quotation

Supplier:	Requesting Unit: OSDS/A. Baseng-il
Address:	PR No.: 2023-10-287
Telephone No.:	Quotation No.: 2023-10-283
e-Mail:	Date: October 13, 2023
Delivery Period:	ABC: 49,059.81

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than **OCTOBER 24, 2023 @9AM**

**Failure to submit this on or before the due date aforesaid will be a ground for disqualification.**

  
**CHRISTOPHER C. BENIGNO, PhD, EdD, CESO VI**  
 Assistant Schools Division Superintendent  
 Chairman, Bids and Awards Committee

**REQUIREMENTS:**

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement if above 50,000.00
4. Income/Business Tax Return 500,000.00 and above

**Note:**

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within \_\_\_\_\_ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	5	Pcs	Plywood, Marine 3/4" x 4' x 8'		
2	5	Pcs	1/2" X 1 " wood moulding		
3	3	Pcs	2" X 2" X 10 ft Eco wood		
4	1	Kg	1.5" Finishing nail		
5	1	Kg	2" Finishing nail		
6	1	Kg	2.5" Finishing nail		
7	1	Kg	Flat Bar 1" x 1/4"		
8	1	Pc	Square Bar 12mm		
9	1	Kg	Welding Rod		
10	15	Pcs	1" black screw with tox		
11	1	Set	30cm X 30cm Ceiling Exhaust Fan		
12	1	Set	4"X10m Flexible Air Duct		
13	1	Set	Single Pole Wall Switch in One Switch Plate (10 AMP, 230V)		





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14	15	M	3.5 mm <sup>2</sup> THHN Wire, Stranded		
15	1	Pc	Junction Box, 4" x 4" G.I.		
16	1	Pc	Electrical Conduit uPVC, 15mmØ		
17	1	Pc	Electrical Tape		
18	0.40	Sqm	Analok Window (sliding)		
19	4.68	Sq.m	Analok Wall with Door on 1 3/4in. X 4in frame dark brown with 6mm bronze glass		
20	1	Set	Cylindrical Door Knob Heavy Duty		
21	1	Gal	Flatwall enamel		
22	2	Gal	Semi-gloss enamel paint		
23	1	Ltr	Easytite with hardener		
24	1	Gal	Paint Thinner		
25	1	Pc	2in paint brush		
26	1	Pc	Roller brush with pan		
27	5	Pc	#100 sand paper		
28	1	Ltr	metal paint (black)		
29	1	Ltr	Red oxide		
30	1	Pax	Labor		
				<b>TOTAL</b>	
Purpose: Procurement of materials with labor for the improvement of SDO administrative services records unit filing room					

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Tin

\_\_\_\_\_  
Date/Telephone No.

Canvassed by:

