**EQUIVALENTS RECORD FORM**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **DIVISION:** |  | | | | | | | | | |
| Name: | |  | | | | | Date of Birth: |  | Sex: |  |
|  | | (Surname) | (Given Name) | | (Middle Name) | |  |  |  |  |
| Item Number: | | OSEC-DECS- | | | | | Position Title: |  | | |
| Monthly Salary/SG/SI: | |  | | | | | Email: |  | | |
| School/District: | |  | | Org. Code: | |  | Contact No.: |  | | |

1. **Educational Attainment & Civil Service Eligibility:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Degree or Highest Level/Units Earned | Name of Institution | Year Graduated/ Period of Attendance | Eligibility  (CS Exam/PRC) | Rating | Date |
|  |  |  |  |  |  |

1. **Service Record: (Attach Duly Certified Service Record)**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| 1. Total number of years in teaching: | Public: |  | Private: |  | Equivalent: |  |
| 1. Degree or Degree Equivalent: (Present degree) | |  | | | | |
|  | |  | | | | |
| 1. Areas of Equivalent | Period of Attendance/Service | | Equivalent No. of Units | | Course Description/ Specialization | |
| 1. Professional study |  | |  | |  | |
| 1. Teaching Experiences |  | |  | |  | |
| 1. Public School |  | |  | |  | |
| 1. Private School |  | |  | |  | |

1. **Training, Seminars, Workshops, etc.**

|  |  |  |  |
| --- | --- | --- | --- |
| (Attach one (1) copy of each) | Period of Attendance/Service | Equivalent No. of Units | Course Description/ Specialization |
|  |  |  |  |
| **TOTAL** |  |  |  |

1. **Latest Performance Rating:**

|  |  |  |
| --- | --- | --- |
|  |  |  |
| Rating Period | Rating  (Numerical/Descriptive) | Printed Name &  Signature of Teacher |

**VERIFIED AND CERTIFIED CORRECT:**

|  |  |  |
| --- | --- | --- |
|  |  |  |
| Printed Name & Signature of School Head | | |

1. **Division Action:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Classification | Date Processed | Grade Assignment | Salary Grade | Monthly Salary | Remarks |
|  |  |  |  |  |  |

**CERTIFIED CORRECT: RECOMMENDING APPROVAL:**

**NIEVES D. EBAINO SORAYA T. FACULO PhD, CESO VI**

Administrative Officer V OIC – SCHOOLS DIVISION SUPERINTENDENT

**IV. DepEd-CAR, Regional Office Action:**

|  |  |
| --- | --- |
| CLASSIFICATION: |  |
| GRADE ASSIGNMENT: |  |
| POST-AUDITED AT GR.: |  |
| NBC: |  |
| DATE PROCESSED: |  |

**MARY O. MENDOZA**

Teacher Credentials Evaluator II

**APPROVED:**

**ESTELA P. LEON-CARIÑO EdD, CESO III**

Director IV/Regional Director