



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY
DISTRICT V
MANUEL A. ROXAS ELEMENTARY SCHOOL
North Sto. Tomas Road, Sto. Rosario Valley, Baguio City

REQUEST FOR QUOTATION

Supplier: Requesting Unit: MANUEL A. ROXAS ELEM. SCHOOL
Address: PR No.: 2023 – 11 – 002
Telephone No.: Quotation No.: 2023 – 11 – 0002
e-Mail: Date: Nov. 7, 2023
Date received by the Supplier: ABC: Php192,000.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and submit your quotation in a sealed envelope duly signed by your representative not later than November 20, 2023

POSTED IN PHILGEPS

^{MAR}
MARITES E. MAON

School BAC Chairman, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Income/Business Tax Return
4. Omnibus Sworn Statement

Note:

Submit RFQ together with the requirements.
All entries must be typewritten or legibly written.
Indicate brand and model of item offered.
Delivery period within _____ Calendar Days.
Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	1	pax	Security Guard (Day Shift)		
			- Contract Period: January 01, 2023 to December 31, 2023		
			- Schedule: 6:00 AM to 6:00 pm, Monday to Saturday including legal holidays and special holidays		
			Security guard must:		
			1. be duly licensed;		
			2. be in complete uniform while on duty;		
			3. be with complete defense tools (flashlight & baton);		
			4. maintain a logbook;		
			5. be visible at all times		
			6. have at least 1 year of experience; and		
			7. adhere to the policies of Manuel A. Roxas Elementary School		



MANUEL A. ROXAS ELEMENTARY SCHOOL
North Sto. Tomas Road, Sto. Rosario Valley, Baguio City
DepEdTayo/Manuel A. Roxas ES
136415mares@gmail.com/136415@deped.gov.ph

					TOTAL
Purpose: procurement of security services for Manuel A. Roxas Elementary School for CY 2024					

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

 Signature over Printed Name
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 Date/Telephone No.

Canvassed by:



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