



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
 SCHOOLS DIVISION OF BAGUIO CITY
 DISTRICT V
MANUEL A. ROXAS ELEMENTARY SCHOOL
 North Sto. Tomas Road, Sto. Rosario Valley, Baguio City

REQUEST FOR QUOTATION

Supplier: Requesting Unit: MANUEL A. ROXAS ELEM. SCHOOL
 Address: PR No.: 2023 – 11 – 005
 Telephone No.: Quotation No.: 2023 – 11 – 0005
 e-Mail: Date: Nov. 28, 2023
 Date received by the Supplier: ABC: Php216,000.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and submit your quotation in a sealed envelope duly signed by your representative not later than December 4, 2024

POSTED IN PHILGEPS

M. Maon
MARITES E. MAON

School BAC Chairman, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Income/Business Tax Return
4. Omnibus Sworn Statement

Note:

Submit RFQ together with the requirements.
 All entries must be typewritten or legibly written.
 Indicate brand and model of item offered.
 Delivery period within _____ Calendar Days.
 Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	1	pax	Security Guard (Day Shift)		
			- Contract Period: January 01, 2024 to December 31, 2024		
			- Schedule: 6:00 AM to 6:00 pm, Monday to Sunday including legal holidays and special holidays		
			Security guard must:		
			1. be duly licensed;		
			2. be in complete uniform while on duty;		
			3. be with complete defense tools (flashlight & baton);		
			4. maintain a logbook;		
			5. be visible at all times		
			6. have at least 1 year of experience; and		
			7. adhere to the policies of Manuel A. Roxas Elementary School		



MANUEL A. ROXAS ELEMENTARY SCHOOL

North Sto. Tomas Road, Sto. Rosario Valley, Baguio City
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 136415mares@gmail.com; 136415@deped.gov.ph

