



**Republic of the Philippines**  
**Department of Education**  
 Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**

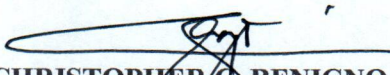
**REQUEST FOR QUOTATION**

Standard Form No.: SF-GOOD-60  
 Revised on: May 24, 2004  
 Standard Form Title: Request for Quotation

Supplier:  
 Address:  
 Telephone No.:  
 e-Mail:  
 Date received by the Supplier:

Requesting Unit: CID  
 PR No.: 2023-10-316  
 Quotation No.: 2023-11-308  
 Date: November 10, 2023  
 ABC: Php 400.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than **NOVEMBER 16, 2023 @9AM**  
**Failure to submit on or before the date aforesaid will be a ground for disqualification unless extended by the BAC.**

  
**CHRISTOPHER C. BENIGNO, PhD, EdD, CESO VI**  
 Assistant Schools Division Superintendent  
 Chairman, Bids and Awards Committee

**REQUIREMENTS:**

13. Mayor's / Business permit
14. PhilGEPS registration number or certificate
15. Omnibus Sworn Statement if above 50,000.00
16. Income/Business Tax Return 500,000.00 and above

**Note:**

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within \_\_\_\_\_ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

| Item No. | Qty. | Unit | Item Description                                     | Unit Price | Total Price |
|----------|------|------|--|------------|-------------|
| 1        | 10   | Pax  | <b>Specialty paper, A4, 10 pcs per pack, 100 gsm</b> |            |             |

Purpose: Procurement of supplies for the conduct of equipping school heads on monitoring and evaluation mechanism

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Tin

\_\_\_\_\_  
Date/Telephone No.

Canvassed by:

