



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
 Schools Division of Baguio City
 DISTRICT I
RIZAL ELEMENTARY SCHOOL
 #1 GIBRALTAR ROAD, BAGUIO CITY

REQUEST FOR QUOTATION

Company/Supplier/Store: _____
 Address: _____
 Telephone No.: _____
 e-Mail: _____
 TIN: _____

PR No.: 2023-11-043
 Quotation No.: 2023-11-042
 Date: November 29, 2023
 ABC: **408,000.00**

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than **December 6, 2023**

POSTED IN PHILGEPS

MARIA MAGDALENA C. BALAO
 Chairperson, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement (for ABC above 50K)
4. Income/Business Tax Return (for ABC above 500K)

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within ___ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	2	PAX	SECURITY GUARD		
			12 hours duty, 7:00 AM to 7:00 PM & 7:00 PM to 7:00 AM		
			Monday to Sunday, including legal and special holidays		
			Security Guard must be:		
			a. Duly Licensed		
			b. In complete uniform and paraphernalia		
			* With flashlight and baton		
			c. with at least 2 years of experience		
			d. MUST MAINTAIN A LOGBOOK		
			e. MUST BE VISIBLE AT ALL TIMES		
			f. must adhere to the policies of the school		
			SECURITY AGENCY must submit a security plan for January 2024 to December 2024		
				TOTAL	

Purpose: PROCUREMENT OF SECURITY SERVICES FOR RIZAL ES FOR CY 2023-2024

1. Security Agency must submit monthly proof of remittance of SSS, HDMF, and PhilHealth Contributions.
2. License of Security Guard must be up to date.

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

Tin

Canvassed by:



Address: #1 Gibraltar Road, Baguio City

Telephone No.: (074) 620-4224

E-mail Address: rizalbaguio1937@gmail.com/136404@deped.gov.ph

DepEdTayo Rizal Elementary School