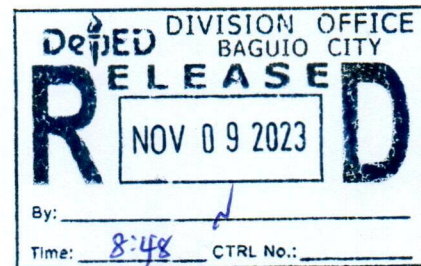




Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY



November 6, 2023

DIVISION MEMORANDUM
No. **453-2023**

**CAPABILITY BUILDING ON THE DEVELOPMENT AND QUALITY ASSURANCE
OF LEARNING RESOURCES**

To: CID Chief Education Supervisor
Education Program Supervisors
Public Schools District Supervisors
School Heads/Principals
Identified Teachers
All Others Concerned

1. Relative to the continuous harvesting of Learning Resources (LRs) and the pilot implementation of the MATATAG K to 10 Curriculum, SDO Baguio through the Curriculum Implementation Division will conduct a **Capability Building on the Development and Quality Assurance of LR (Kinder-Grade 12) on November 10-11 and 18, 2023 at Brentwood Apartelle.**
2. The said activity aims to:
 - a. assist in delivering the curriculum content, standards, and lesson competencies;
 - b. develop and quality assure LR, specifically Learning Activity Sheets (LAS).
3. Kindly refer to the enclosure for the participants and matrix. Likewise, school heads are encouraged to assign teachers that will be in-charge of classes of identified teachers participating in the workshop for November 10 so as not to disrupt classes as stipulated in the DepEd Order No. 9 s. 2005 titled "*Instituting Measures to Increase Engaged Time-on-Task and Ensuring Compliance Therein*".
4. Participants also need to bring their laptops, extension cords and reference materials for the said activity.
5. In addition, teaching and non-teaching personnel are entitled to two-day (2) service credits and Compensatory Time-off (CTO)/Compensatory Overtime Credits (COC) earned in lieu of services rendered on November 11 and 18, 2023 as per DO No. 53 s. 2003 and CSC DBM Joint Circular No. 2 s. 2004.
6. Immediate and wide dissemination of this memorandum is highly appreciated.

SORAYA T. FACULO, PhD, CESO VI
Assistant Schools Division Superintendent
OIC-Office of the Schools Division Superintendent

For the OIC-Schools Division Superintendent:


CHRISTOPHER C. BENIGNO, PhD, EdD, CESO VI
Assistant Schools Division Superintendent





Republic of the Philippines
Department of Education
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SCHOOLS DIVISION OF BAGUIO CITY

Enclosure 1: List of Participants

<i>Office/ Section</i>	<i>Name</i>	<i>No. of Pax</i>
Top Management	Soraya T. Faculo, PhD CESO VI-SDS Christopher C. Benigno, PhD EdD CESO VI-ASDS Juliet C. Sannad, EdD-CID Chief Nino M. Tibangay-SGOD Chief	4
EPS	Marina Tabangcura-AP Armi Victoria Fiangaan-English Mary Jane Malihod-EPP/TLE/TVL Nora Dalapnas-ESP Marilyn Api-it-Filipino Lolita Manzano-MAPEH Francisco Copsiyan-Math Virginia Alindayo-Science Loida Mangangey-LRMS	9
LRMS	Lily Mabalot Phoebe Jane Navarrete	2
ICT	Sonny Paday-os	1
HRTD/SMME	Samuel Bab-anga Jocelyn Coldeg	2
Speaker		1

Learning Area		
Kindergarten	Nacky Rodela Mariane Yodong Crisanta Ueda Lovely Ilingan Maribeth Mallari Eleonor Kate L. Dangbis Lee Anne Gryll Pugong Cristina Dulagan Jeremie Alicmas Emmalyn Udacion	10



Grade Level	English	Filipino	Math	Science
Grade 1	Juliet Cabinto	Trina Crisostomo	Marilyn Bayangdan	
	Julie Faye Mandane	Delia Benito	Zarah Wasing	
	Jackie Lou Basilio	May Ann Cabrerros	Elvira Biniahan	
Grade 2	Freda Dayog	Julie Alidao	Jenny Ann Rosete	
	Pureza Cagaoan	Glaiza Sacpa	Lovelyn Hogat	
	Adeline Basali	Nieves Barbosa	Marites Chatoy	
			Merry Cris Daligdig	
Grade 3	Arlyn Cayacay	Abegail Valdez	Crystal Cave ES - One Par.	Elvira Adiwang
	Jacquelyn Tayab	Ilka Badecao	Mary Rose Backian	Claire C. Poyongan
	Blessie Cayasen	Thelma Pang-et	Marites Napudo	Vivian Olsim
			Winnie Gallano	Augustina Chapap
				Liza Polled
Grade 4	Josephine Balmonte	Matthew L. Bayang	Ryan Jansen Tadeja	Demitria Ciriaco
	Mark Adrian Arenas	Edna Busacay	Loriebeth Cipriano	Isnar I. Mang-usan
	Sebia Batayan	Nelian L. Kebasen	Mercedes Masidong	Ludivina L. Guerrero
	Sylvia Pitpitunge		Anna Elisa S. Garchitorena	Ma Consuelo V. Cabrera
Grade 5	Josie Golez	Maria Magdalen Balao	Mabini Elem. - One Par.	Elaine T. Parrocha
	Joan Choy-awon	Mylie Esteban	Jenny Gumabay	Angelbert Pednga
	Fita Pagat	Annabel De Guzman	Elizabeth Alberto	Dwight B. Milan
			Arona Antero	Clydee O. Acong
				Bryan Basilio
Grade 6	Fidela Maslang	Claire Joyce C. Bangguiayao	Reagan Decoran	Emma L. Wakat
	Mayady Gao-an	Randy Cayat	Maria Theresa Calde	Marie Fe Pio
	Jinky Pasiliao	Bonnie Garret Limmayog	Claire Aposen	Princess Perez
	Shaira Abao			Linda Longay
Grade 7	Joan Daus	Luzviminda Ablao	Girlie Layug	Pauline Punasen
	Jobeth Jang	Rochelee Rifani	Lindawan NHS - one Par.	Debie Benito
	Charita Carreon	Jenny Concepcion	May Ann Aglit	Vilma Agacer
				Angeline Minos
				Julie C. Roque
Grade 8	Justina Awisan	Maria Ramelia Ulpindo	Lorilyn Daping	Geraldine Lapiguera
	Florhiza Cayat	Mary Luz Dela Cruz	Melody Betuag	Carolyn Viemes
	Emilia Guinumtad	Luzviminda Ablao	San Vicente NHS - One Par.	Ines Casi
				Virgie Rufino
Grade 9	Sharon Contaoui	Charlot Balong	Melonee Tibangay	Alita Bautista
	Rose Marie Sison	Josephine Tipay	Jason Habbilling	Evelyn Nocelo
	Darlene Estoe	Clyde Candido	Aiza Bitanga	Marez Kristine Tome
				Rowena Garcia
				Esmeralda Fadlen
Grade 10	Valentina Castro	Vilma Ambat	Irisan NHS - One Part.	Melanie Abaggue
	Florida Vinluan	Teresita Estocapio	Fe Dyan Baterina	Annie Taep
	Audrey Ann Pinas	Marijoy Gupaal	Julie Pearl Baliclic	Grace Daus
				Annabelle Montero
Grade 11	Maria Teresa Macasinag	Hilda Dawayen	Erlinda Agabao-Gen. Math	Emil Mendoza
	Jenefer Abul	Joemar Capinlac	(Acad.)	Mildred K. Paac
	Joanne Marie Vicente	Maricel Mendoza	Jamie Capistrano	Joey Lartec
	Roana Arciaga		(Stat.)	Merda T. Talosig
			Agustine Padya-os-Gen.Math	Viliu Buya
Grade 12	Melvin Magsanoc	Gina D. Gardingan	Cherry Capuyan	Aldy Onos
	Diona Palayan	Anilyn F. Paniteo	(Pre Cal.)	Hazel Ann S. Nipales
	Kereen Kitoyan	Aiza P. Kimmayong	Denver Aliwana	Charlie Dolipas
			(FABM)	

Grade Level	AP	ESP	MAPEH	EPP/TLE/TVL
Grade 1	Aris Daf Q. Grado	Nelda C. Inubban	CALUZA, Emely	
	Elaine Rose Villanueva	Rech Paltiyon	CHIDAY, Aljon Q.	
	Irene B. Velasco	Lourdes Pasinhon	BASILAN, Elenita A.	
		Lydia P. Colegio	RENDORA, Jobelle C.	
Grade 2	Ricelene Sacayanan	Kathleen C. Lumidao	WANGDALI, ROSALINA	
	Nancy D. Lipawen	Lourdes Pasinhon	LONGUED, Emerita B.	
	Maria Victoria Canite	Eden Galletes	SACBAT, Crisanta	
		Arlene R. Dasayon	CUEVO, Jorelyn P.	
Grade 3	Romana Topao-i	Leonora Am amlan	YANGYANG, Nieves Domay	
	Jacquelyn Tayab	Roselyn O. Golez	HALLIG, Joan V.	
	Franchesca Casilen	Pinky Pascaden	CANAM, Jovie Ann B.	
		Aileen Mabalot	OBFAN, Rosalinda	
Grade 4	Luther Prime Y. Melecio	Carolina W. Mercado	GARCIA, Sarah O.	Sharon Calos
	Rowena Dougyayon	Crisanta Kimbatoy	UDACION, Emmalyn	Annabel Bagto
	Teresita Baltazar	Elsie Kiblasan	VILLANUEVA, Elaine Rose L.	John Parayao
	Rhoda Medina		DATUL, Felicitas L.	Merly Jocson
Grade 5	Diana Munar	Elemeterio S. Buccat Jr.	ACLOPEN, Kimberly Joy M.	Geoffrey Agpay
	Roselle W. Bombon	Rizalina R. Vallejos	CANOMA, Jocelyn C.	Elena Ganado
	Emma Thalia Yangyang	Virgie D. Valle	JUANTALA, Jeremy	Jessie Cacap
			ALADCO, Alexandria B.	Mary Jane Addawi
Grade 6	Grace Marie Angihan	Sheryl Corpuz	CAPUYAN, Valdazan E.	Charlene Gumatay
	Grace E. Tuzon	Agustina A. Peria	PARROCHA, Greg D.	Rachelle Manzano
	Mercy K. Pusot	Claire Joyce C. Bangguiayao	GANAG, Gandalyn A.	Charmaine Soriano
		Gandalyn A. Ganag	BASE, Aprilyn P.	Reo Quirit
Grade 7	Cristina Madeo	Milagros Killip	ADIWANG, Sheryoll Joy	Exploratory
	Noemi Akilith	Maria Fe Mejia	CHAP-AS, Patricio K.	Cristopher Danglose
	Darwin G. Canaveral	Juliet Lagan	SOLANO, Kensha Joy M.	Jaira Capulas
				Ian Cayas
Grade 8	Ramil D. Balidoy	Roy Garcia	BASUNGIT, Marlene T.	Kloe Ramos
	Michael C. Aboc	Susan P. Alsaen	GABRIEL, Juvita	Beauty Care
	Niki Bell T. Tamate	Bickert Dagasen	CANUTO, Kendrick Anthony	Clarisse Pasngadan
Grade 9	Fredalyn B. Capuyan	Moises Odlos	BULLANDAY, Maria Catherine	EIM
	Nestor M. Lumiwan	George Abordo	HORTELANO, Ruth	Romeo Bano-oy
	Marciana Aglolo	Marlyn D. Supa	PAYUMO, Gracelyn	Joseph Caloscos
				Louie Carreon
				Ayson Candido
				Jefferson Lee
Grade 10	Estelito Mendoza	Marie Tina Tiwaken	FONTANILLA, Faissel	EPAS
	Joyce Castillo	Joan Bayangan	MALATEO, Sunshine M.	Harris Lisnang
	Pacita E. Gawaen	Cherry Anne N. Ochoco	LOYOSEN, Leony B.	Winie Salo
	Glenda Laruan			Reynaldo Paran
Grade 11	Ruby Kidlo	Christine Joy C. Lumanog	KELLY, Cecile	CSS
	Josephine B. Danis	Gessan Losnong	FATIT, Carla G.	Althea Ramos
	Sherimar B. Ramirez	Catalina Alamag	FERNANDEZ, Jeromel	Mark Gallian
	Fritzie L. Finmorog			TD
				Ariel Mayocycoc
Grade 12	Ana Marie G. Diwas	Maria Teresa Ilao	ACOSTA, Gretel	AS
	Thalia Marie Estonanto	Conchita Oide	OSORIO, Harieth	Pablo Mariacos
	Rowena P. Rojas	Prima Donna		Murphy Taquico
	Fatima P. Bigo			Blacio Mabanag
				Sony Tibangay
				Ron Akiapat
				Reagan Bagtila
			Albert De Vera	



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Enclosure 2: Training Matrix

SERIES OF CAPABILITY BUILDING ACTIVITIES FOR SLMS
(Capability Building on the Development and Quality Assurance of LRs-LAS)
 November 10-11, 18, 2023
 Brentwood Apartelle

<i>Time</i>	<i>November 10 (Day 1)</i>	<i>November 11 (Day 2)</i>	<i>November 18 (Day 3)</i>
7:30-8:00	Registration		
8:01-8:30	MOL (Nationalistic Song, Prayer, Energizer) and Opening Program (Roll Call, Welcome Remarks, Statement of Purpose and Orientation on the Activity, Message)	MOL (Nationalistic Song, Prayer, Energizer, Recap)	MOL (Nationalistic Song, Prayer, Energizer, Recap)
8:31-9:00	Mental Wellness (Dr. Mary Libeney Sito, Medical Officer)-Plenary	Reminders and Updates	Reminders and Updates
9:01-10:00		Continuation of Workshop	Let's Quality Assure SLMS/Quality Assurance of LAS based on SLMS-by subject areas
10:01-10:30	<i>Health Break/Snacks</i>		
10:31-12:00	Learning Activity Sheet (LAS) Template (c/o EPS)-Plenary	Continuation of Workshop	Let's Quality Assure SLMS/Quality Assurance of LAS based on SLMS-by subject areas
12:01-1:00	<i>Health Break/Lunch</i>		
1:01-3:01	Inventory of Learning Resources (SLMs, Learning Activity Sheets)-breakout groups/by subject areas	Continuation of Workshop	Critiquing of Outputs-by subject areas
3:01-3:30	<i>Health Break/Snacks</i>		
3:31-5:00	Let's Develop SLMs/Workshop on the Preparation of LAS based on SLMS-by subject areas	Let's Quality Assure SLMS/Quality Assurance of LAS based on SLMS-by subject areas	Critiquing of Outputs and Closing Program
<i>Output/s</i>	Updated Inventory of LRs-LAS	Quality Assured LRs-LAS	Quality Assured LRs-LAS Re-entry Action Plans

