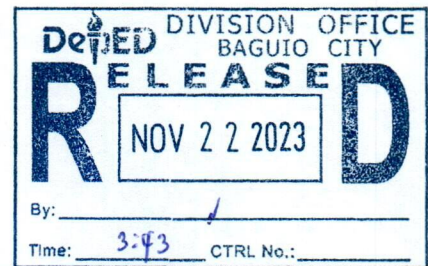




Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY



November 22, 2023

DIVISION MEMORANDUM

No. 479-2023

**CONDUCT OF SIMULTANEOUS TREE PLANTING ACTIVITY IN SUPPORT TO
PROJECT - "DEPED'S 236,000 TREES - A CHRISTMAS GIFT FOR THE
CHILDREN"**

To: Chief Education Supervisors (CID and SGOD)
Public Schools District Supervisors
Private School Heads/Administrators
Public School Heads
All others concerned

1. Relative to **DepEd Memorandum No. 069 s. 2023** titled : "**DepEd's 236,000 Trees - A Christmas Gift for the Children**", this office announces the conduct of a simultaneous tree-planting activity on December 6, 2023 at 8:30am to be participated by all schools, to plant a minimum of 5 seedlings which can be fruit-bearing trees, Philippine native species trees or any trees that thrive in the locality.
2. The objective is to provide a unique educational opportunity for students to actively participate in tree planting activities, fostering a deeper understanding of environmental issues and promoting conservation efforts. In addition to the educational benefits, planting trees will contribute to the beautification of school grounds.
3. Each participating school shall designate a team consisting of teachers, learners, and staff members responsible for the planning, and reporting on the tree planting activity. The team should include at least one teacher-in-charge and student representatives. There should be no more than 10 teachers and not more than 20 learners who will participate in the activity. Only a maximum number of 30 individuals should join the tree planting. **Classes in all public schools will be on asynchronous mode for this day.**
4. Schools should consider the necessary resources for the activity such as tree-planting tools and materials for the tree care. School grounds will serve as the venue for the activity, however if the space is limited, the School Head should find an alternative area such as barangay parks, local government parks, or any other open space near the school that may be used for tree planting. Schools within close proximity to each other may share a venue for the tree-planting activity. In view hereof, school heads need to coordinate closely with their respective barangay officials and CENROs.



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"DepEd SDO Baguio City:





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- There will be a simultaneous social media broadcast through Facebook Live which will be simulcasted all throughout the tree planting activity that will be conducted by the participants using their respective school's official Facebook Accounts. The official hashtag for the post is #depedxmastrees.
- Schools shall prepare a one-page post-activity report (attached hereto as Annex A) containing the details of the activity. You may access this link to submit report, right after the activity: depedpines.com/treeplanting. The flow of submission of the report shall be:

Activity	Responsible	Submission Date
Submission of one-page report and certification from their CENRO	School Heads	Right after the activity using the link: depedpines.com/treeplanting
Consolidated Division Report to Regional Office	SGOD Chief ES	December 8, 2023

- The School heads need to secure certification from their respective CENRO as regards the number of trees planted and the kind of trees planted. They will be responsible for ensuring the proper care of the trees planted within their premises. For trees planted outside the premises of the school, the school heads may coordinate with the barangay officials where the trees were planted so that regular monitoring of the trees' growth is done. Regular monitoring by the school officials shall be done in order to ensure the health, growth, and sustainability of the trees under the school's care.
- To ensure smooth and orderly flow of this activity the Public Schools District Supervisors are task to monitor the conduct of this activity under their area of responsibility. Private schools are likewise encouraged to support this project.
- For queries/questions, please call/text Nino Tibangay, PhD through his cell phone number 09083372752.
- Immediate dissemination of this Memorandum is desired.

SORAYA T. FACULO PhD, CESO VI
Assistant Schools Division Superintendent
OIC - Schools Division Superintendent

For the OIC - Schools Division Superintendent


CHRISTOPHER C. BENIGNO EdD, PhD, CESO VI
Assistant Schools Division Superintendent





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ANNEX A

“DEPED’S 236,000 TREES – A CHRISTMAS GIFT FOR THE CHILDREN”

OFFICIAL ACTIVITY REPORT

1) NAME OF SCHOOL, DISTRICT, REGION

2) TYPES / SPECIES OF TREES PLANTED:

3) NUMBER OF TREES PLANTED:

4) PHOTOS OF THE ACTIVITY

