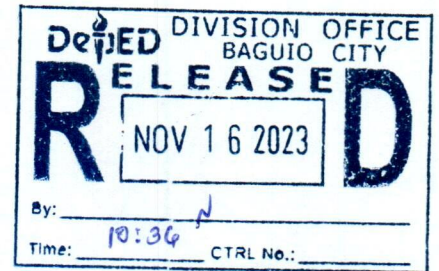




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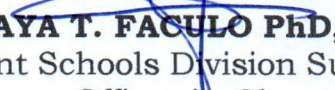
November 16, 2023

OFFICE MEMORANDUM

No. 024-2023

**RESCHEDULING OF THE SPECIAL
DIVISION EXECUTIVE COMMITTEE MEETING**

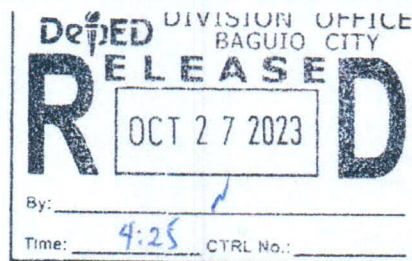
1. Relative to Office Memorandum No. 023, s. 2023, this office would like to inform the previously identified Division Office personnel that the scheduled meeting on November 21, 2023 will be moved to **November 20, 2023 at 9:30 in the morning** due to the recently scheduled Storybook Recognition Rites and Reading Exhibit activity of the Bureau of Learning Resources.
2. All other provisions of Office Memorandum No. 023, s. 2023 shall remain in place.
3. Immediate dissemination of and compliance with this Memorandum is earnestly desired.


SORAYA T. FACULO PhD, CESO VI
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent





Republic of the Philippines
Department of Education
 CORDILLERA ADMINISTRATIVE REGION
 SCHOOLS DIVISION OF BAGUIO CITY



October 27, 2023

OFFICE MEMORANDUM

No. 023-2023

CONDUCT OF SPECIAL DIVISION EXECUTIVE COMMITTEE MEETING

To : Chief Education Supervisors
 Section/Unit Heads
 All Others Concerned

1. This Office announces the conduct of a Special Division Executive Committee meeting on **November 21, 2023, Tuesday from 8:30 am onwards** which will be held at the 3rd floor Division Training Hall.
2. Participants to the said meeting are the following:
 - a. SDS and ASDS (2)
 - b. CID and SGOD Chiefs (2)
 - c. OSDS Section Heads (5)
 - d. Education program Supervisor (3)
 - e. Engineer (1)
 - f. Support Staff (3)
3. The agenda to be discussed are as follows:

| Topic | Personnel in-charge | Time Allotment | Remarks |
|---|--------------------------|----------------|---|
| A. Preliminaries and Attendance | Secretariat | 30 mins | |
| B. Declaration of Quorum | ASDS Christopher Benigno | | |
| C. Reading and approval of the minutes of the previous meeting | Secretariat | | |
| D. Matters arising from the minutes of meeting | ASDS Christopher Benigno | | |
| E. Items for Discussion and Action | | | |
| 1. Proposal for the Unique Curriculum | EPS TVL and EPS IPED | 30 mins | |
| 2. Master Plan of Schools | SGOD – Educ. Facilities | 30 mins | Revised Design after Benchmarking |
| 3. School for the Arts | SGOD CES | 30 mins | From assignment given on identification of probable school site |
| 4. Proposal for Reading Clinic | EPS English | 30 mins | |
| 5. PPA Status | CID and SGOD CES | 30 mins | |
| 6. Budget Utilization | Budget Officer | 30 mins | |
| F. Items for information and updates | | | |
| 1. ALS SHS | CID CES | 10 mins | |
| 2. Night School | CID CES | 10 mins | |





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|--|--|--------------|--|
| 3. Presentation of the Finalized School Progress Monitoring Tool | CID CES | 10 mins | |
| 4. PFVR Management | AO | 10 mins | To also present the cost of materials/ equipment procured during the Phase 1 of PFVR as basis for damage fee |
| 5. Updated Map/Inventory of teachers | SGOD CES | 10 mins | Excess and lacking teachers per district |
| 6. 4 th Quarter Accomplishment Reports A. Legal B. Accounting updates C. ICT Updates | Legal Officer Accountant ITO | 10 mins each | |
| G. ASDS Updates | Christopher Benigno, PhD, EdD, CESO VI | | |
| H. SDS Hour | Soraya Faculo, PhD, CESO VI | | |

- Submit presentations with a maximum of 5 slide decks on or before November 20, 2023 to the DExeCom secretariat's email (jordine.sacvaten@deped.gov.ph).
- Immediate dissemination of and compliance with this Memorandum is earnestly desired.

SORAYA T. FACULO, PhD, CESO VI
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

