



Republic of the Philippines  
**Department of Education**  
 CORDILLERA ADMINISTRATIVE REGION  
 SCHOOLS DIVISION OF BAGUIO CITY  
 DISTRICT 6  
 JOSEFA CARIÑO ELEMENTARY SCHOOL

**REQUEST FOR QUOTATION**

Standard Form No.: SF-GOOD-60  
 Revised on: May 24, 2004  
 Standard Form Title: Request for Quotations

Supplier: \_\_\_\_\_ Requesting Unit: **JOSEFA CARIÑO ES**  
 Address: \_\_\_\_\_ PR No.: 2023-11-001  
 Telephone No.: \_\_\_\_\_ Quotation No.: 2023-11-001  
 e-Mail: \_\_\_\_\_ Date: November 20, 2023  
 Date received by the Supplier: \_\_\_\_\_ ABC: **Php 360,000.00**

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than November 24, 2023.

*Rosario R. Cawilan*  
**ROSARIO R. CAWILAN**  
 Chairperson, Bids and Awards Committee

POSTED IN PHILGEPS

**REQUIREMENTS:**

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement (for ABC above 50K)
4. Income/Business Tax Return (for ABC above 500K)

**Note:**

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Indicate brand and model of item offered.
- ✓ Delivery period within \_\_ Calendar Days.
- ✓ Price validity shall be for a period of **30** Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	2	pax	<b>Security Guards: Alternate Shift</b>		
			Contract Period: January to December 31, 2024  Schedule of Duty: Monday to Sunday including legal and special holidays  Duty Hours: 7:00 AM to 7:00 PM; 7:00 PM to 7:00 AM  Security Guards must: a. be duly licensed b. wear proper uniform with complete defense tools (flashlight and baton) c. have at least 2 years of experience d. maintain a logbook e. be visible at all times f. adhere to the policies of the school		



Address: F. Yandoc St., Baguio City  
 Telephone No.: (074) 442-3149  
 E-mail Address: josefacarinoelemschool@gmail.com  
 Facebook Page: DepEd Tayo Josefa Cariño ES





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		Note: 1. Security Agency must submit monthly proof of remittances/ payment to SSS, PhilHealth and PAG-IBIG of Security Guards 2. Security Agency must submit a security plan from January 1 to December 31, 2024		
		<b>~NOTHING FOLLOWS~</b>		
				<b>TOTAL</b>
<b>Purpose:</b> Procurement of Security Services for Josefa Cariño Elementary School for CY 2024.				
<b>Additional Notes:</b> 1. Supplier shall deliver the item to the school within the delivery period. 2. Supplier can attach picture or indicate brand of the offered item. 3. Bidders may submit their quotations through email: <a href="mailto:josefacarinoelemschool@gmail.com">josefacarinoelemschool@gmail.com</a>				

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
TIN

\_\_\_\_\_  
Date/Telephone No.

Canvassed by:

\_\_\_\_\_  
Canvasser



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