

Republic of the Philippines
DEPARTMENT OF EDUCATION
Request for Publication of Vacant Positions



CIVIL SERVICE COMMISSION - CAR
CSC FO - Baguio City

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MONINA LIZA CHONA O. SALES
Senior HR Specialist

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF EDUCATION in the CSC website

MA. LOUELLA C. MONCADA
Administrative Officer IV (HRMO)

Date: December 5, 2023

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Experience	Training	Eligibility	Competency applicable) (if	
1	Teacher III	OSEC-DECSB-TCH3-90692-2018	13	31320	Bachelor of Secondary Education (BSEd) or Bachelor's degree plus 18 professional units in Education with appropriate major	2 years relevant experience	None required	RA 1080 (Teacher)/ LET/ PBET	N/A	Baguio City High School
2	Teacher II	OSEC-DECSB- TCH2-90131-2000	12	29165	Bachelor of Secondary Education (BSEd) or Bachelor's degree plus 18 professional units in Education with appropriate major	1 year relevant experience	None required	RA 1080 (Teacher)/ LET/ PBET	N/A	Baguio City National High School
3	Teacher II	Anticipated Vacancy (1 ITEM) OSEC-DECSB-TCH2-91011-1998 OSEC-DECSB-TCH2-90037-2005 OSEC-DECSB-TCH2-91481-1998 OSEC-DECSB-TCH2-91471-1998 OSEC-DECSB-TCH2-90035-2017 OSEC-DECSB-TCH2-90084-2023 OSEC-DECSB-TCH2-90208-2007 OSEC-DECSB-TCH2-91007-1998 OSEC-DECSB-TCH2-90130-2000 OSEC-DECSB-TCH2-90054-2016 OSEC-DECSB-TCH2-90181-2007	12	29165	Bachelor of Secondary Education (BSEd) or Bachelor's degree plus 18 professional units in Education with appropriate major	1 year relevant experience	None required	RA 1080 (Teacher)/ LET/ PBET	N/A	Baguio City National High School
4	Teacher II (CONTINUATION)	CONTINUATION OSEC-DECSB-TCH2-90352-2017 OSEC-DECSB-TCH2-91480-1998 OSEC-DECSB-TCH2-91743-1998 OSEC-DECSB-TCH2-90122-2006 OSEC-DECSB-TCH2-91010-1998 OSEC-DECSB-TCH2-90326-2007 OSEC-DECSB-TCH2-91022-1998 OSEC-DECSB-TCH2- 90183-2007 OSEC-DECSB-TCH2-90130-2019 OSEC-DECSB-TCH2-91006-1998	12	29165	Bachelor of Secondary Education (BSEd) or Bachelor's degree plus 18 professional units in Education with appropriate major	1 year relevant experience	None required	RA 1080 (Teacher)/ LET/ PBET	N/A	Baguio City National High School

5	Teacher I	<p>Anticipated Vacancy (2 ITEMS)</p> <p>OSEC-DECSB-TCH1-91712-1998 OSEC-DECSB-TCH1-90034-2012 OSEC-DECSB-TCH1-94314-1998 OSEC-DECSB-TCH1-90536-2012 OSEC-DECSB-TCH1-91714-1998 OSEC-DECSB-TCH1-91714-1998 OSEC-DECSB-TCH1-90003-2010 OSEC-DECSB-TCH1-90107-2009 OSEC-DECSB-TCH1-90560-2012 OSEC-DECSB-TCH1-90068-2022 OSEC-DECSB-TCH1-91746-1998 OSEC-DECSB-TCH1-90266-2007 OSEC-DECSB-TCH1-90225-2002</p>	11	27000	Bachelor of Secondary Education (BSEd) or Bachelor's degree plus 18 professional units in Education with appropriate major	None required	None required	RA 1080 (Teacher)/ LET/ PBET	N/A	Baguio City High School
6	Teacher I (CONTINUATION)	<p>CONTINUATION</p> <p>OSEC-DECSB-TCH1-90036-2012 OSEC-DECSB-TCH1-90015-2007 OSEC-DECSB-TCH1-90004-2010 OSEC-DECSB-TCH1-90066-2022 OSEC-DECSB-TCH1-90542-2012 OSEC-DECSB-TCH1-90535-2012 OSEC-DECSB-TCH1-94585-1998 OSEC-DECSB-TCH1-90228-2002 OSEC-DECSB-TCH1-94584-1998 OSEC-DECSB-TCH1-90088-2021 OSEC-DECSB-TCH1-90066-2022 OSEC-DECSB-TCH1-90097-2014 OSEC-DECSB-TCH1-90089-2021 OSEC-DECSB-TCH1-90065-2010 OSEC-DECSB-TCH1-90099-2014 OSEC-DECSB-TCH1-90615-2012 OSEC-DECSB-TCH1-90268-2011 OSEC-DECSB-TCH1-90575-2012</p>	11	27000	Bachelor of Secondary Education (BSEd) or Bachelor's degree plus 18 professional units in Education with appropriate major	None required	None required	RA 1080 (Teacher)/ LET/ PBET	N/A	Baguio City High School
7	Teacher I (CONTINUATION)	<p>CONTINUATION</p> <p>OSEC-DECSB-TCH1-90067-2022 OSEC-DECSB-TCH1-90004-2005 OSEC-DECSB-TCH1-90067-2020 OSEC-DECSB-TCH1-90006-2010 OSEC-DECSB-TCH1-91726-1998 OSEC-DECSB-TCH1-91756-1998 OSEC-DECSB-TCH1-90576-2012 OSEC-DECSB-TCH1-90065-2019 OSEC-DECSB-TCH1-90112-2004 OSEC-DECSB-TCH1-90268-2018 OSEC-DECSB-TCH1-90620-2012 OSEC-DECSB-TCH1-90577-2012 OSEC-DECSB-TCH1-90553-2012 OSEC-DECSB-TCH1-90087-2021 OSEC-DECSB-TCH1-90618-2012 OSEC-DECSB-TCH1-90066-2019 OSEC-DECSB-TCH1-90613-2012 OSEC-DECSB-TCH1-90091-2007 OSEC-DECSB-TCH1-90584-2012</p>	11	27000	Bachelor of Secondary Education (BSEd) or Bachelor's degree plus 18 professional units in Education with appropriate major	None required	None required	RA 1080 (Teacher)/ LET/ PBET	N/A	Baguio City High School

8	Teacher I (CONTINUATION)	CONTINUATION OSEC-DECSB-TCH1-90217-2007 OSEC-DECSB-TCH1-90568-2012 OSEC-DECSB-TCH1-90031-2012 OSEC-DECSB-TCH1-91757-1998 OSEC-DECSB-TCH1-90581-2012 OSEC-DECSB-TCH1-90065-2022 OSEC-DECSB-TCH1-90930-2018 OSEC-DECSB-TCH1-90216-2007 OSEC-DECSB-TCH1-90032-2012 OSEC-DECSB-TCH1-90107-2004 OSEC-DECSB-TCH1-90541-2012	11	27000	Bachelor of Secondary Education (BSEd) or Bachelor's degree plus 18 professional units in Education with appropriate major	None required	None required	RA 1080 (Teacher)/ LET/ PBET	N/A	Baguio City High School
9	Administrative Officer II (Administrative Officer I)	ADOF2-90007-2019	11	27000	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional) Appropriate Eligibility for Second Level Position)	N/A	SDO of Baguio City (D.O. Based- Budget Office Unit)

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and submit to the address below not later than **December 18, 2023**

*****This Office recognizes Equal Opportunity Principle and all qualified applicants will receive consideration for employment without regard to sex or gender preference, age, ethnicity, religious affiliation, civil status, national origin, disability status, or any other characteristics protected by law"**

Requirements:

* Duly accomplished **Annex C-CHECKLIST OF REQUIREMENTS and OMNIBUS SWORN STATEMENT CERTIFICATION** (to be downloaded at www.depedpines.com **SHOULD BE NOTARIZED**

* Letter of Intent addressed to the Head of Office, or to the highest human resource officer designated by the Head of Office

* Duly accomplished Personal Data Sheet (PDS) (CS Form No. 212 Revised 2017) and Work Experience Sheet, if applicable which can be downloaded at www.csc.gov.ph **SHOULD BE NOTARIZED**

* Photocopy of the Performance Ratings in the last rating period(s) covering 1 year performance prior to the assessment, if applicable

* Photocopy of valid and updated PRC License/ID, if applicable

* Photocopy of Certificate of Eligibility/Report of rating, if applicable

* Photocopy of Transcript of Records (TOR) and Diploma, including completion of graduate and post-graduate units/degrees, if available

* **Other documents required under Annex C, item k**

**** Refer to Deped Order No. 007, s. 2023 on the "Guidelines on the Recruitment, Selection, and Appointment (RSA) in the Department of Education" for the criteria of assessment**

(For Non-Teaching, Teaching- Related, School Administrator and T-I only)

**** Refer to MEC Order No. 10, s. 1979 and RM 178 s. 2020 (For Master Teacher position only)**

**** Refer to Deped Order No. 66 s. 2007 and Regional Memo 178 s. 2020 (For T-III and T- II only)**



WHITNEY A. DAWAYEN

Secondary School Principal IV

BCHS-Gov. Pack Rd., Baguio City

305269@deped.gov.ph

* Submit to the school where the vacancy exist (for I-III, I-II, I-I position)

* Submit at Division Office to be received by the records unit for the MT and other non-teaching positions