



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

NOTICE OF AWARD

November 21, 2023

ALICA D. REFE

Alicia Refe Catering Services

Dear *Ms. Refe*:

We are pleased to notify you that your price quotation and proposal for the procurement of **Meals and Snacks for the Conduct of Equipping School Heads on Monitoring and Evaluation Mechanisms** in the amount of PHILIPPINE PESOS **Eighty Seven Thousand One Hundred Fifty Pesos Only (₱87,150.00)** inclusive of appropriate taxes, and fees, has been accepted.

Should you agree with the award of the contract, please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

Thank you.

Very truly yours,

SORAYA T. FACULO, PhD, CESO VI
Assistant Schools Division Superintendent
Officer-in-charge
Office of the Schools Division Office

CONFORME:

(Signature Over Printed Name)

11-21-2023

(Date)

11/21/2023
/pin/



"DepEd SDO Baguio City: We Serve, We Care."

Address: 82 Military Cut-off Road, Baguio City
Telephone/Fax: (074) 442-4326 / (074) 442-7819 | Email: baguio.city@deped.gov.ph
Website: www.depedpines.com | Facebook Page: facebook.com/DepEdTayoBaguioCity

"DepEd SDO Baguio City:
*We Serve,
We Care.*"

PURCHASE ORDER

DepEd, Division Of Baguio

IT

Supplier : ALICIA REFE CATERING SERVICES Address : 93 Enginners Hill, Baguio City TIN: 171-581-983-000	P.O. No. : 23-11-284 Date : November 22, 2023 Mode of Procurement : SVP
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Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : DepEd, Division Office Baguio		Delivery Term : Day of activity			
Date of Delivery : <u>November 24, 28, and 29, 2023</u>		Payment Term : after delivery			
Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	pax	November 24, 2023 - Day 1	83	350.00	29,050.00
		AM SNACK: Assorted kakanin, four seasons juice in can 240ml			-
		PM SNACK: Pancit bihon with puto and mineral water 350ml			-
		LUNCH: Fried chicken, sinigang na Hipon w/vegetables, brown rice, banana & mineral water 350ml			-
		*Overflowing brewed coffee/hot water for tea/milo			-
2	pax	November 28, 2023 - Day 2	83	350.00	29,050.00
		AM SNACK: Ginataang bilo-bilo, turon (saging na saba), buko juice			-
		PM SNACK: Toasted siopao with mineral water 350ml			-
		LUNCH: Chicken inasal (thigh), grilled vegetables, pork shanghai w/ sauce (4 pcs), vegetable salad w/ dressing, brown rice, bottled water 350ml			-
		*Overflowing brewed coffee/hot water for tea/milo			-
3	pax	November 29, 2023 - Day 3	83	350.00	29,050.00
		AM SNACK: 2 pcs peach/mango pie & mineral water 350ml			-
		PM SNACK: Assorted kakanin w/ pineapple juice in can 240ml			-
		LUNCH: Fried porkchop, chopsuey, brown rice, soup, orange (medium), mineral water 350ml			-
		*Overflowing brewed coffee/hot water for tea/milo			-
		NOTHING FOLLOWS			-

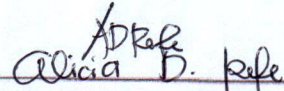
Meals and snacks for the conduct of Equipping School Heads on Monitoring and Evaluation Mechanisms on November 24, 28, 29, 2023

	TOTAL	87,150.00
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Total Amount in Words: **Eighty Seven Thousand One Hundred Fifty Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:


 ALICIA REFE CATERING SERVICES
 11-22-2023
 Date

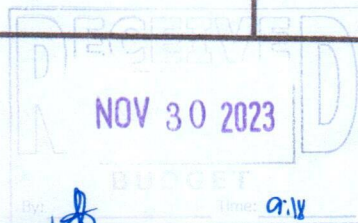
Very truly yours,


SORAYA T. FACULO, PhD, CESO VI
 Asst. Schools Division Superintendent
 Officer-in-Charge
 Office of the Schools Division Superintendent

Fund Cluster : 01
 Funds Available : T 87,150.00


LILIBETH G. DEGSI
 Accountant III

ORS/BURS No. : 01991
 Date of the ORS/BURS: 11/30/23
 Amount : 87,150





Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

NOTICE TO PROCEED

November 23, 2023

ALICIA D. REFE

Alicia Refe Catering Services

Dear *Ms. Refe*:

This refers to our award of contract to your company for the procurement of **Meals and Snacks for the Conduct of Equipping School Heads on Monitoring and Evaluation Mechanisms** in the amount of PHILIPPINE PESOS **Eighty Seven Thousand One Hundred Fifty Pesos Only (₱87,150.00)** inclusive of appropriate taxes and fees.

In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the attached contract.

Please acknowledge receipt and acceptance of this notice by signing at the portion provided below of both copies. Keep one copy and return the other to this office at the soonest.

Thank you.

Very truly yours,

SORAYA T. FACULO, PhD, CESO VI

Assistant Schools Division Superintendent

Officer-in-Charge

Office of the Schools Division Superintendent

CONFORME:

(Signature Over Printed Name)

11-23-2023

(Date)

11/23/2023
/pjn/



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"DepEd SDO Baguio City:


*We Serve,
We Care.*

Abstract of bids or quotations under CIRCULAR PROPOSAL NO. _____ open on **November 16, 2023** at DepEd, Baguio City Division

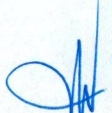
ITEM	UNITS	QTY	DESCRIPTION AND/OR SPECIFICATION	ALICIA REFE CATERING SERVICES	ANAYAS CATERING	BCGEMPC	GABLETS CATERING
1	pax	83	November 24, 2023 - Day 1 AM SNACK: Assorted kakanin, four seasons juice in can 240ml PM SNACK: Pancit bihon with puto and mineral water 350ml LUNCH: Fried chicken, sinigang na Hipon w/vegetables, brown rice, banana & mineral water 350ml *Overflowing brewed coffee/hot water for tea/milo	29,050.00	32,287.00	32,785.00	32,951.00
2	pax	83	November 25, 2023 - Day 2 AM SNACK: Ginataang bilo-bilo, turon (saging na saba), buko juice PM SNACK: Toasted siopao with mineral water 350ml LUNCH: Chicken inasal (thigh), grilled vegetables, pork shanghai w/ sauce (4 pcs), vegetable salad w/ dressing, brown rice, bottled water 350ml *Overflowing brewed coffee/hot water for tea/milo	29,050.00	32,287.00	32,785.00	32,951.00
3	pax	83	November 26, 2023 - Day 3 AM SNACK: 2 pcs peach/mango pie & mineral water 350ml PM SNACK: Assorted kakanin w/ pineapple juice in can 240ml LUNCH: Fried porkchop, chopsuey, brown rice, soup, orange (medium), mineral water 350ml *Overflowing brewed coffee/hot water for tea/milo	29,050.00	32,287.00	32,785.00	32,951.00
NOTHING FOLLOWS				87,150.00	96,861.00	98,355.00	98,853.00


We hereby certify that the bids or quotations received were opened at the date and hour indicated and the prices offered as stated above.


BAC Members:


NIEVES D. EBANIO
BAC Vice-Chairman

on leave
ATTY. ANNETTE L DOYAEN
Member


NIÑO M. TIBANGAY
Member


HARRIS G. DIZON JR.
Member


MA. LORENA GALERA
Canvasser


MARY-JANE M. MALIHOD
Member

MARILYN S. API-IT
Member

Award is hereby given to the bidder with prices quoted being the lowest and the most advantageous to the government. Subject for Post Qualification.


CHRISTOPHER C. BENIGNO, PhD, EdD, CESO VI
BAC CHAIRMAN



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

RESOLUTION NO. 317. 2023

RESOLUTION RESORTING TO ALTERNATIVE MODE OF PROCUREMENT

WHEREAS the BAC received a request for the “**Procurement of Meal and Snacks for the Conduct of Equipping School Heads on Monitoring and Evaluation Mechanisms**” with an Approved Budget for the Contract (ABC) of **Ninety Nine Thousand Six Hundred Pesos Only (₱ 99,600.00)** (Annex A);

WHEREAS the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act 9184 mandates that all procurement shall be done through competitive bidding;

WHEREAS the same IRR of RA 9184 provides for exemption under Rule XVI – Alternative Methods of Procurement;


WHEREAS pursuant to Section 48 of the afore-cited Rule, the Department of Education – Division of Baguio City (DO) may resort to the alternative method of procurement – **Small Value Procurement** to promote economy and efficiency if the amount involved does not exceed the threshold prescribed in Annex “H” of the IRR and does not fall under shopping in Section 52 of this IRR;

NOW THEREFORE, We, the Members of the Bids and Awards Committee, do hereby **RESOLVED** as it is hereby **RESOLVED**, to resort to the alternative method of procurement – **Small Value Procurement** for the procurement of meals and snacks for the conduct of “**Equipping School Heads on Monitoring and Evaluation Mechanisms**”;

RESOLVED FINALLY, to post this Resolution at the DO Website, PhilGEPS (if Php 50,000.00 and above), and other conspicuous place at the premises of the DO.


November 7, 2023, Baguio Division Office Conference Hall, Baguio City.



CHRISTOPHER C. BENIGNO Phd,EdD, CESO VI
BAC Chairperson


NEVES D. EBANIO
BAC Vice-Chairperson


NIÑO TIBANGAY
BAC Member

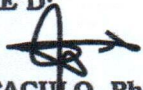

ATTY. ANNETTE L. DOYAOEN
BAC Member


HARRIS G. DIZON JR.
BAC Member


MARY JANE M. MALIHOD
BAC Member


MARILYN S. API-IT
BAC Member

APPROVED:


SORAYA T. FACULO, PhD, CESO VI
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

Approved on 11-7-23
(date of approval)





Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

RESOLUTION NO. 285 S. 2023

RECOMMENDING THE AWARD OF CONTRACT THROUGH ALTERNATIVE METHOD OF PROCUREMENT – SMALL VALUE PROCUREMENT TO ALICIA REFE CATERING SERVICES

WHEREAS the Department of Education prepared the Purchase Request (PR) for the **Procurement of Meals and snacks for the Conduct of Equipping School Heads on Monitoring and Evaluation Mechanisms** with an Approved Budget for the Contract (ABC procurement of) **Ninety Nine Thousand Six Hundred Pesos Only (P99,600.00)** (Annex A);

WHEREAS on November 10, 2023, the DepEd – Bids and Awards Committee (BAC) posted/published the Request For Quotation (RFQ) for the said procurement project. The following suppliers/contractors signified their intent to participate by submitting their respective quotations/proposals, *to wit:*

Supplier/Distributors	Quotation (Php)
ALICIA REFE CATERING SERVICES	P 87,150.00
ANAYA'S CATERING SERVICES	P 96,861.00
BCGEMPC	P 98,355.00
GABLETS CATERING SERVICES	P 98,853.00

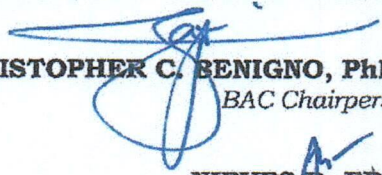
WHEREAS the Technical Working Group (TWG) and End-User conducted post qualification, evaluation and detailed examination of the item description provided in the Purchase Request of the lowest calculated bidder namely **ALICIA REFE CATERING SERVICES** and submitted on Nov. 20, 2023 at Baguio City;


WHEREAS upon careful examination, validation and verification of the item description that they have submitted, **ALICIA REFE CATERING SERVICES** has been found to be in in order in all respect complying as to the item description and is found to be the **Lowest Calculated and Responsive Bidder;**

WHEREAS Section 12 of R.A. No. 9184 mandates that the BAC shall recommend the award of the contract to the Head of the Procuring Entity or his/her duly authorized representative.


NOW THEREFORE, for and in consideration of the foregoing, **We**, the Members of the Bids and Awards Committee, hereby **RECOMMEND** to the Schools Division Superintendent the **AWARD OF CONTRACT** via Alternative Method of Procurement – Small Value Procurement to **ALICIA REFE CATERING SERVICES** for the **Procurement of Meals and snacks for the Conduct of Equipping School Heads on Monitoring and Evaluation Mechanisms** in the amount quotation amounting to **Eighty Seven Thousand One Hundred Fifty Pesos Only (P87,150.00)** inclusive of appropriate taxes and fees.

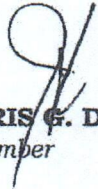
RESOLVED, this 20th day of November, 2023, Baguio Division Office Conference Hall, Baguio City.


CHRISTOPHER C. BENIGNO, PhD, EdD, CESO VI
BAC Chairperson


NIEVES D. EBANIO
BAC Vice-Chairperson

on Leave
ATTY. ANNETTE L. DOYAOEN
BAC Member

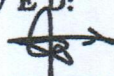

NIÑO TIBANGAY
BAC Member


HARRIS G. DIZON JR.
BAC Member


MARY JANE M. MALIHOD
BAC Member

MARILYN S. API-IT
BAC Member

APPROVED:


SORAYA T. FACULO, PhD, CESO VI
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent