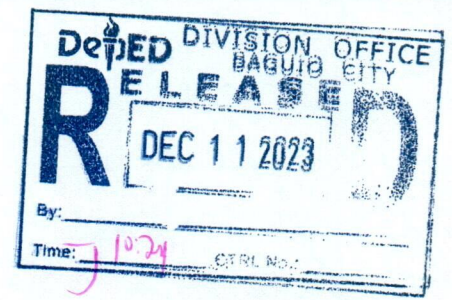




Republic of the Philippines  
**Department of Education**  
 CORDILLERA ADMINISTRATIVE REGION  
 SCHOOLS DIVISION OF BAGUIO CITY



December 07, 2023

OFFICE MEMORANDUM  
 No. **027-2023**

**CONDUCT OF SCHOOLS DIVISION OFFICE YEAR-END UPDATES AND  
 THANKSGIVING PROGRAM FOR CY 2023**

To: All Chief Education Program Supervisors  
 Public Schools District Supervisors  
 Education Program Supervisors  
 Section/Unit Heads  
 Others concerned

- To keep the Schools Division Office personnel motivated, inspired and actively engaged with the implementation of the Department's mandates and plans, and in line with Division Memorandum No. 491-2023 on the conduct of 12 Days of Christmas, this Office will hold the Year-End Updates and Thanksgiving Program for CY 2023 with the theme "Inspiring Gratefulness and Humility" on December 18, 2023 at the PFVR gym.
- The participants are all the employees of the Schools Division Office. Employees are encouraged to wear **gatsby** inspired attire, and shall bring with them a gift worth 500 pesos.
- The program matrix is as follows:

<b>Part I</b>		
Time	Activity	In-charge/Presenter
9:00 AM	National Thanksgiving Mass (streamed via official Facebook page of DepEd)	OSDS-ICT
<b>Part II</b>		
10:00	Preliminaries	OSDS
	Opening Remarks	Chief, CID
	Messages of Inspiration	Guest Speakers
	Overview of accomplishments/ Year-end Updates	Assistant Schools Division Superintendent
12:00 – 1:00	Lunch	
<b>Part III</b>		
1:00 PM	Thanksgiving Program Christmas Nativity Presentation	CID
	Christmas Message	Schools Division Superintendent






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Competitions: 1. Christmas Carol/Choral (one entry per functional division) 2. Dance Competition (one entry per functional division) 3. Christmas Story Reading (Open to all SDO personnel) 4. Christmas Art Painting (Open to all SDO personnel)	SGOD (refer to Div. Memo No. 491-2023 for the guidelines/mechanics)
Gift Giving	OSDS
Closing Remarks	Chief, SGOD

4. Immediate dissemination of and compliance with this memorandum is desired.

  
**SORAYA T. FACULO PhD, CESO VI**  
Assistant Schools Division Superintendent  
Officer-in-Charge  
Office of the Schools Division Superintendent

