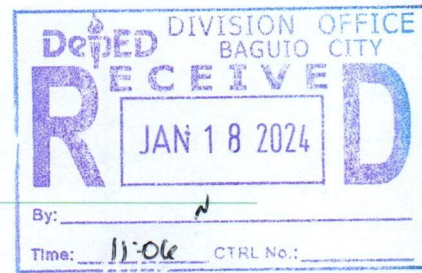




# Boy Scouts of the Philippines

BAGUIO CITY COUNCIL

28 Governor Pack Road  
Baguio City, Benguet 2600 Philippines  
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cp. no. 0939 655 7077 0928 997 8005 0916 286 4250

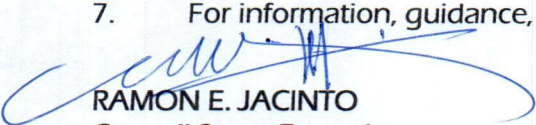


COUNCIL MEMORANDUM  
NUMBER 01 s. 2024

## SUBMISSION OF RECOMMENDATIONS FOR THE 2024 NATIONAL LOWER AWARDS

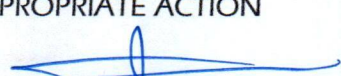
1. All concerned are hereby enjoined to submit recommendations/nominations for National Lower Awards for Scouters and Lay Leaders for distinguished and meritorious services rendered in 2023 and/or earlier.
2. All Districts/Institutions are advised to submit their recommendation **on or before Friday, 02 February 2024**. All recommendations received after the deadline will be considered for the next award year.
3. Hereunder are the rules and guidelines in the submission of recommendations/nominations, viz:
  - a. The number of awardees from the institution/s shall be based on membership performance (quota/allocation) against Scout Potential.
  - b. In all grades and categories, a prescribed time interval of two (2) years between awards shall be strictly observed. All recommendations/nominations shall be submitted to the BSoP Council Office in duplicate copies in a prescribed form duly endorsed by the School Coordinator and approved by the Institutional Head/Administrator.
  - c. The fixed quota for each District/Institution shall be strictly followed to give meaning to the awards that will be presented. Where the number of nominees exceeds the quota, the order of priority shall be considered based on the order of listing.
4. The achievements for the different awards, which were earlier granted and credited must not be cited anymore.
5. Recommendations/nominations for the Bronze Service Award should be currently registered with the BSoP (and registered at least **one (1) unit** or a **minimum of twenty-four (24) Scouts** for school year **2023 - 2024**); submit a photocopy of their 2023 BSP Membership Application Form and must have at least **two (2) years** experience as Unit Leader/Assistant Unit Leader; must be a graduate of Basic Training Course; must have submitted advancement of his/her Scouts and have attended Council Scouting activities.

Recommendations/nominations for the Silver Service Award to Gold Medal of Merit Award should be currently registered with the BSoP (and have registered at least **one (1) unit** or a **minimum of twenty-four (24) Scouts** for school year **2023 - 2024**); submit a photocopy of their 2023 BSP Membership Application Form; Certificate of the latest Award received and copy of Advancement Records stamped received by the Council.
6. Please fill up properly the needed data in the attached official recommendation/nomination form for easier processing.
7. For information, guidance, and widest dissemination.

  
RAMON E. JACINTO  
Council Scout Executive

To: School Administrators  
Teacher's In-Charge  
Elementary & Secondary Teachers & Coordinators  
(Private & Public)

FOR YOUR INFORMATION AND  
APPROPRIATE ACTION

  
SORAYA T. FACULO, Ph.D., CESO VI  
Assistant Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent  
Council Scout Commissioner



**COUNCIL/DISTRICT/INSTITUTION DISSEMINATION ( TO ALL CONCERNED )**

RECOMMENDED FOR: _____		AWARD		
RECOMMENDEES	DATE REGISTERED	SCOUTING POSITION	LAST AWARD RECEIVED/DATE	SPECIFIC ACHIEVEMENTS

\_\_\_\_\_  
Institutional Coordinator  
Signature Over Printed Name  
Date: \_\_\_\_\_

\_\_\_\_\_  
Institutional Head  
Signature Over Printed Name  
Date: \_\_\_\_\_