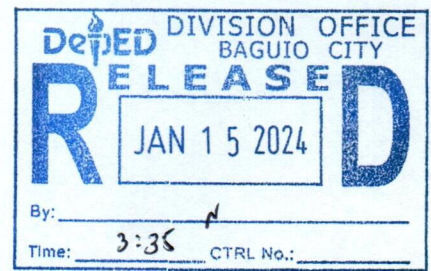




Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY



15 January 2024

DIVISION MEMORANDUM

No. **026-2024**

REITERATION OF THE RELEVANT PROVISIONS OF DEPED ORDER NO. 40, S. 2012, OTHERWISE KNOWN AS DEPED CHILD PROTECTION POLICY, AND REGIONAL MEMORANDUM NO. 173, S. 2020 WHICH ENCLOSED THE GENDER-RESPONSIVE AND NON-DISCRIMINATORY STUDENT DISCIPLINE MANUAL (GRaNdSDisM) AND THE POSITIVE DISCIPLINE IN EVERYDAY TEACHING: A PRIMER FOR FILIPINO TEACHERS, FOR BAGUIO CITY PRIVATE SCHOOLS' GUIDANCE

To: Chiefs, CID and SGOD
Public Schools District Supervisors
Private School Heads/Administrators, and
All Others Concerned

1. The Schools Division Office of Baguio City had been receiving reports and complaints against private schools that are allegedly violating the Department of Education's Child Protection Policy, specifically on handling learners' when they commit infractions, thus, adopting questionable procedures in disciplining their students.
2. The following guidelines, among others, pursuant to DepEd Order No. 40, s. 2012 provide, are hereby reiterated for private schools' guidance:

V. RULES AND PROCEDURES IN HANDLING CHILD ABUSE, EXPLOITATION, VIOLENCE AND DISCRIMINATION CASES

Section 16. Investigation and Reporting. The conduct of investigation and reporting of cases of child abuse, exploitation, violence or discrimination, shall be done expeditiously, as herein provided.

A. PUBLIC SCHOOLS

X x x

Section 18. Confidentiality. In child abuse, violence, discrimination, exploitation, bullying or peer abuse and other acts of abuse by a pupil, student or learners, the identity or other information that may reasonably identify the pupil, student or learner, whether victim or



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offender, shall be withheld from the public to protect his or her privacy.

B. PRIVATE SCHOOLS

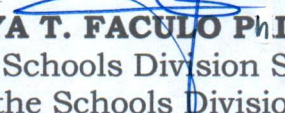
Section 20. Complaint against school personnel or official. A complaint for child abuse, violence, exploitation or discrimination in a private school shall be filed with the School Head/Chief Executive Office and shall be acted upon pursuant to the school's rules of procedures on administrative cases. The penalty shall be that which is provided by the rules of the school, subject to the requirements of due process. The administrative case shall be without prejudice to any civil or criminal case that may be filed.

VII. MISCELLANEOUS PROVISIONS

Section 23. Duties of Private Schools

Private Schools shall be responsible for promulgating a school child protection policy, including policy on bullying, a protocol for reporting and procedures for handling and management of cases, consistent with these policies and guidelines.

3. Moreover, Rule X of the Gender Responsive and Non-Discriminatory Student Manual (GRaNdSDisM) outlined the procedure in learner's discipline. Rule XI provided for the *Confidentiality Clause*.
4. Lastly, the primer on Positive Discipline in Everyday Teaching: A Primer for Filipino Teachers which has the purpose of helping teachers to apply a positive discipline approach in classroom management, is likewise reiterated. It outlines steps teachers can follow and situations they can refer to in applying positive and non-violent discipline.
5. We enjoin all private schools of Baguio City to abide by the laws and child protection policies.
6. For wide dissemination and strict compliance.


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