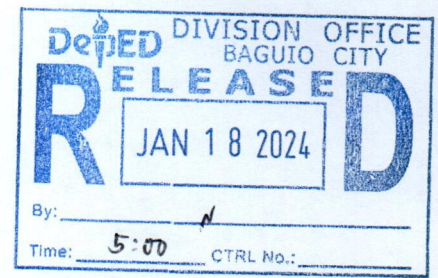




Republic of the Philippines
Department of Education
 CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OF BAGUIO CITY



January 18, 2024

DIVISION MEMORANDUM
 No. **037-2024**

**REASSIGNMENT OF PUBLIC SCHOOL HEADS AND DESIGNATION OF
 TEACHER-IN-CHARGE**

To: All Public Schools District Supervisors
 Public School Heads
 Teaching and Non-Teaching Staff
 Others Concerned

1. In the exigency of the service, and due to the absence of principals to head ten (10) schools in the Division, this Office hereby announces the reassignment and designation of the following school heads/Head Teachers and Teachers in-charge effective January 23, 2024, to wit:

NAME	POSITION	SCHOOL ASSIGNMENT	
		FROM	TO
BITENG, Wilma S.	PII	San Vicente ES	Apolinario Mabini ES
BULAY, Estrella B.	PII	Don Mariano ES	Doña Aurora ES
VINLUAN, Lillie A.	PI	Camp 7 ES	San Vicente ES
GARCIA, Jimmy Jr. B.	PI	Springhills ES	Bakakeng ES
LACHICA, Samuel D.	HTI	Baguio Central ES	Camp 7 ES
TACAY, Genar P.	HTI	Rizal ES-Liteng Ext.	San Luis ES
NIWANE, Jordan O.	TIII	Dominican-Mirador ES	Fairview ES
NGAYAWON, Warren J.	TIII	Dominican-Mirador ES	Tabora ES
ESTIGO, Alona C.	TIII	Pacday Quinio ES	Don Mariano ES
BELOKEN, Decky M.	TIII	Magsaysay ES	Holy Ghost ES
CAYAT, Randy P.	TIII	Loakan ES	Springhills ES
ALBERTO, Elizabeth B.	TIII	Fairview ES	Rizal ES-Liteng Ext.
LAMI-ING, Marcial L.	PII	San Luis ES	Rizal NHS
LUCAS, Marlyn D.	HTI	San Vicente NHS	San Vicente NHS
PASCADEN, Jason W.	HTI	Magsaysay NHS	Sto. Tomas NHS

2. It is enjoined that all of the above-mentioned school heads should submit their clearances (School, Division, City) to the Division HRMO on or before January 23, 2024.

3. The Public Schools District Supervisors are requested to assist in the smooth transition and orderly turnover of responsibilities to the incoming school heads by the previous school heads.

4. Teachers and non-teaching personnel are hereby requested to give their utmost cooperation to the incoming school heads.

5. For information, guidance and strict compliance.

SORAYA T. FACULO PhD, CESO VI
 Assistant Schools Division Superintendent
 OIC-Office of the Schools Division Superintendent

