



Republic of the Philippines  
Department of Education  
Cordillera Administrative Region  
**FORT DEL PILAR NATIONAL HIGH SCHOOL**  
Fort del Pilar, PMA Compound, Baguio City



**BIDS AND AWARDS COMMITTEE**

**RESOLUTION NO. 002, S. 2024**

**RESOLUTION RESORTING TO ALTERNATIVE METHOD OF PROCUREMENT**

**WHEREAS** the BAC received a request for the procurement of Office and Other Supplies & Materials for the learners and personnel of Fort del Pilar NHS with an Approved Budget for the Contract of Fifty-four Thousand and Nine Hundred Pesos Only (P54,900.00), (Annex A);

**WHEREAS** the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act 9184 mandates that all procurement shall be done through competitive bidding;

**WHEREAS** the same IRR of RA 9184 provides for exemption under Rule XVI – Alternative Methods of Procurement;

**WHEREAS** pursuant to Section 48 of the afore-cited Rule, the Department of Education – **FORT DEL PILAR NATIONAL HIGH SCHOOL** may resort to the alternative method of procurement – **Small Value Procurement** to promote economy and efficiency if the amount involved does not exceed the threshold prescribed in Annex “H” of the IRR and does not fall under shopping in Section 52 of this IRR;

**NOW THEREFORE**, We, the Members of the Bids and Awards Committee (BAC), do hereby **RESOLVED** as it is hereby **RESOLVED**, to resort to the alternative method of procurement – **Small Value Procurement** for the procurement of Office and Other Supplies & Materials for the learners and personnel of Fort del Pilar NHS;

**RESOLVED FINALLY**, to post this Resolution at the DO Website, PhilGEPS (if Php50,000.00 and above), and other conspicuous place at the premises of the DO.

**January 5, 2023**, Fort del Pilar NHS, PMA Compound, Baguio City.

**APRIL M. CABRERA**

*BAC Chairperson*

**JUDITH C. ESTRELLA**

*BAC Co-chairperson*

**GRACIAFLOR V. ALBING**

*BAC Member*

**LOLITA F. KAG-ARENG**

*BAC Member*

**FERWIN T. NAMPONAN**

*BAC Member*

APPROVED:

**LILYBETH B. BALUTOC**

*School Head*

Approved on:

January 5, 2023,





Republic of the Philippines  
 Department of Education  
 Cordillera Administrative Region  
**FORT DEL PILAR NATIONAL HIGH SCHOOL**  
 Fort del Pilar, PMA Compound, Baguio City



Abstract of Bids Quotations under Circular Proposal No. \_\_\_ open on Jan. 16, 2024 at Fort del Pilar NHS, PMA Compound, Baguio City.

ITEM	UNIT	QTY	DESCRIPTION AND/OR SPECIFICATION	The Stable Educational Supply	Cokins Everywear and Gen Mdse	ML Consumer Goods Trading	Eunique-care Medical Supplies Trading	Low Cost Consumer Goods Trading
1	ream	100	PAPER, MULTIPURPOSE, Long 70gsm	20,000.00	20,900.00	20,500.00	24,500.00	20,700.00
2	pack	5	LAMINATING POUCH, Legal, 10 pcs/pack	262.50	300.00	2,750.00	750.00	625.00
3	ream	57	PAPER, MULTIPURPOSE, A4, 70 gsm	9,690.00	10,488.00	10,146.00	13,680.00	11,400.00
4	gallon	6	ALCOHOL, Isopropyl, 1 gallon	1,680.00	1,710.00	1,800.00	1,380.00	1,200.00
5	box	10	Facemask, Hypoallergenic, 3-ply 50 pcs/box	850.00	750.00	800.00	800.00	1,000.00
6	pc	10	BROOM (Walis Tambo)	1,450.00	1,400.00	1,500.00	1,400.00	1,300.00
7	pc	10	BROOM (Walis Ting-ting)	350.00	350.00	320.00	350.00	450.00
8	gallon	10	BLEACH, 1 gallon	1,505.00	1,650.00	1,550.00	1,370.00	1,150.00
9	can	20	FLOOR WAX, 450 g, paste type, red	2,500.00	3,300.00	3,000.00	4,600.00	6,800.00
10	pack	100	Garbage bags, XXL, gpp specs, black	6,300.00	7,500.00	8,000.00	4,800.00	10,000.00
**supplies must be directly delivered to the school								
<b>TOTAL</b>				<b>P44,587.50</b>	<b>P48,348.00</b>	<b>P50,366.00</b>	<b>P53,630.00</b>	<b>P54,625.00</b>

We hereby certify that the bids or quotations received were opened at the date and hour indicated and the prices offered as stated above.

JUDITH C. ESTRELLA  
 BAC Co-chairperson

GRACIAFLOR V. ALBING  
 Member

MARY ANGELI C. FIANGAAN  
 Convasser

LOLITA F. NAG-ARENG  
 Member

FERWIN T. NAMPONAN  
 Member

Award is hereby given to the bidder for items checked in red ink, prices quoted being the lowest and most advantageous to the government.

APRIL M. CABRERA  
 BAC Chairman





**BIDS AND AWARDS COMMITTEE**

*RESOLUTION NO. 002, S. 2024*

**RECOMMENDING THE AWARD OF CONTRACT THROUGH ALTERNATIVE METHOD OF  
 PROCUREMENT - SMALL VALUE PROCUREMENT TO  
 THE STABLE EDUCATIONAL SUPPLY**

**WHEREAS** the Department of Education prepared the Purchase Request (PR) for the procurement of Office, and Other Supplies & Materials with an Approved Budget of the Contract (ABC) of Fifty-four Thousand and Nine Hundred Pesos Only (P54,900.00), (Annex A);

**WHEREAS** on January 5, 2024, the Fort del Pilar National Highschool - Bids and Awards Committee (BAC) posted/published the Request For Quotation (RFQ) for the said procurement project. The following suppliers/distributors signified their intent to participate by submitting their respective quotations/proposals, to wit:

Supplier/ Distributors	Quotation (Php)
The Stable Educational Supply	44,587.50
Cokins Everywear and Gen Mdse	48,348.00
ML Consumer Goods Trading	50,366.00
Eunique-care Medical Supplies Trading	53,630.00
Low Cost Consumer Goods Trading	54,625.00

**WHEREAS** the proposal of The Stable Educational Supply is found to be the most compliant with the PR, and its price quotation amounting to Seventeen Thousand Eight Hundred Senventy Pesos Only (P44,587.50) is the most economical and advantageous to the Government, thereby rendering the same as the lowest calculated responsive bid;

**WHEREAS** Section 12 of R.A. No. 9184 mandates that the BAC shall recommend the award of the contract to the Head of the Procuring Entity or his/her duly authorized representative;

**NOW THEREFORE**, for and in consideration of the foregoing, **We**, the Members of the Bids and Awards Committee, hereby **RECOMMEND** to the Schools Head the **AWARD OF CONTRACT** via Alternative Method of Procurement - Small Value Procurement to The Stable Educational Supply for the procurement of **OFFICE AND OTHER SUPPLIES & MATERIALS FOR THE LEARNERS AND PERSONNEL OF FORT DEL PILAR NHS** in the amount of Seventeen Thousand Eight Hundred Senventy Pesos Only (P44,587.50) inclusive of appropriate taxes and fees.

RESOLVED, this 17th day of January 2024, Fort del Pilar NHS, PMA Compound, Baguio City.

**APRILL M. CABRERA**

*BAC Chairperson*

**JUDITH C. ESTRELLA**

*BAC Co-chairperson*

**LOLITA F. DAG-ARENG**

*BAC Member*

**FERWIN T. NAMPONAN**

*BAC Member*

**GRACIAFLOR V. ALBING**

*BAC Member*

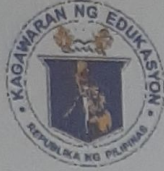
APPROVED:

**LILYBETH B. BALUTOC**

*School Head*

Approved on: January 17, 2024





Republic of the Philippines  
Department of Education  
Cordillera Administrative Region  
**FORT DEL PILAR NATIONAL HIGH SCHOOL**  
*Fort del Pilar, PMA Compound, Baguio City*



## NOTICE OF AWARD

January 17, 2024

**THE STABLE EDUCATIONAL SUPPLY**  
12CJ Bldg. Lower Bonifacio St. Baguio City

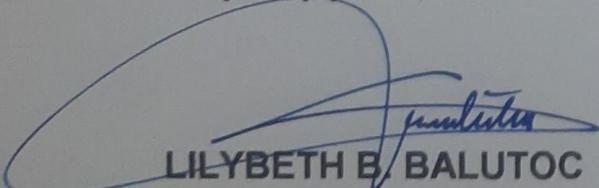
**Sir/Madame:**

We are pleased to inform you that your price quotation and proposal for the purchase of Office and Other Supplies & Materials for the learners and personnel of Fort del Pilar NHS in the amount of Seventeen Thousand Eight Hundred Seventy Pesos Only (P44,587.50) inclusive of appropriate taxes and fees, has been accepted.

Should you agree with the award of the contract, please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return original copy to this office at the soonest.

Thank you.

Very truly yours,

  
**LILYBETH B. BALUTOC**  
School Head

**CONFORME:**

**THE STABLE EDUCATIONAL SUPPLY**  
12 CJ BLDG. LOWER BONIFACIO ST., BAGUIO CITY  
TEL. NO. (074) 444 9555; FAX NO. (074) 619 1251  
e-mail: march\_weldon@yahoo.com.ph  
**MARCH WELDON Q. MA - PROPRIETOR**

Date:



# PURCHASE ORDER

## Fort del Pilar National High School

Supplier: The Stable Eductional Supply	P.O. No.: 2024-01-002
Address: 12CJ Bldg. Lower Bonifacio St. Baguio City	Date: January 18, 2024
TIN: 915-251-234-000	Mode of Procurement: Small Value Procurement

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions herein:

Place of Delivery: Fort del Pilar NHS	Delivery Term:
Date of Delivery: <i>within 10 days upon receipt of PO</i>	Payment Term: after delivery

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	ream	PAPER, MULTIPURPOSE, Long 70gsm	100	200.00 ₱	20,000.00
2	pack	LAMINATING POUCH, Legal, 10 pcs/pack	5	52.50 ₱	262.50
3	ream	PAPER, MULTIPURPOSE, A4, 70 gsm	57	170.00 ₱	9,690.00
4	gallon	ALCOHOL, Isopropyl, 1 gallon	6	280.00 ₱	1,680.00
5	box	Facemask, Hypoallergenic, 3-ply 50 pcs/box	10	85.00 ₱	850.00
6	pc	BROOM (Walis Tambo)	10	145.00 ₱	1,450.00
7	pc	BROOM (Walis Ting-ting)	10	35.00 ₱	350.00
8	gallon	BLEACH, 1 gallon	10	150.50 ₱	1,505.00
9	can	FLOOR WAX, 450 g, paste type, red	20	125.00 ₱	2,500.00
10	pack	Garbage bags, XXL, gpp specs, black	100	63.00 ₱	6,300.00

\*\*supplies must be directly delivered to the school

**Office and Other Supplies & Materials for the learners and personnel of Fort del Pilar NHS**

<b>TOTAL:</b>	<b>Seventeen Thousand Eight Hundred Senventy Pesos Only</b>	<b>PHP 44,587.50</b>
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

### THE STABLE EDUCATIONAL SUPPLY

Conforme: 12 CJ BLDG. LOWER BONIFACIO ST., BAGUIO CITY  
 TEL NO. (074)444 9665; FAX NO. (074)619 1251  
 e-mail: march\_weldon@yahoo.com.ph  
 Signature: MARCH WELDON, PROPRIETOR

Date

Very truly yours,

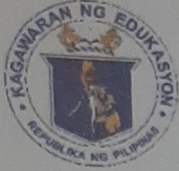
**LILYBETH B. BALUTOC**  
 School Head

Funds Available: PHP 44,587.50  
 Funds Cluster: 01

**EDWARD OLIVER A. ASPURIA**  
 Bookkeeper

ORS No.: \_\_\_\_\_  
 Amount: \_\_\_\_\_





Republic of the Philippines  
 Department of Education  
 Cordillera Administrative Region  
**FORT DEL PILAR NATIONAL HIGH SCHOOL**  
 Fort del Pilar, PMA Compound, Baguio City



## NOTICE TO PROCEED

January 19, 2024

**The Stable Eductional Supply**  
 12CJ Bldg. Lower Bonifacio St. Baguio City

**Sir/Madame:**

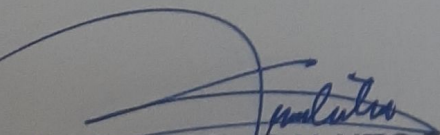
This refers to our award of contract to your company for the procurement of Office and Other Supplies & Materials for the learners and personnel of Fort del Pilar NHS in the amount of Seventeen Thousand Eight Hundred Senventy Pesos Only (44,587.50) inclusive of appropriate taxes and fees.

In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the attached contract.

Please acknowledge receipt and acceptance of this notice by signing at the portion provided below of both copies. Keep one copy and return the other to this office at the soonest.

Thank you.

Very truly yours,

  
**LILYBETH B. BALUTOC**  
 School Head

CONFORME:

**THE STABLE EDUCATIONAL SUPPLY**

12CJ Bldg. Lower Bonifacio St., BAGUIO CITY  
 Signature Over printed Name  
 TEL. NO. (074) 424 9808; FAX NO. (074) 519 1251  
 e-mail: march\_weldon@yahoo.com.ph  
**MARCH WELDON O. MA** PROPRIETOR

Date: