



Republic of the Philippines  
**Department of Education**

Cordillera Administrative Region  
 SCHOOLS DIVISION OF BAGUIO CITY  
 ROXAS NATIONAL HIGH SCHOOL

#87 NORTH STO. TOMAS RD., IMELDA MARCOS BARANGAY, BAGUIO CITY

**REQUEST FOR QUOTATION**

Company/Supplier/Store: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Telephone No. \_\_\_\_\_  
 E-Mail: \_\_\_\_\_  
 TIN: \_\_\_\_\_

PR No.: **2024-001-1**  
 Quotation No.: **24-01-01**  
 Date: **January 8, 2024**  
 ABC: **P65,450.00**

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than **January 12, 2023**.

POSTED IN PHILGEP'S

*GAERLAN N. LABFAYONG*  
**GAERLAN N. LABFAYONG**  
 Chairperson, Bids and Awards Committee

**REQUIREMENTS:**

1. Mayor's / Business permit
2. PhilGEPs registration number or certificate
3. Omnibus Sworn Statement (for ABC above 50K)
4. Income/Business Tax Return (for ABC above 500K)

**Note:**

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within 15 Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	37	Pax	Meals and Snacks(5 days) for Participants		
2	2	Pax	Meals and Snacks(2 days) Resource Speaker Day 1-1st Resource Speaker Day 2-2 <sup>nd</sup> Resource Speaker		
			<b>ADDITIONAL REQUIREMENT:</b> <ul style="list-style-type: none"> <li>• food must be delivered warm</li> <li>• 1 meal , 2 snacks per day</li> <li>• With free-flowing coffee and drinking water refills.</li> <li>• Sugar,paper cups, stirrer, creamer are provided.</li> <li>• Must maintain cleanliness and freshness of food.</li> <li>• Provide Tissue and trash bags.</li> <li>• Meals and snacks should be packed individually for easier distribution.</li> <li>• Delivery Time:               <ul style="list-style-type: none"> <li>✓ AM Snack:9:45 am</li> <li>✓ Lunch:11:45pm</li> <li>✓ PM Snack:2:45pm</li> </ul> </li> </ul>		
			<b>-NOTHING FOLLOWS-</b>		
<b>TOTAL</b>					

Purpose: **For the PROCUREMENT of meals and snacks for INSET (January 24-26,29-30,S.Y.: 2023-2024)**

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above



ROXAS NATIONAL HIGH SCHOOL  
 #87 NORTH SANTO TOMAS RD., IMELDA MARCOS BRGY., BAGUIO CITY  
 TELEPHONE NUMBER: (074) 620-9195  
 EMAIL ADDRESS: roxasnhsbaguio@gmail.com





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\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Tin

Canvassed by:

\_\_\_\_\_  
Canvasser



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