



Republic of the Philippines
Department of Education
 CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OF BAGUIO CITY
DISTRICT I
MANUEL L. QUEZON ELEMENTARY SCHOOL

REQUEST FOR QUOTATION

Standard Form No.: SF-GOOD-60
 Revised on: May 24, 2004
 Standard Form Title: Request for Quotation

Supplier: _____ Requesting Unit: Manuel L. Quezon ES
 Address: _____ PR No.: 2024-01-002
 Telephone No: _____ Quotation No.: 2024-01-002
 e-mail: _____ Date: January 10, 2024
 Date received by the Supplier: _____ ABC: ₱69,648.82

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and submit your quotation in a sealed envelope duly signed by your representative not later than January 15, 2024.

POSTED IN PHILGEPS

NICOMEDES D. TABELIN

Chairperson, Bids and Awards Committee

<p>REQUIREMENTS:</p> <ol style="list-style-type: none"> Mayor's/Business permit PhilGEPS registration number or certificate Omnibus Sworn Statement (for ABC above 50K) Income/Business Tax Return (for ABC above 500K) 	<p>Note:</p> <ul style="list-style-type: none"> ✓ Submit RFQ together with the requirements. ✓ All entries must be typewritten or legibly written. ✓ Delivery period within 3-7 Calendar Days. ✓ Price validity shall be for a period of 30 Calendar Days.
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- **The bidder must bid for the entire one (1) lot.
- **All items must be delivered to the school.
- **Please indicate the brand of your offer.
- **For machines/equipment, please attach brochure/pictures.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	15	bottle	GENUINE EPSON INK REFILL, 003, black		
2	6	bottle	GENUINE EPSON INK REFILL, 003, cyan		
3	6	bottle	GENUINE EPSON INK REFILL, 003, magenta		
4	6	bottle	GENUINE EPSON INK REFILL, 003, yellow		
5	100	ream	PAPER, MULTIPURPOSE A4, 500 sheets per ream		



Address: Upper Session Road Extension, Baguio City
Telephone: (074) 422-7696
E-mail: 136414@deped.gov.ph
 DepEd Tayo Manuel L. Quezon ES



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Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
6	120	ream	PAPER, MULTIPURPOSE LEGAL, 500 sheets per ream		
7	10	gallon	BLEACH, multipurpose, original, 3785mL		
8	20	gallon	ALCOHOL, Ethyl, 1 Gallon		
9	39	pack	TOILET TISSUE PAPER, 2ply, 12 rolls/pack		
				TOTAL	

Purpose: Office supplies for the first quarter

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

TIN (VAT/NONVAT)

Date/Telephone No.

Canvassed by:



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