



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
 SCHOOLS DIVISION OF BAGUIO CITY
 SAN VICENTE NATIONAL HIGH SCHOOL
 San Vicente, Baguio City

REQUEST FOR QUOTATION

Company/Supplier/Store: _____
 Address: _____
 Telephone No.: _____
 e-Mail: _____
 TIN: _____

PR No.: **2024-01-01**
 Quotation No.: **2024-01-01**
 Date: **January 5, 2024**
 ABC: **70,000.00**

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than **January 9, 2024**.

PABLO B. RAMOS, JR.

Chairperson, Bids and Awards Committee

REQUIREMENTS:

POSTED IN PHILGEPS

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement (for ABC above 50K)
4. Income/Business Tax Return (for ABC above 500K)

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within _____ Calendar Days.
- ✓ Price validity shall be for a period of _____ Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	40	Pax	Snacks AM (January 24, 2024)		
2	40	Pax	Snacks PM (January 24, 2024)		
3	40	Pax	Lunch (January 24, 2024)		
4	40	Pax	Snacks AM (January 25, 2024)		
5	40	Pax	Snacks PM (January 25, 2024)		
6	40	Pax	Lunch (January 25, 2024)		
7	40	Pax	Snacks AM (January 26, 2024)		
8	40	Pax	Snacks PM (January 26, 2024)		
9	40	Pax	Lunch (January 26, 2024)		
10	40	Pax	Snacks AM (January 29, 2024)		
11	40	Pax	Snacks PM (January 29, 2024)		
12	40	Pax	Lunch (January 29, 2024)		
13	40	Pax	Snacks AM (January 30, 2024)		
14	40	Pax	Snacks PM (January 30, 2024)		
15	40	Pax	Lunch (January 30, 2024)		
TOTAL					

Purpose: Procurement of meals and snacks for school personnel during In-Service Training

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Canvassed by: _____

 Signature over Printed Name of Supplier



SAN VICENTE NATIONAL HIGH SCHOOL
 San Vicente, Baguio City
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