



Republic of the Philippines
 Department of Education
 CORDILLERA ADMINISTRATIVE REGION
 SCHOOLS DIVISION OF BAGUIO CITY
 MABINI ELEMENTARY SCHOOL
 Leonard Wood Road, Salud Mitra, Baguio City

REQUEST FOR QUOTATION

Supplier:
Address:
Tel. #:
e-Mail:

Requesting Unit: MABINI ELEMENTARY SCHOOL
PR No.: PR No.: 2024-01-002
Quotation No.: 2024-01-002
Date: January 3, 2024
ABC: ₱67,265.00

Date Received by the Supplier:

Please quote your lowest price on the item/s listed, subject to the general conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than January 12, 2024

POSTED IN PHILGEPS

ANGELBERT A. PEDNGA

Vice-Chairperson, Bids and Awards Committee
 OIC- BAC Chairperson

Requirements:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Income Business Tax Return (for ABC above 500,000.00)
4. Omnibus Sworn Statement (for ABC above 50,000.00)

Note:

- Submit RFQ together with the requirements
- All entries must be typewritten or legibly written
- Delivery period within _____ Calendar days
- Price validity shall be period of 30 days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	50	ream	PAPER, MULTIPURPOSE A4, 500 sheets per ream		
2	50	ream	PAPER, MULTICOPY LEGAL, 500 sheets per ream		
3	70	piece	Whiteboard marker, black		
4	50	bottle	Ink refill for Whiteboard marker, black		
5	50	piece	Permanent marker, black, BROAD		
6	30	bottle	Ink refill for Permanent marker, black		
7	20	box	Fastener metal		
8	20	bottle	Epson Ink 664, black		
9	10	bottle	Epson Ink 664, cyan		
10	10	bottle	Epson Ink 664, magenta		
11	10	bottle	Epson Ink 664, yellow		
12	20	bottle	Epson Ink 003, black		
13	10	bottle	Epson Ink 003, cyan		
14	10	bottle	Epson Ink 003, magenta		
15	10	bottle	Epson Ink 003, yellow		
			Nothing Follows		
TOTAL:					

Purpose: for school and office operation

After having read and accepted your general conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

TIN #



MABINI ELEMENTARY SCHOOL
 Leonard Wood Rd., Salud Mitra, Baguio City
 Landline: 074-424-6236