



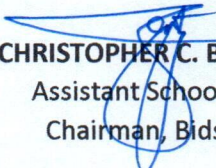
Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY
REQUEST FOR QUOTATION

Standard Form No.:SF-GOOD-60
 Revised on: May 24, 2004
 Standard Form Title: Request for Quotation

Supplier:	Requesting Unit:OSDS/V. Cadungog
Address:	PR No.: 2024-01-011
Telephone No.:	Quotation No.: 2024-01-015
e-Mail:	Date: January 15, 2024
Delivery Period:	ABC: 13,000.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than **January 18, 2024 @9am**

Failure to submit this on or before the due date aforstated will be a ground for disqualification.


CHRISTOPHER C. BENIGNO, PhD, EdD, CESO VI
 Assistant Schools Division Superintendent
 Chairman, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement if above 50,000.00
4. Income/Business Tax Return 500,000.00 and above

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within _____ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	15	Reams	Paper, multi-purpose A4 80 GSM (500pcs/ream)		
2	3	Box	Sign pen 0.5 blue		
3	100	Pads	Sticky notes film index sign here SG/152, Color blue, green, pink, orange, yellow, dimension 45.72mm x 12.7mm		
4	3	Box	Pencil, lead with eraser, #2		
5	10	Box	Paper clip, vinyl/plastic coated, 55mm		
				TOTAL	
Purpose: Procurement of BAC supplies for office use					





Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

Standard Form No. 24 (2004)
 Revised on 4/24/2004
 Standard Form Title: Request for Quotation

Requesting Unit: OSDSA
 Supplier:
 After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.
 PR No.: 2024-01
 Address:
 Quotation No.: 2024-01-018
 Date: January 15, 2024
 ABC: 13,000.00

 Signature over Printed Name

 Tin

 Date/Telephone No.

Canvassed by:

 CHRISTOPHER S. BERNALDO PhD, CESO VI
 Assistant Schools Division Superintendent
 Chairman, Bids and Awards Committee

REQUIREMENTS

1. Mayor's business permit
 2. Mayor's registration number of suppliers
 3. Company Sworn Statement if above 50,000.00
 4. Income Tax Return 2022-2023 and above
- Notes:

- ✓ Submit B-2 together with the requirements
- ✓ All entries must be typewritten or neatly written
- ✓ Delivery period within _____ Calendar Days
- ✓ Price/allowance shall be for a period of 90 Calendar Days

Item No.	Qty.	Unit	Item Description	Unit Price
1	15	Reams	Paper, multi-purpose AA 80 GSM (500pts/ream)	
2	3	Box	Sign pen 0.5 blue	
3	100	Pads	50-ky notes firm index size 9C/12C, Color blue-green, pink-orange, yellow, duplication 45.75mm x 15.75mm	
4	3	Box	Pencil lead with eraser, #2	
5	10	Box	Paper, 60g, vinyl/plastic coated, 25mm	

Purpose: Procurement of BAC supplier for office use

