



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

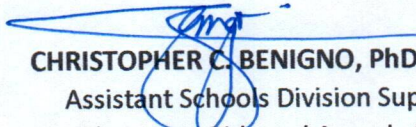
REQUEST FOR QUOTATION

Standard Form No.:SF-GOOD-60
 Revised on: May 24, 2004
 Standard Form Title: Request for Quotation

Supplier:	Requesting Unit:SGOD/J/ Piok
Address:	PR No.: 2024-01-010
Telephone No.:	Quotation No.: 2024-01-014
e-Mail:	Date: January 9, 2024
Delivery Period:	ABC: 32,230.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than **January 12, 2024 @9am**

Failure to submit this on or before the due date aforstated will be a ground for disqualification.


CHRISTOPHER C. BENIGNO, PhD, EdD, CESO VI
 Assistant Schools Division Superintendent
 Chairman, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement if above 50,000.00
4. Income/Business Tax Return 500,000.00 and above

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within _____ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	4	Pieces	Plaque for 1 st place best implementing school, size 8" x 10"		
2	4	Pieces	Plaque for 2 nd place best implementing school, size 7" x 10"		
3	4	Pieces	Plaque for 3 rd place best implementing school, size 6" x 10 "		
4	3	Reams	Specialty paper, A4 size 500 pcs per ream		
5	34	Pieces	Certificate holder, holder certificates/diplomas/citations size of up to A4 size,		





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			super transparency to highlight certificates, comes with 2 hangers for portrait or landscape orientations		
6	2	Reams	Bond paper, long 80 GSM		
				TOTAL	
Purpose: Procurement of supplies and materials for the local stakeholders convergence and recognition of partners on January 30, 2024					

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

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Date/Telephone No.

Canvassed by:

Item No.	Qty	Unit	Description	Unit Price	Total Price
1	4	Pieces	Plaque for 1 st place best implementing school, size 9" x 10"		
2	4	Pieces	Plaque for 2 nd place best implementing school, size 7" x 10"		
3	4	Pieces	Plaque for 3 rd place best implementing school, size 6" x 10"		
4	2	Reams	Specialty paper, A4 size 500 pcs per ream		
5	54	Pieces	Certificate holder, number certificates/diplomas/awards size of up to A4 size		

