

Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

2 February 2024

DIVISION MEMORANDUM

No. 063-2024


MEETING FOR SCHOOLS DIVISION COMMITTEES

To: BAC Committee
 HRMPSB Committee
 PRAISE Committee
 PMT Committee

1. Please be informed that there will be a meeting on **February 7, 2024, 8:30 am – 11:30 am** at the 3rd Floor Training Hall, SDO Baguio City.
2. Participants to the said meeting are the following:
 - a. ASDS
 - b. BAC Committee
 - c. HRMPSB Committee
 - d. PRAISE Committee
 - e. PMT Committee
3. Agenda to be discussed:

	Topic	Personnel-in-charge	Time Allotment
1	Preliminaries	Secretariat	20 mins
Committee Reports			
2	a. Committee Process Flow b. Upcoming Activities c. Concerns needing action	BAC Committee HRMPSB Committee PRAISE Committee PMT Committee	30 mins
3	Wrap up/Ways Forward	OIC-ASDS	

4. Attendance of the above-stated personnel to this meeting is of utmost importance.
5. For information, guidance, and compliance of all concerned.


SORAYA T. FACULO PhD, CESO VI
 Assistant Schools Division Superintendent
 Officer-in-Charge
 Office of the Schools Division Superintendent

