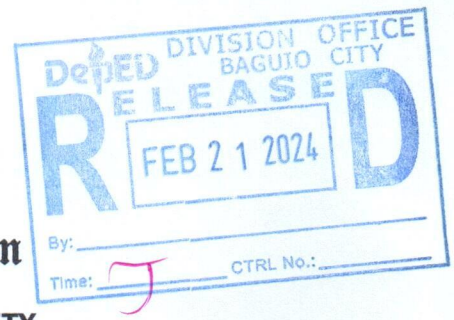




Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**



February 20, 2024


**DIVISION MEMORANDUM**

No. 106-2024

**ACCOMPLISHMENT OF DepEd SCHOOLS  
REPOSITORY FORM**

To: All Public School District Supervisors  
Public Elementary and Secondary School Heads  
Others Concerned

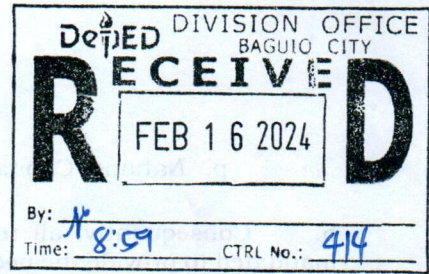
1. Relative to OO-OSEC-2024-003 regarding DepEd Schools Repository Form, this office requires all public school to accomplish their respective DSRF and file information on its basic profile, classroom condition, and basic facilities.
2. To ensure the accuracy of the information to be submitted and establish accountability, only the school principals/school head/teachers-in-charge of each school shall accomplish and submit the DSRF.
3. The DSRFs can be accessed and submitted through [https://bit.ly/CAR\\_DSRF](https://bit.ly/CAR_DSRF) using the school head's DepEd email address.
4. Immediate and wide dissemination of this Memorandum is desired.

  
**SORAYA T. FACULO, PhD, CESO VI**  
Assistant Schools Division Superintendent  
OIC-Schools Division Superintendent





Republic of the Philippines  
**Department of Education**



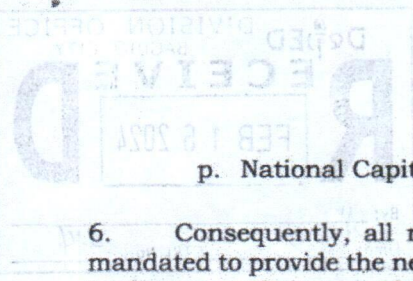
FEB 15 2024

OFFICE MEMORANDUM  
OO-OSEC-2024-003

To: Regional Directors  
Assistant Regional Directors  
Schools Division Superintendents  
Public School Heads  
All Others Concerned

**DEPARTMENT OF EDUCATION SCHOOLS REPOSITORY FORM**

1. The Department of Education (DepEd), through the Office of the Secretary, mandates the creation of an updated and accurate record of the basic profile of all public schools nationwide. As such, the Department is introducing the **DepEd Schools Repository Form (DSRF)**.
2. All DepEd public schools in the country are required to submit their respective DSRF form and file information on its basic profile, classroom condition, and basic facilities.
3. **To ensure the accuracy of the information to be submitted and establish accountability, only the school principals/school head/teacher-in-charge of each school shall accomplish and submit the DSRF.**
4. Each region is designated with their exclusive DSRF form that may only be used by schools under their jurisdiction.
5. The DSRFs may be accessed through the following links:
  - a. Region I - [https://bit.ly/Region1\\_DSRF](https://bit.ly/Region1_DSRF)
  - b. Region II - [https://bit.ly/Region2\\_DSRF](https://bit.ly/Region2_DSRF)
  - c. Region III - [https://bit.ly/Region3\\_DSRF](https://bit.ly/Region3_DSRF)
  - d. Region IV-A - [https://bit.ly/Region4A\\_DSRF](https://bit.ly/Region4A_DSRF)
  - e. Region IV-B - [https://bit.ly/Region4B\\_DSRF](https://bit.ly/Region4B_DSRF)
  - f. Region V - [https://bit.ly/Region5\\_DSRF](https://bit.ly/Region5_DSRF)
  - g. Region VI - [https://bit.ly/Region6\\_DSRF](https://bit.ly/Region6_DSRF)
  - h. Region VII - [https://bit.ly/Region7\\_DSRF](https://bit.ly/Region7_DSRF)
  - i. Region VIII - [https://bit.ly/Region8\\_DSRF](https://bit.ly/Region8_DSRF)
  - j. Region IX - [https://bit.ly/Region9\\_DSRF](https://bit.ly/Region9_DSRF)
  - k. Region X - [https://bit.ly/Region10\\_DSRF](https://bit.ly/Region10_DSRF)
  - l. Region XI - [https://bit.ly/Region11\\_DSRF](https://bit.ly/Region11_DSRF)
  - m. Region XII - [https://bit.ly/Region12\\_DSRF](https://bit.ly/Region12_DSRF)
  - n. Region XIII - [https://bit.ly/Region13\\_DSRF](https://bit.ly/Region13_DSRF)
  - o. Cordillera Administrative Region - [https://bit.ly/CAR\\_DSRF](https://bit.ly/CAR_DSRF)



p. National Capital Region - [https://bit.ly/NCR\\_DSRF](https://bit.ly/NCR_DSRF)

6. Consequently, all regional directors and schools division superintendents are mandated to provide the necessary assistance to schools under their jurisdiction relative to the accomplishment of the DSRF.

7. All schools shall submit their DSRF no later than **March 31, 2024**.

8. For more information, please contact **Ms. Patricia Morales** of the **Office of the Secretary** through email at [osec@deped.gov.ph](mailto:osec@deped.gov.ph) or at telephone number (02) 8637-5948.

9. Immediate dissemination of this Memorandum is desired.

**SARA Z. DUTERTE**  
Vice President of the Republic of the Philippines  
Secretary of the Department of Education

JDMC,APA, MPC, OM DepEd Schools Repository Form  
0059 - February 15, 2024



To ensure the accuracy of the information to be submitted and establish accountability, only the school principal/school head/teacher-in-charge of each school shall accomplish and submit the DSRF.

Each region is designated with their exclusive DSRF form that may only be used by schools under their jurisdiction.

The DSRFs may be accessed through the following links:

- a. Region I
- b. Region II
- c. Region III
- d. Region IV-A
- e. Region IV-B
- f. Region V
- g. Region VI
- h. Region VII
- i. Region VIII
- j. Region IX
- k. Region X
- l. Region XI
- m. Region XII
- n. Region XIII
- o. Cordillera Administrative Region