



Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OF BAGUIO CITY
DISTRICT I
MANUEL L. QUEZON ELEMENTARY SCHOOL

NOTICE OF AWARD

January 16, 2024

CHERRYBETH T. BATUNA

Anaya's Catering Services
Unit B G/F Mananeng Building, No. 272
Km 4 along Marcos Highway Corner Nova Lodge Drive,
Bakakeng Central, Baguio City

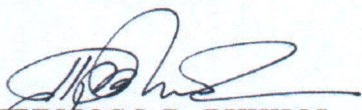
Dear Ms. Batuna:

We are pleased to notify you that your price quotation and proposal for the procurement of *meals and snacks for Midyear Program Review and Evaluation and In-service Training* in the amount of PHILIPPINE PESOS **fifty-eight thousand five hundred only (P58,500.00)** inclusive of appropriate taxes and fees, has been accepted.


Should you agree with the award of the contract, please acknowledge receipt and acceptance of this notice of signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

Thank you.

Very truly yours,



HERMOSO P. BUNNOL
School Principal I

CONFORME:

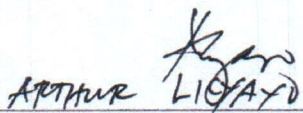
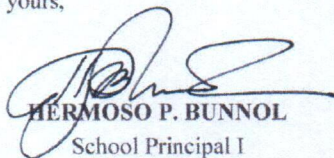
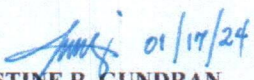

CHERRYBETH BATUNA
(Signature over Printed Name)

1/16/2024
(Date)



Address: Upper Session Road Extension, Baguio City
Telephone: (074) 422-7696
E-mail: 136414@deped.gov.ph
 DepEd Tayo Manuel L. Quezon ES

PURCHASE ORDER
MANUEL L. QUEZON ELEMENTARY SCHOOL
Entity Name

Supplier : ANAYA'S CATERING SERVICES			P.O. No. : 2024-01-001		
Address : Unit B G/F Mananeng Building, No. 272 Km 4 along Marcos Highway Corner Nova Lodge Drive, Bakaikeng Central, Baguio City			Date : January 17, 2024		
TIN : 941-790-652			Mode of Procurement : SVP		
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : Manuel L. Quezon ES			Delivery Term : Deliver in the school		
Date of Delivery : on scheduled dates			Payment Term : After delivery		
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pax	Meals and Snacks for Day 1 January 24, 2024 (AM snack, Lunch and PM snack)	39	300.00	11,700.00
2	pax	Meals and Snacks for Day 2 January 25, 2024 (AM snack, Lunch and PM snack)	39	300.00	11,700.00
3	pax	Meals and Snacks for Day 3 January 26, 2024 (AM snack, Lunch and PM snack)	39	300.00	11,700.00
4	pax	Meals and Snacks for Day 4 January 29, 2024 (AM snack, Lunch and PM snack)	39	300.00	11,700.00
5	pax	Meals and Snacks for Day 5 January 30, 2024 (AM snack, Lunch and PM snack)	39	300.00	11,700.00
		*Assisted buffet or packed *With overflowing coffee, tea and drinking water refills, and with free condiments *Must maintain cleanliness and freshness of the food *Delivery of meals and snacks at Manuel L. Quezon Elementary School Social Hall will be at the following time: Coffee station/refreshments - 7:10am AM Snack - 9:45am Lunch - 11:50am PM Snack - 2:45pm *Service crew should be visible during the 5-day event *Must be compliant to the City Ordinance No. 35-0217 entitled "The plastic and styrofoam-free Baguio Ordinance and with compliant to "No plastic packaging and with proper garbage management process"			
		NOTHING FOLLOWS			58,500.00
fifty-eight thousand five hundred pesos only					
<p>In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.</p>					
Conforme: <div style="text-align: center;">  <u>ARTHUR LICAYAD</u> Signature over Printed Name of Supplier <u>1/17/2024</u> Date </div>			Very truly yours, <div style="text-align: center;">  <u>HERMOSO P. BUNNOL</u> School Principal I </div>		
Fund Cluster : <u>01</u> Funds Available : <u>P58,500.00</u>			ORS/BURS No. : <u>02-101101-2024-02-00117</u> Date of the ORS/BURS: <u>Feb 5, 2024</u> Amount : <u>₱ 214,068.80</u>		
 KRISTINE R. GUNDRAN Administrative Assistant III					



Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OF BAGUIO CITY
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MANUEL L. QUEZON ELEMENTARY SCHOOL

NOTICE TO PROCEED

January 18, 2024

CHERRYBETH T. BATUNA

Anaya's Catering Services
Unit B G/F Mananeng Building, No. 272
Km 4 along Marcos Highway Corner Nova Lodge Drive,
Bakakeng Central, Baguio City

Dear Ms. Batuna:

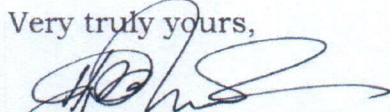
This refers to our award of contract to your company for the procurement of procurement of *meals and snacks for Midyear Program Review and Evaluation and In-service Training* in the amount of PHILIPPINE PESOS **fifty-eight thousand five hundred only (P58,500.00)** inclusive of appropriate taxes and fees.

In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the attached contract.

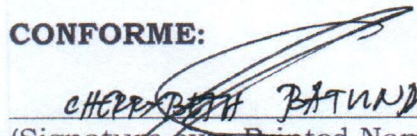
Please acknowledge receipt and acceptance of this notice by signing at the portion provided below of both copies. Keep one copy and return the other to this office at the soonest.

Thank you.

Very truly yours,


HERMOSO P. BUNNOL
School Principal I

CONFORME:



(Signature over Printed Name)
Date: 1/18/2024



Address: Upper Session Road Extension, Baguio City

Telephone: (074) 422-7696

E-mail: 136414@deped.gov.ph

 DepEd Tayo Manuel L. Quezon ES



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BIDS AND AWARDS COMMITTEE

RESOLUTION NO. 001, S. 2024

**RECOMMENDING THE AWARD OF CONTRACT THROUGH
ALTERNATIVE METHOD OF PROCUREMENT – SMALL VALUE
PROCUREMENT TO ANAYA’S CATERING SERVICES FOR THE
PROCUREMENT OF MEALS AND SNACKS FOR MIDYEAR PROGRAM
REVIEW AND EVALUATION AND IN-SERVICE TRAINING**

WHEREAS the Department of Education prepared the Purchase Request (PR) for the procurement of **meals and snacks for Midyear Program Review and Evaluation and In-service Training** with an Approved Budget for the Contract (ABC) of **fifty-eight thousand five hundred pesos only (P58,500.00)** (Annex A);

WHEREAS on **January 5, 2024**, the DepEd – Bids and Awards Committee (BAC) posted/published the Request for Quotation (RFQ) for the said procurement project. The following suppliers/distributors signified their intent to participate by submitting their respective quotations/proposal, to wit:

Supplier/Distributors	Quotation
ANAYA’S CATERING SERVICES	₱ 58,500.00
BGEMPC	₱ 68,250.00
GABLET’S CATERING	₱ 78,000.00

WHEREAS per evaluation, below is/are non-compliant with the specifications set forth in the TOR:

Supplier/Distributors	Non-Compliance
BGEMPC	Quotation is above ABC
GABLET’S CATERING	Quotation is above ABC

WHEREAS the proposal of **ANAYA’S CATERING SERVICES** is found to be most compliant with the PR, and its price quotation amounting of **fifty-eight thousand five hundred pesos only (P58,500.00)** is the most economical and advantageous to the Government, thereby rendering the same as the lowest calculated responsive bid;



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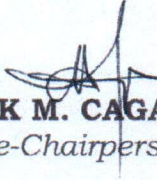
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WHEREAS Section 12 of R.A. No. 9784 mandates that the BAC shall recommend the award of the contract to the Head of the Procuring Entity or his/her duly authorized representative.


NOW THEREFORE, for and in consideration of the foregoing, **We**, the Members of the Bids and Awards Committee, hereby **RECOMMEND** to the School Head the **AWARD OF CONTRACT** via Negotiated Procurement – Small Value Procurement to **ANAYA'S CATERING SERVICES** for the procurement of **meals and snacks for Midyear Program Review and Evaluation and In-service Training** in the amount of **fifty-eight thousand five hundred pesos only (P58,500.00)** inclusive of appropriate taxes and fees.


RESOLVED, this 15th of January 2024 at Manuel L. Quezon Elementary School, Baguio City.


NICOMEDES D. TABELIN
BAC Chairperson

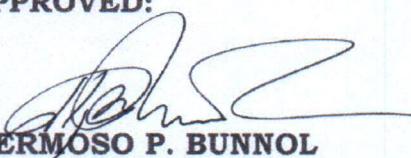

MARK M. CAGAOAN
BAC Vice-Chairperson


ALICE M. SAWALI
BAC Member


LEAH S. DACSIG
BAC Member


JENNIFER D. LACHICA
BAC Member

APPROVED:



HERMOSO P. BUNNOL
School Principal I
Approved on JANUARY 15, 2024


Abstract of Bids or Quotation under CIRCULAR PROPOSAL NO. _____ opened on January 16, 2024 at Baguio City.


ITEM	UNIT	QUANTITY	DESCRIPTION AND/OR SPECIFICATION	ML CONSUMER GOODS TRADING	COKINS EVERYWEAR AND GEN. MERCHANDISE	LOW COST CONSUMER GOODS TRADING	EUNIQUE CARE MEDICAL SUPPLIES TRADING	SAHEI CORE TECHNOLOGIES CO.
1	bottle	15	GENUINE EPSON INK REFILL, 003, black	4,050.00	4,050.00	4,350.00	5,250.00	4,200.00
2	bottle	6	GENUINE EPSON INK REFILL, 003, cyan	1,620.00	1,710.00	1,740.00	2,100.00	1,728.00
3	bottle	6	GENUINE EPSON INK REFILL, 003, magenta	1,620.00	1,710.00	1,740.00	2,100.00	1,728.00
4	bottle	6	GENUINE EPSON INK REFILL, 003, yellow	1,620.00	1,710.00	1,740.00	2,100.00	1,728.00
5	ream	100	PAPER, MULTIPURPOSE A4, 500 sheets per ream	17,500.00	18,400.00	21,300.00	21,000.00	20,500.00
6	ream	120	PAPER, MULTIPURPOSE 8.5"x13", 500 sheets per ream	24,600.00	25,080.00	27,000.00	25,200.00	27,600.00
7	gallon	10	BLEACH, multipurpose, original, 3785mL	1,550.00	1,650.00	2,200.00	1,370.00	2,000.00
8	gallon	20	ALCOHOL, ethyl, 1 gallon	5,600.00	5,700.00	4,400.00	4,600.00	10,400.00
9	pack	39	TOILET TISSUE PAPER, 2ply, 12 rolls/pack	4,680.00	4,290.00	3,900.00	5,265.00	5,850.00
TOTAL				62,840.00	64,300.00	68,370.00	68,985.00	75,734.00

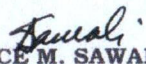
We hereby certify that the bids or quotations received were opened at the date and hour indicated and the prices offered as stated above.

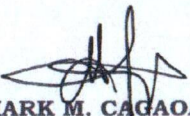
Canvassed by:


ANNA JOVELL C. DE TORRES
 Canvasser

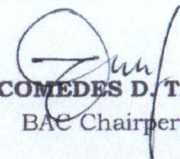

JENNIFER D. LACHICA
 BAC Member


LEAH S. DACSIG
 BAC Member


ALICE M. SAWALI
 BAC Member


MARK M. CAGAOAN
 BAC Vice-Chairperson

Award is hereby given to the bidders for items in red ink, prices quoted being the lowest and the most advantageous to the government.


NICOMEDES D. TABELIN
 BAC Chairperson