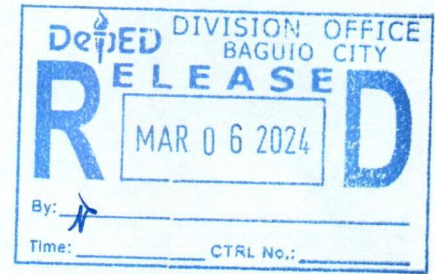




Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY



04 March 2024

DIVISION MEMORANDUM

No. **143-2024**

**ACTIVATION OF SDRRM AS PREPAREDNESS AND RESPONSE FOR
FIRE PREVENTION MONTH 2024**

To: Chief Education Supervisors
Public Schools District Supervisors
Public School Heads
School DRRM Coordinators
All Others Concerned

1. In accordance with CDRRMC Memorandum No. 001, series of 2024 titled "Activation of BDRRM as Preparedness and Response for the Fire Prevention Month 2024," School DRRM Coordinators are tasked with activating and mobilizing their DRRM Councils to ensure that schools are adequately prepared and equipped to respond to any fire outbreaks.
2. School DRRM Coordinators are responsible for preparing and regularly updating their contingency plans for fire hazards, ensuring readiness for immediate response in the event of a fire emergency.
3. Also, the School DRRM Councils are instructed to adhere to the Key Action Points outlined in the accompanying CDRRMC Memorandum, which serve as crucial preparatory measures for fire prevention and response.
4. Immediate dissemination of this Memorandum is desired.

SORAYA T. FACULO PhD, CESO VI
Assistant Schools Division Superintendent
Officer-in-charge
Office of the Schools Division Superintendent





CDRRMC MEMORANDUM NO. 001, Series of 2024

DATE: February 26, 2024

TO: ALL BARANGAY CAPTAINS

FROM: BENJAMIN B. MAGALONG
City Mayor
Chairperson, CDRRMC

SUBJECT: Activation of the BDRRMC as Preparedness and Response for the Fire Prevention Month 2024

As we enter the Fire Prevention Month this March, we must take proactive measures to protect our communities and the environment. The Barangay Disaster Risk Reduction and Management (BDRRM) Council plays a crucial role in ensuring the safety and well-being of our constituents.

In light of the potential risks associated with fire incidences, you are hereby directed to activate and mobilize your respective councils immediately. The aim is to enhance preparedness, early detection, and effective response to mitigate the impact of forest fires within your jurisdiction.

Key Action Points:

- 1. Activation of BDRRM Council:**
 - Convene an emergency meeting with your BDRRM Council members;
 - Designate specific roles and responsibilities within the council to ensure a coordinated response.
- 2. Risk Assessment and Mapping:**
 - Identify high-risk areas for forest and/or structural fires within your barangay;
 - Collaborate with relevant agencies to conduct a thorough risk assessment and update hazard maps.
- 3. Community Awareness and Education:**
 - Conduct information campaigns to raise awareness about the dangers of fires and educate residents on preventive measures;
 - Distribute informational materials and conduct community meetings to disseminate safety guidelines.
- 4. Early Warning Systems:**
 - Prepare and ensure the functionality of early warning systems in place;
 - Test communication channels and alert mechanisms regularly.
- 5. Collaboration with Partner Agencies:**
 - Establish communication channels with neighboring barangays, local government units, and relevant government agencies;
 - Foster collaboration to facilitate a unified response in case of fire incidents.
- 6. Prepositioning of Resources:**





- Identify and secure resources such as any firefighting equipment, first aid supplies, and evacuation materials;
- Develop a plan for the rapid deployment of resources in case of an emergency.

7. Drills and Simulations:

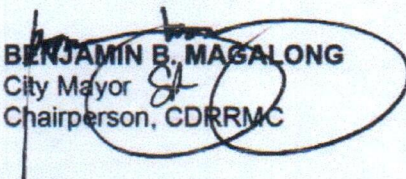
- Conduct regular drills and simulations to ensure that all members of the Council are familiar with emergency procedures.

8. Reporting and Documentation:

- Establish a reporting system to promptly relay information about potential fire incidents;
- Maintain detailed documentation of all activities, response efforts, and outcomes.

Your prompt action in activating your Council is crucial in safeguarding our communities from potential threats posed by fires. Let us work together to ensure the safety and resilience of our barangays.

For your strict compliance.


BENJAMIN B. MAGALONG
City Mayor
Chairperson, CDRRMC

