



Republic of the Philippines  
**Department of Education**  
CORDILLERA ADMINISTRATIVE REGION  
SCHOOLS DIVISION OF BAGUIO CITY  
DISTRICT 6  
JOSEFA CARIÑO ELEMENTARY SCHOOL

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**NOTICE TO PROCEED**

March 5, 2024

**MARVIN MALIDOM**  
ML Consumer Goods Trading  
Bua Tuding, Itogon, Benguet

Dear Mr. Malidom:

This refers to our award of contract to your company for the procurement of *supplemental office supplies and other supplies and materials for the months of February and March 2024* in the amount of PHILIPPINE PESOS *Fifty Five Thousand Seven Hundred Sixty Four Pesos Only (Php 55,764.00)* inclusive of appropriate taxes and fees.

In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the attached contract/PO.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this office the soonest.

Thank you.

Very truly yours,

  
**LIGAYA N. ANNAWI**  
Principal II

**CONFORME:**

I acknowledge receipt of this Notice on 03-05-24

Name of the Representative of the Bidder: ML CONSUMER GOOD:  
TRADING

Authorized Signature:   
(Signature over printed name)



Republic of the Philippines



**Department of Education**  
CORDILLERA ADMINISTRATIVE REGION  
SCHOOLS DIVISION OF BAGUIO CITY  
JOSEFA CARIÑO ELEMENTARY SCHOOL  
F. YANDOC ST., BAGUIO CITY

**PURCHASE ORDER**

Supplier: **ML CONSUMER GOODS TRADING**  
Address: Bua Tuding, Itogon, Benguet  
TIN: 739-648-994-000

P.O. No.: 2024-03-001  
Date: March 4, 2024  
Mode of Procurement: SVP

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: Josefa Cariño Elementary School  
Date of Delivery: 7-14 calendar days

Delivery Term: One-time delivery to the school  
Payment Term: Check; After delivery

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	bottle	Ink, Epson 664 black, 70 ml	11	270.00	₱2,970.00
2	bottle	Ink, Epson 664 cyan, 70 ml	15	278.00	₱4,170.00
3	bottle	Ink, Epson 664 magenta, 70 ml	15	278.00	₱4,170.00
4	bottle	Ink, Epson 664 yellow, 70 ml	13	278.00	₱3,614.00
5	bottle	Ink, Brother BT500m, magenta, 48.8 ml	2	410.00	₱820.00
6	bottle	Ink, Brother BT500c, cyan, 48.8 ml	2	410.00	₱820.00
7	bottle	Ink, Brother BT500y, yellow, 48.8 ml	3	410.00	₱1,230.00
8	cart	Ink, HP678, black	1	550.00	₱550.00
9	cart	Ink, HP678, tri-color	1	710.00	₱710.00
10	cart	Ink, Canon 810, black	1	1,100.00	₱1,100.00
11	bottle	Ink, Canon 790, black, 135 ml	1	435.00	₱435.00
12	bottle	Ink, Canon 790, cyan, 70 ml	1	405.00	₱405.00
13	bottle	Ink, Canon 790, magenta, 70 ml	1	405.00	₱405.00
14	bottle	Ink, Canon 790, yellow, 70 ml	1	405.00	₱405.00
15	bottle	Refill Ink for Permanent Markers, Black, 30mL	50	100.00	₱5,000.00
16	set	Spin Mop with Bucket	50	350.00	₱17,500.00
17	roll	TAPE, masking, 48mm	30	36.00	₱1,080.00
18	roll	TAPE, transparent, 48 mm	50	35.00	₱1,750.00
19	roll	TAPE, double-sided, 24 mm	30	33.00	₱990.00
20	roll	TAPE, electrical	20	39.00	₱780.00
21	bottle	LIQUID HAND SOAP, 500mL	40	80.00	₱3,200.00
22	gallon	Bleaching Solution, 3785ml	11	150.00	₱1,650.00
23	pack	Specialty Paper, Long, 180GSM, White	50	33.00	₱1,650.00
24	mat	Dressmaker Pins, 26mm, 60pcs	30	12.00	₱360.00
		<b>~NOTHING FOLLOWS~</b>			

Fifty Five Thousand Seven Hundred Sixty Four Pesos Only


₱55,764.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Very truly yours,

  
LIGAYA N. ANNAWI  
Principal II

Conforme:

  
ML CONSUMER GOOD:  
TRADING  
Signature over Printed Name of Supplier  
03-04-24  
Date

Fund Cluster : 01  
Funds Available : 55,764.00

ORS/BURS No. : 02-101101-2024-02-00144  
Date of the ORS/BURS: 2/6/24  
Amount : 425,989.60

  
BEBBIE H. DIZON  
Bookkeeper

03/4/24



Republic of the Philippines  
**Department of Education**  
CORDILLERA ADMINISTRATIVE REGION  
SCHOOLS DIVISION OF BAGUIO CITY  
DISTRICT 6  
JOSEFA CARIÑO ELEMENTARY SCHOOL

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**NOTICE OF AWARD**

March 1, 2024

**MARVIN MALIDOM**

*ML Consumer Goods Trading  
Bua Tuding, Itogon, Benguet*

Dear Mr. Malidom:

We are pleased to notify you that your price quotation and proposal for the procurement of *supplemental office supplies and other supplies and materials for the months of February and March 2024* in the amount of PHILIPPINE PESOS *Fifty Five Thousand Seven Hundred Sixty Four Pesos Only (Php 55,764.00)* inclusive of appropriate taxes and fees, has been accepted.


Should you agree with the award of the contract, please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

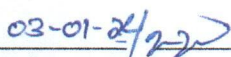
Thank you.

Very truly yours,

  
**LIGAYA N. ANNAWI**  
*Principal II*

**CONFORME:**

  
ML CONSUMER GOODS  
TRADING  
\_\_\_\_\_  
(Signature Over Printed Name)

  
\_\_\_\_\_  
(Date)



Address: F. Yandoc St., Baguio City

Telephone No.: (074) 442-3149

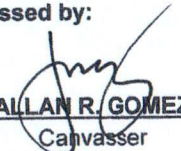
E-mail: josefacarinoelemschool@gmail.com/ 136385@deped.gov.ph

Facebook Page: DepEd Tayo Josefa Cariño ES


ITEM	UNIT	QUANTITY	DESCRIPTION AND/OR SPECIFICATION	COKINS EVERYWEAR AND GEN. MERCHANDISE		ML CONSUMER GOODS TRADING		DKLR ENTERPRISE	
				Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	bottle	11	Ink, Epson 664 black, 70 ml	₱264.00	₱2,904.00	₱270.00	₱2,970.00	₱280.00	₱3,080.00
2	bottle	15	Ink, Epson 664 cyan, 70 ml	₱284.00	₱4,260.00	₱278.00	₱4,170.00	₱285.00	₱4,275.00
3	bottle	15	Ink, Epson 664 magenta, 70 ml	₱284.00	₱4,260.00	₱278.00	₱4,170.00	₱285.00	₱4,275.00
4	bottle	13	Ink, Epson 664 yellow, 70 ml	₱284.00	₱3,692.00	₱278.00	₱3,614.00	₱285.00	₱3,705.00
5	bottle	2	Ink, Brother BT500m, magenta, 48.8 ml	₱395.00	₱790.00	₱410.00	₱820.00	₱450.00	₱900.00
6	bottle	2	Ink, Brother BT500c, cyan, 48.8 ml	₱395.00	₱790.00	₱410.00	₱820.00	₱450.00	₱900.00
7	bottle	3	Ink, Brother BT500y, yellow, 48.8 ml	₱395.00	₱1,185.00	₱410.00	₱1,230.00	₱450.00	₱1,350.00
8	cart	1	Ink, HP678, black	₱625.00	₱625.00	₱550.00	₱550.00	₱650.00	₱650.00
9	cart	1	Ink, HP678, tri-color	₱625.00	₱625.00	₱710.00	₱710.00	₱720.00	₱720.00
10	cart	1	Ink, Canon 810, black	₱1,085.00	₱1,085.00	₱1,100.00	₱1,100.00	₱1,300.00	₱1,300.00
11	bottle	1	Ink, Canon 790, black, 135 ml	₱450.00	₱450.00	₱435.00	₱435.00	₱460.00	₱460.00
12	bottle	1	Ink, Canon 790, cyan, 70 ml	₱430.00	₱430.00	₱405.00	₱405.00	₱460.00	₱460.00
13	bottle	1	Ink, Canon 790, magenta, 70 ml	₱430.00	₱430.00	₱405.00	₱405.00	₱460.00	₱460.00
14	bottle	1	Ink, Canon 790, yellow, 70 ml	₱430.00	₱430.00	₱405.00	₱405.00	₱460.00	₱460.00
15	bottle	50	Refill Ink for Permanent Markers, Black, 30mL	₱75.00	₱3,750.00	₱100.00	₱5,000.00	₱100.00	₱5,000.00
16	set	50	Spin Mop with Bucket	₱475.00	₱23,750.00	₱350.00	₱17,500.00	₱460.00	₱23,000.00
17	roll	30	TAPE, masking, 48mm	₱55.00	₱1,650.00	₱36.00	₱1,080.00	₱49.00	₱1,470.00
18	roll	50	TAPE, transparent, 48 mm	₱18.00	₱900.00	₱35.00	₱1,750.00	₱48.00	₱2,400.00
19	roll	30	TAPE, double-sided, 24 mm	₱28.00	₱840.00	₱33.00	₱990.00	₱39.00	₱1,170.00
20	roll	20	TAPE, electrical	₱20.00	₱400.00	₱39.00	₱780.00	₱50.00	₱1,000.00
21	bottle	40	LIQUID HAND SOAP, 500mL	₱75.00	₱3,000.00	₱80.00	₱3,200.00	₱90.00	₱3,600.00
22	gallon	11	Bleaching Solution, 3785ml	₱160.00	₱1,760.00	₱150.00	₱1,650.00	₱160.00	₱1,760.00
23	pack	50	Specialty Paper, Long, 180GSM, White	₱24.00	₱1,200.00	₱33.00	₱1,650.00	₱40.00	₱2,000.00
24	mat	30	Dressmaker Pins, 26mm, 60pcs	₱7.00	₱210.00	₱12.00	₱360.00	₱17.00	₱510.00
			<b>~NOTHING FOLLOWS~</b>						
			<b>Total</b>		<b>₱59,416.00</b>		<b>₱55,764.00</b>		<b>₱64,905.00</b>


We hereby certify that the bids or quotations received were opened at the date and hour indicated and the prices offered as stated above.

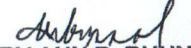
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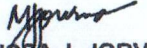
  
**ALLAN R. GOMEZ**  
 Canvasser

BAC MEMBERS:

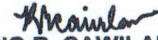
  
**RHODORA B. ESTOLERO**  
 BAC Vice Chairperson

  
**MARY B. RAYOSEN**  
 BAC Member

  
**MARY ANN R. BUNNOL**  
 BAC Member

  
**MARISSA J. JORVINA**  
 BAC Member

Award is hereby given to the bidders for items checked in red ink, prices quoted being the lowest and the most advantageous to the government.

  
**ROSARIO R. CAWILAN**  
 BAC Chairperson



**Republic of the Philippines**  
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 SCHOOLS DIVISION OF BAGUIO CITY  
 DISTRICT 6  
 JOSEFA CARIÑO ELEMENTARY SCHOOL

**RESOLUTION NO. 007, s. 2024**

**RECOMMENDING THE AWARD OF CONTRACT THROUGH ALTERNATIVE MODE OF PROCUREMENT  
- SMALL VALUE PROCUREMENT TO ML CONSUMER GOODS TRADING**

**WHEREAS** the Department of Education prepared the Purchase Request (PR) for the procurement of *supplemental office supplies and other supplies and materials for the months of February and March 2024* with an Approved Budget for the Contract (ABC) of *Fifty Nine Thousand Five Hundred Ninety Two Pesos Only (Php 59,592.00)* (Annex A);

**WHEREAS** on *February 20, 2024*, the DepEd – Bids and Awards Committee (BAC) posted/published the Request for Quotation (RFQ) for the said procurement project. The following suppliers/distributors signified their intent to participate by submitting their respective quotations/proposals, to wit:

<b>Supplier/Distributors</b>	<b>Quotation (Php)</b>
COKINS EVERYWEAR AND GEN. MERCHANDISE	Php 59,416.00
<b>ML CONSUMER GOODS TRADING</b>	<b>Php 55,764.00</b>
DKLR ENTERPRISE	Php 64,905.00

**WHEREAS** per evaluation, below is/are non-compliant with the specifications set forth in the TOR:

<b>Supplier/Distributors</b>	<b>Non-Compliance</b>
COKINS EVERYWEAR AND GEN. MERCHANDISE	Quotation is higher than the winning bidder
DKLR ENTERPRISE	Quoted above ABC

**WHEREAS** the proposal of **ML CONSUMER GOODS TRADING** is found to be the most compliant with the PR, and its price quotation amounting to **Fifty Five Thousand Seven Hundred Sixty Four Pesos Only (Php 55,764.00)** is the most economical and advantageous to the Government, thereby rendering the same as the lowest calculated responsive bid;

**WHEREAS** Section 12 of R.A. No. 9184 mandates that the BAC shall recommend the award of the contract to the Head of the Procuring Entity or his/her duly authorized representative.

**NOW THEREFORE**, for and in consideration of the foregoing, **We**, the Members of the Bids and Awards Committee, hereby **RECOMMEND** to the School Head the **AWARD OF CONTRACT** via *Negotiated Procurement – Small Value Procurement* to **ML CONSUMER GOODS TRADING** for the procurement of *supplemental office supplies and other supplies and materials for the months of February and March 2024* in the amount of *Fifty Five Thousand Seven Hundred Sixty Four Pesos Only (Php 55,764.00)* inclusive of appropriate taxes and fees.



**Address:** F. Yandoc St., Baguio City

**Telephone No.:** (074) 442-3149

**E-mail:** josefacarinoelemschool@gmail.com/ 136385@deped.gov.ph

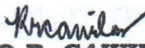
**Facebook Page:** DepEd Tayo Josefa Cariño ES




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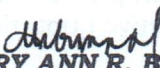
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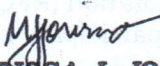
RESOLVED, this *February 29, 2024*, Josefa Cariño Elementary School, Baguio City.

  
**ROSARIO R. CAWILAN**  
BAC Chairperson


  
**RHODORA B. ESTOLERO**  
BAC Vice-Chairperson

  
**MARY B. RAYOSEN**  
BAC Member

  
**MARY ANN R. BUNNOL**  
BAC Member

  
**MARISSA J. JORVINA**  
BAC Member

**APPROVED:**

  
**LIGAYA N. ANNAWI**  
Principal II  
Approved on *February 29, 2024*