



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
 Schools Division of Baguio City
 DISTRICT I
 RIZAL ELEMENTARY SCHOOL
 #1 GIBRALTAR ROAD, BAGUIO CITY

REQUEST FOR QUOTATION

Company/Supplier/Store: _____
 Address: _____
 Telephone No.: _____
 e-Mail: _____
 TIN: _____

PR No.: 2024-03-007
 Quotation No.: 2024-03-006
 Date: March 6, 2024
ABC: 71,425.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than **March 11, 2024**.

POSTED IN PHILGEPS

MARIA MAGDALENA C. BALAO
 Chairperson, Bids and Awards Committee

| REQUIREMENTS: | Note: |
|--|---|
| 1. Mayor's / Business permit | ✓ Submit RFQ together with the requirements. |
| 2. PhilGEPS registration number or certificate | ✓ All entries must be typewritten or legibly written. |
| 3. Omnibus Sworn Statement (for ABC above 50K) | ✓ Delivery period within 7-10 Calendar Days. |
| 4. Income/Business Tax Return (for ABC above 500K) | ✓ Price validity shall be for a period of 30 Calendar Days. |

| Item No. | Qty. | Unit | Item Description | Unit Price | Total Price |
|----------|------|--------|--|------------|-------------|
| 1 | 100 | REAM | Bond Paper, Long, 70gsm | | |
| 2 | 60 | ROLL | Masking tape, 1" | | |
| 3 | 10 | ROLL | Masking Tape, 2" | | |
| 4 | 10 | ROLL | Double Sided tape, 1/2" | | |
| 5 | 60 | ROLL | Double Sided tape, 1" | | |
| 6 | 5 | BOX | Paper Clip, Small | | |
| 7 | 5 | BOX | Paper Clip, Big | | |
| 8 | 20 | BUNDLE | Manila Paper, must be folded 10 sheets/bundle | | |
| 9 | 150 | PACK | Special paper, 180 gsm, A4 size | | |
| 10 | 60 | PC | Clearbook, Legal, with 20 sheets refill, GREEN | | |
| 11 | 20 | PACK | Detergent Powder, 1kl | | |
| 12 | 5 | TUB | Dishwashing Paste, lemon, 200grams, with sponge | | |
| 13 | 20 | BOTTLE | Bleach, 1000ml | | |
| 14 | 5 | PC | Long Brush | | |
| 15 | 5 | PC | Squeeze Mop | | |
| 16 | 5 | BOTTLE | Muriatic Acid, 500ml | | |
| 17 | 30 | PC | Deodorizer Cake, Lemon or Sampaguita Scent | | |
| 18 | 80 | ROLL | Garbage Bag, XXL (18 1/2 * 18 1/2 * 45) 10PCS/ROLL | | |
| 19 | 15 | PACK | Facial Tissue, 8packs/bundle | | |
| 20 | 8 | CAN | Floor Wax | | |
| 21 | 5 | PC | Flower vase, Glass | | |
| 22 | 10 | PC | Padlock, 40mm, short shackle | | |
| 23 | 10 | ROLL | PLASTIC COVER, 13 1/2" * 5meters | | |



Address: #1 Gibraltar Road, Baguio City
 Telephone No.: (074) 620-4224
 E-mail Address: rizalbaguio1937@gmail.com / 136404@deped.gov.ph
 DepEdTayo Rizal Elementary School



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| | | | | | |
|---|----|--------|--|-------|--|
| 24 | 8 | GALLON | ETHYL ALCOHOL, with aloe vera | | |
| 25 | 10 | PACK | AAA BATTERIES (SUPER HEAVY DUTY, 2PCS/PACK) | | |
| ALL ITEMS MUST BE DELIVERED TO RIZAL ELEMENTARY SCHOOL | | | | | |
| | | | | TOTAL | |
| Purpose: SUPPLIES FOR OFFICE AND SCHOOL USE FOR THE MONTH OF MARCH 2024 | | | | | |

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

Tin

Canvassed by:



Address: #1 Gibraltar Road, Baguio City

Telephone No.: (074) 620-4224

E-mail Address: rizalbaguio1937@gmail.com / 136404@deped.gov.ph

DepEdTayo Rizal Elementary School