



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

25 April 2024

DIVISION MEMORANDUM

No. **257-2024**

ADDENDUM TO DIVISION MEMORANDUM 237-2024 TITLED "PARTICIPANTS TO THE 3-DAY TRAINERS TRAINING ON DISASTER RISK REDUCTION AND MANAGEMENT (TOT-DRRM)"

To: Chief Education Supervisors
Public Schools District Supervisors
Public School Heads
All Others Concerned

1. In connection with Regional Memorandum No. 237-2024 titled "Rescheduling of the Disaster Risk Reduction and Management Training of Trainers (DRRM-TOT)," the training, which was originally scheduled on April 24-26, 2024, will be moved to May 1-3, 2024 at Tugos Hotel, Naguillian Rd., Baguio City.
2. Furthermore, the updated list of participants for this training is as follows:

School	Name	Designation
Lucban ES	Mel W. Alingbas	SDRRM Coordinator
Dontogan ES	Ferdinand S. Sapalong	SDRRM Coordinator
Manuel A. Roxas ES	Raymart Alo	SDRRM Coordinator
Elpidio R. Quirino ES	Nehmel D. Escobar	SDRRM Coordinator
Doña Aurora ES	Rodalyn D. Olatic	SDRRM Coordinator
SDO Baguio City	Cliftone K. Bangse-il	Division DRRM Coordinator

3. In accordance with CSC & DBM Joint Circular No. 2 s. 2004 titled "Non-monetary Remuneration for Overtime Services Rendered," the participants mentioned above shall be given a 1-day compensatory overtime credit for May 1, 2024, which is a regular holiday.
4. Immediate dissemination of this Memorandum is desired.

SORAYA T. FACULO PhD, CESO VI
Assistant Schools Division Superintendent
Officer-in-charge
Office of the Schools Division Superintendent