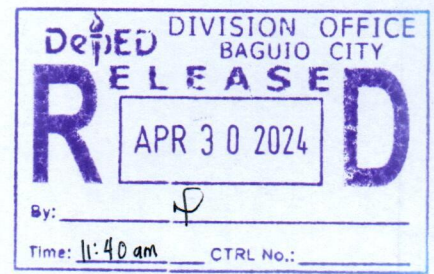




Republic of the Philippines  
**Department of Education**  
 Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**



April 30, 2024

**DIVISION MEMORANDUM**

No. 267-2024

**NOTICE OF MEETING:  
 PROGRAM MANAGEMENT TEAM ON THE CONDUCT OF LEADERSHIP TRAINING  
 FOR POTENTIAL LEADERS**

To: Assistant Schools Division Superintendent  
 Chief Education Supervisors  
 Selected School Heads  
 Others Concerned

1. This is to inform the Program Management Team (PMT) on the Conduct of Leadership Training for Potential Leaders that there will be a planning/meeting on **May 10, 2024, 9:00 am onwards at the Division Office Mini Conference Hall.**

2. The following are the agenda:
1. Planning for the conduct of leadership training for potential school leaders.
  2. Terms of reference of the PMT
  3. Finalization of the program matrix
  4. Other related concerns.

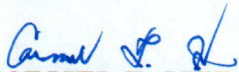
3. Participants in the meeting are as follows:

SDS Soraya T. Faculo	Riona Copiling
ASDS Carmel F. Meris	Remedios Quiño
Chief Juliet C. Sannad	Jerry C. Ymson
Chief Niño M. Tibangay	Whitney A. Dawayen
Belen R. Tomin	All PSDSs
Lilibeth Degsi	HRDS
Harris G. Dizon Jr.	

4. Immediate dissemination of this Memorandum is directed.

**SORAYA T. FACULO PhD, CESO VI**  
 OIC- Schools Division Superintendent

For the OIC-SDS:

  
**CARMEL F. MERIS**

OIC – Assistant Schools Division Superintendent




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