

Republic of the Philippines
DEPARTMENT OF EDUCATION
Request for Publication of Vacant Positions

CIVIL SERVICE COMMISSION - CAR
CSC FO - Baguio City
Electronic copy to be submitted to the CSC FO
must be in MS Excel format
RECEIVED
Date: APR 01 2024 Time: 3:22 PM
Docket/Control No. 2024-04-01-291
By: ARGIE Q. AQUINO
Administrative Assistant III

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF EDUCATION in the CSC website:

[Signature]
OFELIA B. PADLAN
Administrative Officer IV
Date: April 1, 2024

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Teacher I	OSEC-DECSB-TCH1-90632-2012	11	27 000	Bachelor of Secondary Education or Bachelor's Degree plus 18 units in Professional Education with Appropriate Major	None Required	None Required	LET/ PBET/ Teacher RA 1080		Pines City National High School

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below on or before April 12, 2024.

***This Office recognizes Equal Opportunity Principle and all qualified applicants will receive consideration for employment without regard to sex or gender preference, age, ethnicity, religious affiliation, civil status, national origin, disability status, or any other characteristics protected by law"

Requirements

- * Duly accomplished **Annex C - CHECKLIST OF REQUIREMENTS and OMNIBUS SWORN STATEMENT CERTIFICATION** (to be downloaded at www.depedpines.com)
 - * Letter of intent addressed to the Head of Office, or to the highest Human Resource Officer designated by the Head of Office
 - * Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
 - * Photocopy of the Performance Rating in the last rating period(s) covering 1 year performance prior to the assessment, if applicable
 - * Photocopy of valid and updated PRC license/ID, if applicable
 - * Photocopy of Certificate of Eligibility/Report of Rating, if applicable
 - * Photocopy of Transcript of Records (TOR) and Diploma, including completion of graduate and post-graduate units/degrees, if applicable
 - * Other documents required under Annex C, item K
- *** Refer to DepEd Order No.007, s. 2023 on the "Guidelines on the Recruitment, Selection, and Appointment (RSA) in the Department of Education for the criteria of assessment (For Non-Teaching, Teaching-Related, School Administrator and Teacher I only)
- *** Refer to MEC Order No. 10 s. 1979 and RM 178 s. 2020 (For Master Teacher position only)
- *** Refer to DepEDd Order No. 66 s. 2007 and RM 178 s. 2020 (For Teacher III and Teacher II only)

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

Danilo P. Gayao
School Principal IV
Palma Street, Baguio City
pcnhspersonnel@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.