



Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OF BAGUIO CITY
BAGUIO CENTRAL SCHOOL

MOOE Fund

REQUEST FOR QUOTATION

Company/Supplier/Store:

Address:

Telephone No.:

e-Mail:

TIN:

PR No.: 2024-05-019

Quotation No.: 2024-05-019

Date: April 24, 2024

ABC: Php **87,000.00**

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than **May 2, 2024 2:00pm**

POSTED IN PHILGEPS

CARINA G. WALSIYEN

Chairperson, Bids and Awards Committee

REQUIREMENTS:	Note:
1. Mayor's / Business permit	✓ Submit RFQ together with the requirements.
2. PhilGEPS registration number or certificate	✓ All entries must be typewritten or legibly written.
3. Omnibus Sworn Statement (for ABC above 50K)	✓ Delivery period on or before MAY 17, 2024
4. Income/Business Tax Return (for ABC above 500K)	✓ Price validity shall be for a period of 30 Calendar Days .

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	1	unit	One-pass duplex colour scanner -duty cycle up to 6,500 pages per day -with scan speed up to 40ppm/80ipm -Colour Contact Image Sensor (CIS) -Scanning Head fixed (document moving) type scanning method -with USB 2.0 interface -with ADF capacity of 100 sheets		
2	4	unit	Wifi All-in-one Ink Tank Printer with ADF -Print, Scan, Copy, Fax and ADF -Spill-free, error-free refilling -compact integrated tank design -with USB 2.0 interface		
3	1	unit	Laminating Machine -can A4 and legal size document -maximum binding length of 300mm -Working temperature of 140-10degrees -Maximum power consumption: 450W -Power supply: 220v -with Forward, reverse, hot and cold settings		
TOTAL					

Purpose: Procurement of Semi-expendable Office Equipment

Additional Note: 1. Supplier shall deliver the items to the school within the delivery period.

2. Bidders may submit their quotations through email: baguiocentralschool@gmail.com

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Canvassed by:

Signature over Printed Name / Date

Tin

Canvasser

Tel. No./ Cellphone No.