



Republic of the Philippines
Department of Education
 CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OF BAGUIO CITY
DISTRICT I
 MANUEL L. QUEZON ELEMENTARY SCHOOL

REQUEST FOR QUOTATION

Standard Form No.: SF-GOOD-60
 Revised on: May 24, 2004
 Standard Form Title: Request for Quotation

Supplier: _____ Requesting Unit: Manuel L. Quezon ES
 Address: _____ PR No.: 2024-04-009
 Telephone No: _____ Quotation No.: 2024-04-009
 e-mail: _____ Date: April 5, 2024
 Date received by the Supplier: _____ ABC: ₱71,985.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and submit your quotation in a sealed envelope duly signed by your representative not later than April 12, 2024 29am.

POSTED IN PHILGEPS

NICOMEDES D. TABELIN

Chairperson, Bids and Awards Committee

<p>REQUIREMENTS:</p> <ol style="list-style-type: none"> Mayor's/Business permit PhilGEPS registration number or certificate Omnibus Sworn Statement (for ABC above 50K) Income/Business Tax Return (for ABC above 500K) 	<p>Note:</p> <ul style="list-style-type: none"> Submit RFQ together with the requirements. All entries must be typewritten or legibly written. Delivery period within <u>14-28</u> Calendar Days. Price validity shall be for a period of <u>30</u> Calendar Days.
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- **The bidder must bid for the entire one (1) lot.
- **All items must be delivered to the school.
- **Please indicate the brand of your offer.
- **For machines/equipment, please attach brochure/pictures.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	207	piece	BRONZE MEDAL, with DepEd seal, diameter size: 6cm, weight: 30g, ribbon width: 1 inch, ribbon color: emerald green with white print school name		
2	8	piece	SILVER MEDAL, with DepEd seal, diameter size: 6cm, weight: 30g, ribbon width: 1 inch, ribbon color: emerald green with white print school name		



Address: Upper Session Road Extension, Baguio City
Telephone: (074) 422-7696
E-mail: 136414@deped.gov.ph
 DepEd Tayo Manuel L. Quezon ES



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Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
3	8	piece	GOLD MEDAL, with DepEd seal, diameter size: 5cm, weight: 25g, ribbon width: 1 inch, ribbon color: gold with white print school name		
4	125	piece	ELEMENTARY CERTIFICATE, 9inch x 12inch, colored, with gold notarial seal, with red diploma holder		
5	75	piece	ELEMENTARY CERTIFICATE, 9inch x 12inch, colored, with gold notarial seal, with red diploma holder		
6	125	piece	BUTTON PINS, customized, for graduates, designed must be checked before final printing		
7	316	piece	RIBBONS with pin, inabel cloth, with school logo and school name, for completers (75), parents (200) and school personnel (38)		
8	1	piece	TARPAULIN, 9ft x 22ft, for graduation ceremony, inclusive of layout, draft should be checked before final printing		
9	115	piece	KINDERGARTEN MOVING-UP PROGRAM PRAPER, colored cover, black and white inside pages, 8.5inch x 11 inch, folded, with class picture and solo picture, on site picture taking, inclusive of layout, draft should be checked before final printing		
10	165	piece	GRADUATION EXERCISES PROGRAM PAPER, colored cover, black and white inside pages, 8.5inch x 11 inch, folded, with class picture and solo picture, on site picture taking, inclusive of layout, draft should be checked before final printing		
				TOTAL	

Purpose: Materials for SY 2023-2024 EOSY rites (moving-up, graduation, and closing and recognition)

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

TIN (VAT/NONVAT)

Date/Telephone No.



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