



Republic of the Philippines
 Department of Education
 Cordillera Administrative Region
Quezon Hill Elem School
 Mallare St., Quezon Hill, Baguio City
REQUEST FOR QUOTATION



Standard Form No.:SF-GOOD-60
 Revised on: May 24, 2004
 Standard Form Title: Request for Quotation

Supplier: _____
 Address: _____
 Telephone No.: _____
 e-Mail: _____
 Date received by the Supplier: _____

Requesting Unit: Quezon Hill Elem. School
 PR No.: 2024-05-016
 Quotation No.: 2024-05-016
 Date: April 12, 2024
 ABC: Php84,610.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than April 22, 2024.

DELIA P. ALLIBANG

Chairman, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Income/Business Tax Return
4. Omnibus Sworn Statement

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Indicate brand and model of item offered.
- ✓ Delivery period within _____ Calendar Days.
- ✓ Price validity shall be for a period of 120 Calendar Days.

POSTED IN PHILGEPS

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	295	pc	Simplified Graduation program(inclusive of class picture and solo pictorial layout)		
2	440	pc	Diploma/Certificate (Grade 6 and Kinder), 9x12 parchment paper, 86GSM, colored printing with notarial seal		
3	243	pc	Button Pins(grade 6),2.25" diameter, personalized solo picture design, water resistant, laser printing w/ 3" satin ribbon		
4	3	pc	Personalized Corsage		
5	420	pc	DepEd Medal w/ name of school in the lace		
6	440	pc	Plastic Envelope(kinder and grade 6)		
7	243	pc	Ribbon for Parents		
8	2	pc	Graduation / Moving up Tarpaulin inclusive of lay out/design, with hooks		

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

 Signature over Printed Name

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 Date/Telephone No.