



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
 Schools Division of Baguio City
 DISTRICT I
RIZAL ELEMENTARY SCHOOL
 #1 GIBRALTAR ROAD, BAGUIO CITY

REQUEST FOR QUOTATION

Company/Supplier/Store: _____
 Address: _____
 Telephone No.: _____
 e-Mail: _____
 TIN: _____

PR No.: 2024-04-016
 Quotation No.: 2024-04-016
 Date: April 4, 2024
ABC: 97,150.00
****MAY MOOE****

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than **April 11, 2024**.

POSTED IN PHILGEPS

MARIA MAGDALENA C. BALAO
 Chairperson, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement (for ABC above 50K)
4. Income/Business Tax Return (for ABC above 500K)

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period on or before May 2, 2024.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	407	PC	DIPLOMA PRINTING WITH DIPLOMA COVER 9*12" Parchment Paper, at least 85 gsm for Kinder and Grade 6 colored printing		
2	840	PC	RIBBONS WITH SCHOOL LOGO AND NAME FOR PARENTS, LEARNERS, SCHOOL PERSONNEL, and Special Awards WITH 2.75" INABEL CLOTH AND SAFETY PIN *List of Awards to be sent via email*		
3	290	BOOKLET	PROGRAM PAPER COLORED COVER, BLACK AND WHITE INSIDE PAGES 8.5*11", FOLDED INCLUSIVE OF LAY OUT, DRAFT SHOULD BE CHECKED BEFORE PRINTING		
4	6	PC	TOKEN KATYA TOTE BAG WITH SCHOOL & MATATAG LOGO, INSULATED VACUUM FLASK WITH SCHOOL LOGO AND NAME		
5	20	PC	INABEL SASH PRINTED WITH RIZAL ES LOGO AND "USHER"		



Address: #1 Gibraltar Road, Baguio City
 Telephone No.: (074) 620-4224
 E-mail Address: rizalbaguio1937@gmail.com/136404@deped.gov.ph
 DepEdTayo Rizal Elementary School



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6	6	PC	LEI FOR CONFIRMING OFFICIALS AND GUESTS INABEL, WITH SCHOOL LOGO PRINTED IN THE CORE			
7	15	PC	GOLD MEDAL with DepEd seal Diameter Size: 5cm Weight: 30g Ribbon width: 1 inch Ribbon Lace: Ordinary(Blue, white, red)			
8	35	PC	SILVER MEDAL with DepEd seal Diameter Size: 6cm Weight: 30g Ribbon width: 1 inch Ribbon color: Green, customized with School Name , WHITE PRINT			
9	400	PC	BRONZE MEDAL with DepEd seal Diameter Size: 6cm Weight: 30g Ribbon width: 1 inch Ribbon color: Green, customized with School Name , WHITE PRINT			
10	11	PACK	Gold Notarial Seal / Certificate Foil Seal Sticker type/ with Adhesive 40pcs/pack			
ALL ITEMS MUST BE DELIVERED TO RIZAL ELEMENTARY SCHOOL						
					TOTAL	
Purpose: SUPPLIES AND MATERIALS FOR EOSY RITES 2024						

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

Tin

Canvassed by:



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