



Republic of the Philippines
Department of Education

Cordillera Administrative Region
 Schools Division of Baguio City
 DISTRICT I
 RIZAL ELEMENTARY SCHOOL
 #1 GIBRALTAR ROAD, BAGUIO CITY

REQUEST FOR QUOTATION

Company/Supplier/Store: _____
 Address: _____
 Telephone No.: _____
 e-Mail: _____
 TIN: _____

PR No.: 2024-04-019
 Quotation No.: 2024-04-019
 Date: April 22, 2024
ABC: 70,380.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than **April 29, 2024. 9am**

POSTED IN PHILGEPS

MARIA MAGDALENA C. BALAO
 Chairperson, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement (for ABC above 50K)
4. Income/Business Tax Return (for ABC above 500K)

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within 7-10 Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	12	roll	DUPLICATOR MASTER COPY, 70/A4		
2	6	tube	DUPLICATOR INK, FII TYPE BLACK		
			FOR DUPLICATING MACHINE : RISOGRAPH SF5130 EIIA		
3	12	tube	DUPLICATOR INK, CV INK TYPE		
4	6	roll	DUPLICATOR MASTER COPY, RISO, CV Master B4 UA, 200 CUTS (S7040UA)		
			FOR DUPLICATING MACHINE : RISOGRAPH CV3230		
ALL ITEMS MUST BE DELIVERED TO RIZAL ELEMENTARY SCHOOL					
				TOTAL	
Purpose: DUPLICATOR INK AND MASTER ROLL FOR REPRODUCTION OF LEARNING MATERIALS AND ACTIVITY SHEETS					
GENUINE INKS ONLY					

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

 Signature over Printed Name

 Tin

Canvassed by:



Address: #1 Gibraltar Road, Baguio City
 Telephone No.: (074) 620-4224
 E-mail Address: rizalbaguio1937@gmail.com/136404@depd.gov.ph
 DepEd Tayo Rizal Elementary School