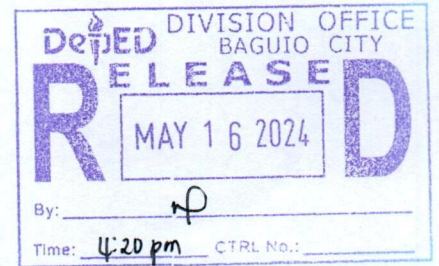




Republic of the Philippines
Department of Education
 CORDILLERA ADMINISTRATIVE REGION
 SCHOOLS DIVISION OF BAGUIO CITY



May 16, 2024

DIVISION MEMORANDUM

No. 298-2024

CONDUCT OF LEADERSHIP TRAINING FOR POTENTIAL LEADERS

To: OIC-Assistant Schools Division Superintendent
 Chief Education Supervisors
 Public Schools District Supervisors
 Public Elementary and Secondary School Heads
 Others Concerned

1. This Office through the School Governance Operations Division in collaboration with the Curriculum Implementation Division shall conduct a leadership training for potential leaders in two different platforms which are as follows:

- Phase 1: May 17-21, 2024- Online via Zoom (link will be sent via messenger)
- Phase 2: May 22-24, 2024- Face to Face at the SDO Training Hall

2. The objectives of this training are as follows:

- a. Equip potential leaders on the different domains of the Philippine Professional Standards for School Heads;
- b. Provide information relevant to school leadership;
- c. Provide a platform for technology use in assessment.
- d. Orient the participants on relevant DepEd Orders relative to school leadership.

3. Participants in this activity are the following:

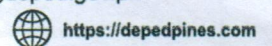
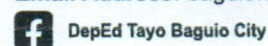
No.	Last Name	First Name	MI
1.	Acong	Claydee	Ong
2.	Agayo	Jenelyn	Julian
3.	Agbunag	Manuel	Binene
4.	Alberto	Elizabeth	Bunnol
5.	Alicda	Sandra lyne	Golocan
6.	Aliga	Jeffrey	Fogen
7.	Badi	Eva Jackie Lou	Lackias
8.	Basali	Charlie	Bawa-an
9.	Basali	Adeline	Waking
10.	Beloken	Decky	Mateo
11.	Capuyan	Valdazan	E.
12.	Cayat	Randy	Paseting
13.	Cayso	Orden	Ventura
14.	Contada	Brenda	Paing



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15.	Cuevo	Jorelyn	Pascua
16.	Dalog	Christiaan Alexander	Kispay
17.	Danglose	Cristopher	Palonan
18.	Dayog	Freda	Buking
19.	Diguel	Junar	Mandiit
20.	Doriano	Stephen	Corpuz
21.	Esteban	Myline	Sapdoy
22.	Estigo	Alona	Calatan
23.	Fangkingan	Salome	Cadley
24.	Fernando	Sherwin	L.
25.	Flores	Aaron	Pa-e
26.	Gao-an	Mayady	Calaya
27.	Gorio	Dialyn	Abellera
28.	Kidian	Johnny	Andres
29.	Lachica	Samuel	Dacanay
30.	Lucas	Marlyn	Docayag
31.	Macasinag	Maria teresa	Bayacan
32.	Mariacos	Pablo	N/a
33.	Milan	Dwight	Ballasiw
34.	Moga	Benson	Bernardez
35.	Ngayawon	Warren	Inuguidan
36.	Niwane	Jordan	Ogoy
37.	Pascaden	Jason	Wanget
38.	Pecay	Arlito	Gawaban
39.	Polled	Liza	Loy-odan
40.	Ramos	Altea	Esguerra
41.	Sotelo	Victor	Ulanday
42.	Sumakey	Marjorie	Awes
43.	Tacay	Genar	Petaran
44.	Tudlong	Jones	Ayyawan

4. The attached program matrix shall provide reference for the activity flows of both activity phases.

Phase 1: Webinar via Zoom

Date	Time	Topic	Focal/Speaker	Moderator
May 17, Friday	7:00 PM to 8:00 PM	Early Registration PBB Eligibility DO 2 s. 20219 (templates for Grade 6)	Jimmy Santos Olivia Gomez	Samuel Bab-anga



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May 18, Saturday	10:00 AM to 12:00 noon	Government funds, requirements for payment of claims for official travels MOOE Procurement APDS	Lilibeth Degsi	Samuel Bab-anga
May 18, Saturday	3:00 PM- 5:00 PM	Senior High School Strands and Work Immersion SHS-TVL-JDVP	Mary Jane Malihod	Jovelyn Balantin
May 20, Monday	6:00 PM to 7:00 PM	DO 48 s. 2018 on COMELEC CSC joint Res. No. 1s. 2016 Administrative cases involving teaching personnel	Atty. Annette Doyaoen	Samuel Bab-anga
May 20	7:30 PM- 8:30 PM	DO 2, s. 2015 PPST aligned RPMS Performance Management in DepEd	Jovelyn Balantin	Samuel Bab-anga
May 21, Tuesday	7:00 PM to 8:00 PM	Summative and formative assessment Collaborative formative assessment Formative assessment during session proper Grading and Assessment	ASDS Carmel F. Meris	Jovelyn Balantin
	8:00 PM to 9:00 PM	Kindergarten ADM Special Curricular Programs and programs for the gifted ALS		



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Phase 2: Face to Face

Time	Activity/Topic	Speaker/s	Facilitator
Day 1- May 22, 2024			
7:30 AM to 8:20 AM	Registration & Preliminaries		
Session 1 8:20 AM -12:00 Noon	Leading Strategically	Rosanna Dizon Whitney Dawayen	Rey Gapasin
<i>12:00 -1:00 PM Lunch Break</i>			
Session 2 1:00 PM-5:00 PM	Managing School Operations and Resources	Niño Tibangay Nixon Elahe	Rey Gapasin
	Wrap Up		
Day 2- May 23			
7:30 AM -8:00 AM	Attendance Preliminaries		Nancy Dumalili
Session 3 8:00 AM -12:00 noon	Focusing on Teaching and Learning	Juliet Sannad Lourdes Lomas-e Brenda Awingan	
<i>12:00- 1:00 PM Lunch break</i>			
Session 4 1:00 PM-5:00 PM	Developing Self and Others	Remedios Quinio Santiago Bugtong Riona Copiling	Nancy Dumalili
	Wrap Up		
Day 3- May 24			
7:30 AM-8:00 AM	Attendance Preliminaries		
Session 4 8:00 AM to 11:00 AM	Building Connections	Rosiebeel Marzo Jayrerose Guevarra	Marilyn Tamiing
Session 5 11:00 AM to 12:00 Noon	Guidance on Tech use	Harris Dizon Jr.	
<i>12:00-1:00 PM- Lunch Break</i>			



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1:00 PM-5:00 PM	Mock Test	Harris Dizon and team	
5:00 PM -5:15 PM	Clearing House Reminders		c/o HRDS

- Participants shall ensure that classes will not be disrupted, hence Asynchronous Classes/Distance Learning platform shall be undertaken on Phase 2 of this activity.
- Expenses for meals (3 lunch and 6 snacks) incurred relative to the conduct of this activity shall be charged against HRTD funds subject to the usual accounting and auditing rules and regulations.
- Immediate dissemination of and strict compliance with this Memorandum is enjoined.

SORAYA T. FACULO PhD, CESO VI
OIC- Schools Division Superintendent

SGOD/HRDS/NT/jtb/5/16/2024