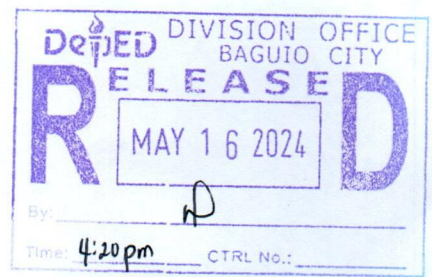




Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY



16 May 2024

DIVISION MEMORANDUM

No. **299-2024**

BENCHMARKING ACTIVITY AT BATAAN HIGH SCHOOL FOR THE ARTS (BHSA)

To : OIC-Assistant Schools Division Superintendent
 CID and SGOD Chief Education Supervisors
 All Others Concerned

1. In preparation for the establishment of the Baguio City School for the Arts, members of the technical working group will have a benchmarking activity at Bataan High School for the Arts on May 21, 2024. The activity aims to learn from the experiences and best practices of the Bataan High School for the Arts.
2. Participants to this activity are listed below. Also, there will be a sit-down conversation with the personnel of Bataan High School for the Arts, identified personnel are required to prepare questions on the theme assigned to them.

Name	Office	Focus/Theme	Transportation
Soraya T. Faculo	OSDS	Management	SDS Car
Carmel F. Meris	OSDS	Management	ASDS Car
Nino M. Tibangay	SGOD	Governance	Van
Juliet C. Sannad	CID	Curriculum Development	ASDS
Lolita Manzano	CID	Curriculum Development	Van
Ezra Fiao-ag	OSDS	Finance	Van
Annette Doyaoen	OSDS	Legal matters	ASDS Car
Louela Moncada	OSDS	Human Resources	Van
Asuncion C. Saguid	SGOD	Partnership and Collaboration	Van
Kimberly Yap	SGOD	Infrastructure and Facilities	Van
Harris G. Dizon	OSDS	Infrastructure/ICT	Van
Jovelyn Balantin	SGOD	Faculty Training	ASDS Car
Jimmy S. Santos	SGOD	Access	Van
Teacher-Arts	School	Arts Equipment	Van
Teacher-Arts	School	Arts Equipment	Van
Charlie Ducto	OSDS		SDS Car
Driver	OSDS		ASDS Car

3. Transportation will be charged against the MOOE subject to the usual accounting and auditing rules and regulations. Likewise, this will also serve as the travel order of the personnel listed above.
4. Immediate and wide dissemination of this Memorandum is required.

SORAYA T. FACULO PhD, CESO VI
 Assistant Schools Division Superintendent
 Officer-In-Charge
 Office of the Schools Division Superintendent

