



Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OF BAGUIO CITY
DISTRICT I
MANUEL L. QUEZON ELEMENTARY SCHOOL

NOTICE OF AWARD

April 18, 2024

SAMSON P. MANUEL

Sean Print and Wait Printing Services
ID-40 Betag, La Trinidad,
Benguet

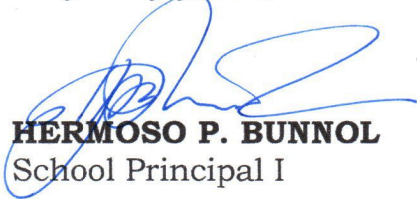
Dear Mr. Manuel:

We are pleased to notify you that your price quotation and proposal for the procurement of SY 2023-2024 EOSY rites (*moving-up, graduation, and closing and recognition*) in the amount of PHILIPPINE PESOS **fifty-three thousand five hundred thirty-five pesos only (P53,535.00)** inclusive of appropriate taxes and fees, has been accepted.

Should you agree with the award of the contract, please acknowledge receipt and acceptance of this notice of signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

Thank you.

Very truly yours,

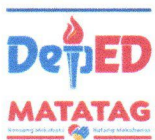


HERMOSO P. BUNNOL
School Principal I

CONFORME:

Kimberly Manuel
(Signature over Printed Name)

04-18-2024
(Date)



Address: Upper Session Road Extension, Baguio City

Telephone: (074) 422-7696

E-mail: 136414@deped.gov.ph

 DepEd Tayo Manuel L. Quezon ES

PURCHASE ORDER
MANUEL L. QUEZON ELEMENTARY SCHOOL
Entity Name

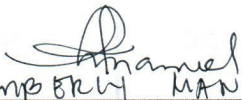
Supplier : SEAN PRINT AND WAIT PRINTING SERVICES Address : ID-40 Betag, La Trinidad, Benguet TIN : 926-694-321			P.O. No. : 2024-04-011 Date : April 22, 2024 Mode of Procurement : SVP		
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : Manuel L. Quezon ES Date of Delivery : 14-38 calendar days			Delivery Term : Deliver in the school Payment Term : After delivery		
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	piece	BRONZE MEDAL, with DepEd seal, diameter size: 6cm, weight: 30g, ribbon width: 1 inch, ribbon color: emerald green with white print school name	207	50.00	10,350.00
2	piece	SILVER MEDAL, with DepEd seal, diameter size: 6cm, weight: 30g, ribbon width: 1 inch, ribbon color: emerald green with white print school name	8	50.00	400.00
3	piece	GOLD MEDAL, with DepEd seal, diameter size: 5cm, weight: 25g, ribbon width: 1 inch, ribbon color: gold with white print school name	8	50.00	400.00
4	piece	ELEMENTARY CERTIFICATE, 9inch x 12inch, colored, with gold notarial seal, with red diploma holder	125	80.00	10,000.00
5	piece	KINDERGARTEN CERTIFICATE, 9inch x 12inch, colored, with gold notarial seal, with red diploma holder	75	80.00	6,000.00
6	piece	BUTTON PINS, customized, for graduates, designed must be checked before final printing	125	15.00	1,875.00
7	piece	RIBBONS with pin, inabel cloth, with school logo and school name, for completers (75), parents (200) and school personnel (38)	316	15.00	4,740.00
8	piece	TARPAULIN, 9ft x 22ft, for graduation ceremony, inclusive of layout, draft should be checked before final printing	1	2,970.00	2,970.00
9	booklet	KINDERGARTEN MOVING-UP PROGRAM PRAPER, colored cover, black and white inside pages, 8.5inch x 11 inch, folded, with class picture and solo picture, on site picture taking, inclusive of layout, draft should be checked before final printing	115	60.00	6,900.00

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
10	booklet	GRADUATION EXERCISES PROGRAM PAPER, colored cover, black and white inside pages, 8.5inch x 11 inch, folded, with class picture and solo picture, on site picture taking, inclusive of layout, draft should be checked before final printing	165	60.00	9,900.00
		NOTHING FOLLOWS			-
					53,535.00

three thousand four hundred fifty pesos only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

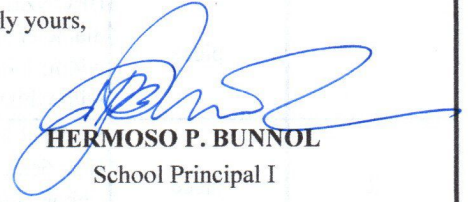
Conforme:


MANUEL
 Signature over Printed Name of Supplier

04-22-2024

Date

Very truly yours,


HERMOSO P. BUNNOL
 School Principal I

Fund Cluster : 01


Funds Available : ₱53,535.00

ORS/BURS No. : _____

Date of the ORS/BURS: _____

Amount : _____

22 APR 2024


KRISTINE R. GUNDRAN
 Administrative Assistant III



Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OF BAGUIO CITY
DISTRICT I
MANUEL L. QUEZON ELEMENTARY SCHOOL

NOTICE TO PROCEED

April 23, 2024

SAMSON P. MANUEL

Sean Print and Wait Printing Services
ID-40 Betag, La Trinidad,
Benguet

Dear Mr. Manuel:


This refers to our award of contract to your company for the procurement of *materials for SY 2023-2024 EOSY rites (moving-up, graduation, and closing and recognition* in the amount of PHILIPPINE PESOS **fifty-three thousand five hundred thirty-five pesos only (P53,535.00)** inclusive of appropriate taxes and fees.

In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the attached contract.


Please acknowledge receipt and acceptance of this notice by signing at the portion provided below of both copies. Keep one copy and return the other to this office at the soonest.

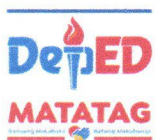
Thank you.

Very truly yours,


HERMOSO P. BUNNOL
School Principal I

CONFORME:


KIMBERLY MANUEL
(Signature over Printed Name)
Date: 04-23-2024



Address: Upper Session Road Extension, Baguio City

Telephone: (074) 422-7696

E-mail: 136414@deped.gov.ph

 DepEd Tayo Manuel L. Quezon ES



Republic of the Philippines

Department of Education

CORDILLERA ADMINISTRATIVE REGION

SCHOOLS DIVISION OF BAGUIO CITY

DISTRICT I

MANUEL L. QUEZON ELEMENTARY SCHOOL

BIDS AND AWARDS COMMITTEE

RESOLUTION NO. 009, S. 2024

**RECOMMENDING THE AWARD OF CONTRACT THROUGH
ALTERNATIVE METHOD OF PROCUREMENT – SMALL VALUE
PROCUREMENT TO SEAN PRINT & WAIT PRINTING SERVICES FOR
THE PROCUREMENT OF MATERIALS FOR SY 2023-2024 EOSY RITES
(MOVING-UP, GRADUATION, AND CLOSING AND RECOGNITION)**

WHEREAS the Department of Education prepared the Purchase Request (PR) for the procurement of **materials for SY 2023-2024 EOSY rites (moving-up, graduation, and closing and recognition)** with an Approved Budget for the Contract (ABC) of **seventy-one thousand nine hundred eighty-five pesos only (P71,985.00)** (Annex A);

WHEREAS on **April 5, 2024**, the DepEd – Bids and Awards Committee (BAC) posted/published the Request for Quotation (RFQ) for the said procurement project. The following suppliers/distributors signified their intent to participate by submitting their respective quotations/proposal, to wit:

Supplier/Distributors	Quotation
SEAN PRINT & WAIT PRINTING SERVICES	₱ 53,535.00
PRINT EXPERT.COM	₱ 57,124.00
LOW COST CONSUMER GOODS TRADING	₱ 71,090.00

WHEREAS the proposal of **SEAN PRINT & WAIT PRINTING SERVICES** is found to be most compliant with the PR, and its price quotation amounting to **fifty-three thousand five hundred thirty-five pesos only (P53,535.00)** is the most economical and advantageous to the Government, thereby rendering the same as the lowest calculated responsive bid;

WHEREAS Section 12 of R.A. No. 9784 mandates that the BAC shall recommend the award of the contract to the Head of the Procuring Entity or his/her duly authorized representative.

NOW THEREFORE, for and in consideration of the foregoing, **We**, the Members of the Bids and Awards Committee, hereby **RECOMMEND** to the School Head the **AWARD OF CONTRACT** via Negotiated Procurement – Small Value Procurement to **SEAN PRINT & WAIT PRINTING SERVICES** for the procurement of **materials for SY 2023-2024 EOSY rites (moving-up,**



Republic of the Philippines

Department of Education

CORDILLERA ADMINISTRATIVE REGION

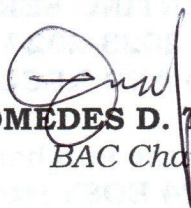
SCHOOLS DIVISION OF BAGUIO CITY

DISTRICT I


MANUEL L. QUEZON ELEMENTARY SCHOOL

graduation, and closing and recognition) in the amount of **fifty-three thousand five hundred thirty-five pesos only (P53,535.00)** inclusive of appropriate taxes and fees.


RESOLVED, this 17th of April 2024 at Manuel L. Quezon Elementary School, Baguio City.


NICOMEDES D. TABELIN
BAC Chairperson



MARK M. CAGAOAN
BAC Vice-Chairperson

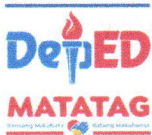

ALICE M. SAWALI
BAC Member


LEAH S. DACSIG
BAC Member


JENNIFER D. LACHICA
BAC Member

APPROVED:


HERMOSO P. BUNNOL
School Principal I
Approved on APRIL 17, 2024



Address: Upper Session Road Extension, Baguio City

Telephone: (074) 422-7696

E-mail: 136414@deped.gov.ph

 DepEd Tayo Manuel L. Quezon ES

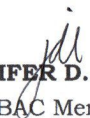
Abstract of Bids or Quotation under CIRCULAR PROPOSAL NO. _____ opened on April 15, 2024 at Baguio City.

ITEM	UNIT	QUANTITY	DESCRIPTION AND/OR SPECIFICATION	SEAN PRINT & WAIT PRINTING SERVICES	PRINT EXPERT.COM	LOW COST CONSUMER GOODS TRADING
1	piece	207	BRONZE MEDAL, with DepEd seal, diameter size: 6cm, weight: 30g, ribbon width: 1 inch, ribbon color: emerald green with white print school name	10,350.00	11,385.00	13,455.00
2	piece	8	SILVER MEDAL, with DepEd seal, diameter size: 6cm, weight: 30g, ribbon width: 1 inch, ribbon color: emerald green with white print school name	400.00	480.00	520.00
3	piece	8	GOLD MEDAL, with DepEd seal, diameter size: 5cm, weight: 25g, ribbon width: 1 inch, ribbon color: gold with white print school name	400.00	480.00	480.00
4	piece	125	ELEMENTARY CERTIFICATE, 9inch x 12inch, colored, with gold notarial seal, with red diploma holder	10,000.00	9,375.00	6,250.00
5	piece	75	KINDERGARTEN CERTIFICATE, 9inch x 12inch, colored, with gold notarial seal, with red diploma holder	6,000.00	5,625.00	3,750.00
6	piece	125	BUTTON PINS, customized, for graduates, designed must be checked before final printing	1,875.00	1,875.00	4,375.00
7	piece	316	RIBBONS with pin, inabel cloth, with school logo and school name, for completers (75), parents (200) and school personnel (38)	4,740.00	4,740.00	11,060.00
8	piece	1	TARPAULIN, 9ft x 22ft, for graduation ceremony, inclusive of layout, draft should be checked before final printing	2,970.00	3,564.00	6,000.00
9	booklet	115	KINDERGARTEN MOVING-UP PROGRAM PAPER, colored cover, black and white inside pages, 8.5inch x 11 inch, folded, with class picture and solo picture, on site picture taking, inclusive of layout, draft should be checked before final printing	6,900.00	8,050.00	10,350.00
10	booklet	165	GRADUATION EXERCISES PROGRAM PAPER, colored cover, black and white inside pages, 8.5inch x 11 inch, folded, with class picture and solo picture, on site picture taking, inclusive of layout, draft should be checked before final printing	9,900.00	11,550.00	14,850.00
TOTAL				53,535.00	57,124.00	71,090.00

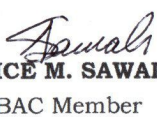
We hereby certify that the bids or quotations received were opened at the date and hour indicated and the prices offered as stated above.

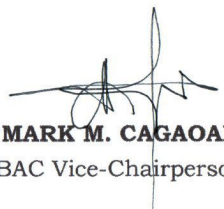
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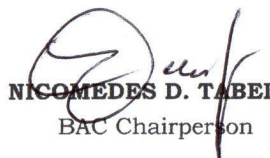

JENNIFER D. LACHICA
BAC Member


LEAH S. DACSIG
BAC Member


ALICE M. SAWALI
BAC Member


MARK M. CAGAOAN
BAC Vice-Chairperson

Award is hereby given to the bidders for items in red ink, prices quoted being the lowest and the most advantageous to the government.


NICOMEDES D. TABELIN
BAC Chairperson