



Republic of the Philippines

## Department of Education

CORDILLERA ADMINISTRATIVE REGION

**SCHOOLS DIVISION OF BAGUIO CITY**

### NOTICE OF AWARD

May 8, 2024

#### **ML CONSUMER GOODS TRADING**

Tuding, Itogon  
Benguet

Dear *Sir/Ma'am*:

We are pleased to notify you that your price quotation and proposal for the procurement of **Procurement of Semi-Expendable Materials and Semi-Expendable ICT Equipment Regular Operations of ALS Office** in the amount of PHILIPPINE PESO, **Sixty One Thousand Six Hundred Forty Nine Pesos Only (P 61,649.00)** inclusive of appropriate taxes and fees.

Should you agree with the award of the contract, please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

Thank you.

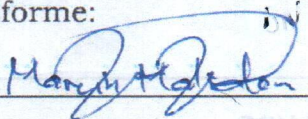
Very truly yours,

**SORAYA T. FACULO PhD. CESO VI**

*Assistant Schools Division Superintendent  
Officer-In-Charge*

*Office of the Schools Division Superintendent*

Conforme:



# PURCHASE ORDER

DepEd, Division of Baguio

<b>Supplier</b> <b>ML CONSUMER GOODS TRADING</b> <b>Address</b> : Tuding, Itogon Benguet <b>TIN:</b> 739-648-994 NO-VAT	<b>P.O. No.</b> 24-05-061 <b>Date</b> : May 9, 2024 <b>Mode of Procurement:</b> Small Value Procurement
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Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

<b>Place of Delivery :</b> DepEd, Division Office Baguio <b>Date of Delivery :</b> 7 days after NTP	<b>Delivery Term :</b> 7 days after NTP <b>Payment Term :</b> after delivery
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Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	Pc	Quality calculator size, 12 digits, dual power	1	500.00	500.00
2	Reams	Multi-purpose paper, A4, 500pcs/ream, 70gsm	170	180.00	30,600.00
3	Liter	Wood preservative, brown	1	280.00	280.00
4	Pcs	Tape dispenser, heavy duty	2	180.00	360.00
5	Packs	Trash bag, large, 13x13x32, 10pcs/pack	25	50.00	1,250.00
6	Packs	Trash bag, medium, 13x13x32, 10pcs/pack	30	35.00	1,050.00
7	Pcs	Duct tape, 2inches x 25 meters	15	75.00	1,125.00
8	Pcs	Scotch tape, 1 inch.	51	20.00	1,020.00
9	Boxes	Sign pen, 0.5mm, blue 12pcs/box	5	400.00	2,000.00
10	Units	Printer, printer type: print, scan, copy; maximum print resolution: Up to 5760 x 1440 dpi optimized resolution on various paper types; ISO Print Speed: Black 10.5 ISO ppm and color 5 ISO ppm†; Print Speed: Black 33 ppm and color 15 ppm†; Minimum Ink Droplet Size: 3 picolitres; Copy Quantity: 1-20 copies (without PC); Maximum Copy Size: A4, letter; Scanner Type: Flatbed with color CIS; Optical Resolution:600 dpi; Hardware Resolution: 600 x1200 dpi; Maximum Resolution: 9600 x 9600 dpi; Color Bit Depth: 48 bits input, 24 bits output; Monochrome Bit Depth: 16 bits input, 1 bit output; Grayscale Bit Depth: 16 bits input, 8 bits output; Scanner Features: Compatibility with TWAIN, WIA, ICA. Scan to PC (PDF and WSD); Maximum Scan Area: 8.5" x 11.7" (21.6 x 29.7 cm); Paper Sizes: 3.5" x 5", 4" x 6", 5" x 7", 8" x 10", oficio 9 (8.5" x 12.4"), ocio (8.4" x 13"), ocio Mexico (8.5" x 13.4"), legal/11" x 17", letter/8.5" x 11", A4/8.3" x 11.7", executive/7.2" x 10.5", half letter/5.5" x 8.5", A6/4.1" x 5.8", custom size (min. 2.1" x 3.4 - max. 8.5" x 47.2"); Paper Weight: 64 ~ 90 g/m2	2	9,000.00	18,000.00
11	Bottles	Ink Epson 3210 (003, black)	4	280.00	1,120.00
12	Bottles	Ink Epson 3210 (003, yellow)	2	280.00	560.00
13	Bottles	Ink Epson 3210 (003, cyan)	2	280.00	560.00
14	Bottles	Ink Epson 3210 (003, magenta)	2	280.00	560.00
15	Boxes	Staple wire (26/6)	33	33.00	1,089.00
16	Gallons	Sodium hypochlorite 3785ml	5	155.00	775.00
17	Cans	Floor wax, paste, red, 450 grams	5	160.00	800.00

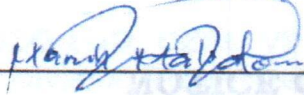
Procurement of Semi-expendable Materials and Semi Expendable ICT Equipment for the Regular Operations of ALS Office

<b>COMMISSION ON AUDIT</b>	<b>TOTAL</b>	<b>61,649.00</b>
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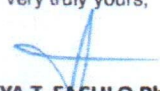
Total Amount in Words: Sixty One Thousand Six Hundred Forty Nine Pesos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

  
 \_\_\_\_\_  
**ML CONSUMER GOODS TRADING**  
 05-17-24  
 Date

Very truly yours,

  
**SORAYA T. FACULO PH.D. CESO VI**  
 Schools Division Superintendent

**Fund Cluster:** 01  
**Funds Available :** ₱ 61,649.00  
  
**LILIBETH G. DECSI**  
 Accountant III

**ORS/BURS No:** 2024-05-00744  
**Date of the ORS/BURS:** 05/20/2024  
**Amount:** 61,649



Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**

**NOTICE TO PROCEED**

May 10, 2024

**ML CONSUMER GOODS TRADING**

Tuding, Itogon  
Benguet

Dear *Sir/Ma'am*:

This refers to our award of contract to your company for proposal for the procurement of **Procurement of Semi-Expendable Materials and Semi-Expendable ICT Equipment Regular Operations of ALS Office** in the amount of PHILIPPINE PESO, **Sixty One Thousand Six Hundred Forty Nine Pesos Only (₱ 61,649.00)** inclusive of appropriate taxes and fees.

In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the attached contract.

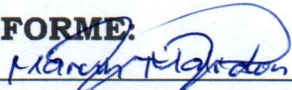
Please acknowledge receipt and acceptance of this notice by signing at the portion provided below of both copies. Keep one copy and return the other to this office at the soonest.

Thank you.

Very truly yours,

**SORAYA T. FACULO PhD, CESO VI**  
Assistant Schools Division Superintendent  
Office-in-Charge  
*Office of the Schools Division Superintendent*

**CONFORME:**


  
(Signature Over Printed Name)

05-17-24  
(Date)

ITEM	UNIT	QTY	DESCRIPTION AND/OR SPECIFICATION	NAME OF SUPPLIER 1	NAME OF SUPPLIER 2	NAME OF SUPPLIER 3	NAME OF SUPPLIER 4	NAME OF SUPPLIER 5
				ML CONSUMER GOODS TRADING	PANGHOI ENTERPRISE	BAN BEE COMMERCIAL CO. INC	JC COMMERCIAL CENTER	COKINS EVERYWEAR & GEN MERCHANDISE
1	Pc	1	Quality calculator size, 12 digits, dual power	500.00	720.00	350.00	800.00	450.00
2	Reams	170	Multi-purpose paper, A4, 500pcs/ream, 70gsm	30,600.00	33,320.00	34,000.00	34,850.00	29,750.00
3	Liter	1	Wood preservative, brown	280.00	585.00	690.00	600.00	-
4	Pcs	2	Tape dispenser, heavy duty	360.00	298.00	250.00	330.00	250.00
5	Packs	25	Trash bag, large, 13x13x32, 10pcs/pack	1,250.00	1,025.00	1,250.00	1,075.00	825.00
6	Packs	30	Trash bag, medium, 13x13x32, 10pcs/pack	1,050.00	1,530.00	1,050.00	1,620.00	600.00
7	Pcs	15	Duct tape, 2inches x 25 meters	1,125.00	3,120.00	3,450.00	3,225.00	900.00
8	Pcs	51	Scotch tape, 1 inch.	1,020.00	969.00	867.00	1,122.00	765.00
9	Boxes	5	Sign pen, 0.5mm, blue 12pcs/box	2,000.00	1,200.00	2,000.00	1,300.00	1,320.00
10	Units	2	Printer, printer type: print, scan, copy; maximum print resolution: Up to 5760 x 1440 dpi optimized resolution on various paper types; ISO Print Speed: Black 10.5 ISO ppm and color 5 ISO ppm; Print Speed: Black 33 ppm and color 15 ppm; Minimum Ink Droplet Size: 3 picolitres; Copy Quantity: 1-20 copies (without PC); Maximum Copy Size: A4, letter; Scanner Type: Flatbed with color CIS; Optical Resolution:600 dpi; Hardware Resolution: 600 x1200 dpi; Maximum Resolution: 9600 x 9600 dpi; Color Bit Depth: 48 bits input, 24 bits output; Monochrome Bit Depth: 16 bits input, 1 bit output; Grayscale Bit Depth: 16 bits input, 8 bits output; Scanner Features: Compatibility with TWAIN, WIA, ICA. Scan to PC (PDF and WSD); Maximum Scan Area: 8.5" x 11.7" (21.6 x 29.7 cm); Paper Sizes: 3,5" x 5", 4" x 6", 5" x 7", 8" x 10", oficio 9 (8,5" x 12,4"), ocio (8,4" x 13"), ocio Mexico (8,5" x 13,4"), legal/11" x 17", letter/8,5" x 11", A4/8,3" x 11,7", executive/7,2" x 10,5", half letter/5,5" x 8,5", A6/4,1" x 5,8", custom size (min. 2,1" x 3,4 - max. 8,5" x 47,2"); Paper Weight: 64 ~ 90 g/m2	18,000.00	19,980.00	20,000.00	20,900.00	19,200.00
11	Bottles	4	Ink Epson 3210 (003, black)	1,120.00	1,160.00	1,260.00	1,320.00	1,080.00
12	Bottles	2	Ink Epson 3210 (003, yellow)	560.00	640.00	660.00	660.00	570.00
13	Bottles	2	Ink Epson 3210 (003, cyan)	560.00	640.00	660.00	660.00	570.00
14	Bottles	2	Ink Epson 3210 (003, magenta)	560.00	640.00	660.00	660.00	570.00
15	Boxes	33	Staple wire (26/6)	1,089.00	1,419.00	1,155.00	1,584.00	990.00
16	Gallons	5	Sodium hypochlorite 3785ml	775.00	925	1,350.00	950.00	825.00
17	Cans	5	Floor wax, paste, red, 450 grams	800.00	800	1,275.00	840.00	750.00
			*Nothing Follows*		(*No attached documentary requirements)	(*Did not attach the proper document required)	(*No attached documentary requirements)	
			<b>TOTAL</b>	<b>61,649.00</b>	<b>68,971.00</b>	<b>70,927.00</b>	<b>72,496.00</b>	<b>Incomplete Quotation</b>

We hereby certify that the bids or quotations received were opened at the date prices offered as stated above.

**BAC Members:**

  
**NIÑO M. TIBANGAY**

BAC Vice-Chairperson

(canvass sent by supplier  
via email)

Canvasser

  
**ATTY. ANNETTE L. DOYAEN**

Member

  
**MARY JANE M. MALIHOD**

Member

  
**NIEVES D. EBANIO**

Member

  
**HARRIS G. DIZON JR.**

Member

  
**MARILYN S. API-IT**

Member

Award is hereby given to the bidder with prices quoted being the lowest and the most advantageous to the government. Subject for Post Qualification.

  
**CARMEL F. MERIS**  
BAC CHAIRPERSON



Republic of the Philippines  
**Department of Education**  
 Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**

**RESOLUTION NO. 067 s. 2024**

**RESOLUTION RESORTING TO ALTERNATIVE MODE OF PROCUREMENT**

**WHEREAS** the BAC received a request for the "**Procurement of Supplies, Materials and Semi-expendable ICT Equipment for the Regular Operations of ALS Office**" with an Approved Budget for the Contract (ABC) of **Sixty Nine Thousand Nine Hundred Fifteen Pesos and Only (₱ 69,915.00)** (Annex A);

**WHEREAS** the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act 9184 mandates that all procurement shall be done through competitive bidding;

**WHEREAS** the same IRR of RA 9184 provides for exemption under Rule XVI – Alternative Methods of Procurement;

**WHEREAS** pursuant to Section 53.9 of the afore-cited Rule, the Department of Education – Division of Baguio City (DO) may resort to the alternative method of procurement – **Small Value Procurement** to promote economy and efficiency if the amount involved does not exceed the threshold prescribed in Annex "H" of the IRR and does not fall under shopping in Section 52 of this IRR;

**NOW THEREFORE**, We, the Members of the Bids and Awards Committee, do hereby **RESOLVED** as it is hereby **RESOLVED**, to resort to the alternative method of procurement – **Small Value Procurement** for the procurement of supplies, materials and semi-expendable ICT equipment for the "**Regular Operations of ALS Office**";

**RESOLVED FINALLY**, to post this Resolution at the DO Website, PhilGEPS (if Php 50,000.00 and above), and other conspicuous place at the premises of the DO.

March 8, 2024, *Baguio Division Office Conference Hall, Baguio City.*

**CARMEL F. MERIS**  
*BAC Chairperson*

**NIÑO TIBANGAY**  
*BAC Vice-Chairperson*

**NIEVES D. EBANIO**  
*BAC Member*

**ATTY. ANNETTE L. DOYAOEN**  
*BAC Member*

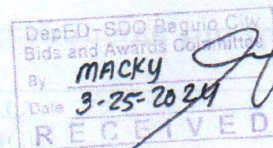
**HARRIS G. DIZON JR.**  
*BAC Member*

**MARY JANE M. MALIHOD**  
*BAC Member*

**MARILYN S. API-IT**  
*BAC Member*


**APPROVED:**

**SORAYA T. FACULO, PhD, CESO VI**  
*Assistant Schools Division Superintendent*  
*Officer-in-Charge*  
*Office of the Schools Division Superintendent*



Approved on \_\_\_\_\_  
 (date of approval)



  
**Republic of the Philippines**  
**Department of Education**  
**Cordillera Administrative Region**  
**SCHOOLS DIVISION OF BAGUIO CITY**

**RESOLUTION NO. 66, S. 2024**

**RECOMMENDING THE AWARD OF CONTRACT THROUGH ALTERNATIVE METHOD OF PROCUREMENT – SMALL VALUE PROCUREMENT TO LASER MARKETING**

**WHEREAS** the Department of Education prepared the Purchase Request (PR) for the **Procurement of Semi-Expendable Materials and Semi-Expendable ICT Equipment Regular Operations of ALS Office** with an Approved Budget for the Contract (ABC) of **Sixty Nine Thousand Nine Hundred Fifteen Pesos Only (₱ 69,915.00)** (Annex A);

**WHEREAS** on March 25, 2024, the DepEd – Bids and Awards Committee (BAC) posted/published the Request for Quotation (RFQ) for the said procurement project. The following suppliers/contractors signified their intent to participate by submitting their respective quotations/proposals, *to wit:*

Supplier/Distributors	Quotation (Php)
ML CONSUMER GOODS TRADING	₱ 61,649.00
PANGHOI ENTERPRISE	₱ 68,971.00
BAN BEE COMMERCIAL CO. INC.	₱ 70,927.00
JC COMMERCIAL CENTER	₱ 72,496.00
COKINS EVERYWEAR & GEN. MERCHANDISE	Incomplete Quotation

**WHEREAS** per evaluation, below are non-compliant with the specification set forth in the TOR:

Supplier/Distributors	Non-Compliance
PANGHOI ENTERPRISE	No required documents submitted
BAN BEE COMMERCIAL CO. INC.	Did not attach the proper required document
JC COMMERCIAL CENTER	Above ABC
COKINS EVERYWEAR & GEN. MERCHANDISE	No required documents submitted and incomplete quotation

**WHEREAS** the proposal of **ML CONSUMER GOODS TRADING** is found to be the most compliant with the PR, and its price quotation amounting to **Sixty One Thousand Six Hundred Forty Nine Pesos Only (₱ 61,649.00)** is the amount economical and advantageous to the Government, thereby the same as the lowest calculated responsive bid;

**WHEREAS**, Section 12 of R.A. No. 9184 mandates that the BAC shall recommend the award of the contract to the Head of the Procuring Entity or his/her duly authorized representative.


**NOW THEREFORE**, for and in consideration of the foregoing, **We**, the Members of the Bids and Awards Committee, hereby **RECOMMEND** to the Schools Division Superintendent the **AWARD OF CONTRACT** via Alternative Method of Procurement – Small Value Procurement to **ML CONSUMER GOODS TRADING** for the **Procurement of Semi-Expendable Materials and Semi-Expendable ICT Equipment Regular Operations of ALS Office** in the amount of **Sixty One Thousand Six Hundred Forty Nine Pesos Only (₱ 61,649.00)** inclusive of appropriate taxes and fees.

RESOLVED, this **8<sup>th</sup>** day of **May 2024**, Baguio Division Office Conference Hall, Baguio City.

  
**CARMEL F. MERIS**  
 BAC Chairperson

  
**NIÑO TIBANGAY**  
 BAC Vice-Chairperson

  
**ATTY. ANNETTE L. DOYAOEN**  
 BAC Member

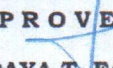
  
**NIEVES D. EBANIO**  
 BAC Member

  
**HARRIS G. DIZON JR.**  
 BAC Member

  
**MARY JANE M. MALIHOD**  
 BAC Member

  
**MARILYN S. API-IT**  
 BAC Member

**APPROVED:**

  
**SORAYA T. FACULO, PhD, CESO VI**  
 Assistant Schools Division Superintendent  
 Officer-in-Charge  
 Office of the Schools Division Superintendent  
 Approved on: \_\_\_\_\_